

Valmonte Early Learning Academy September Newsletter



A Message from the Site Supervisor:

Welcome new and returning families to Valmonte Early Learning Academy (VELA). I hope you all had a super summer. We are looking forward to a fantastic year!

Let's work together to make this year a super experience for your child. Communication between parent, teacher, and site supervisor will help to foster your child's learning experiences. Please feel free to make an appointment to speak to me, if you have any questions throughout the year.

My office hours are 8:30am to 3:30pm daily. Please contact me at (310)791-5078 ext. 578 or e-mail me at martinezc@pvpusd.net.

All communication with families will be posted on our Edlio/VELA website. We are in the process of updating the entire site. Please remember to check your classroom Edlio page daily. We are constantly updating the main page and classroom pages. Please feel free to ask your child's teacher for more information on how to access Edlio.

If you have to update your Aeries Parent Portal, please remember to print and sign a new copy for the office. All persons dropping off or picking up must be on your Aeries contact list and have a pin code form Kinderlime. We cannot allow care givers or relatives to use parent pin codes. You will also be receiving text messages, emails, and ipad screen reminders through Kinderlime. Thank you.

IMPORTANT REMINDER: : Please remember to sign in and sign out your child. We are required by Community Care Licensing to have a full legible signature with first and last name on our Kinderlime App. Please remember to enter your pin, followed by your signature and hit the send button. The staff will be giving reminders to parents who are not signing in and out on the Kinderlime App.

Please consider joining the PTA this year. The PTA provides our VELA students with the following: Media/Library Lab, Edible Garden, Snow Day, and Family Fun Nights. If the PTA does not raise enough money for the year, many of these wonderful activities and program will not be offered to our VELA students. Thanks for your support.

Valmonte Early Learning Academy will continue to be a special place for children. Your child's development and well-being are the reasons we are here. We're looking forward to a fantastic year!

Sincerely,

Carolyn Martinez, MA
Site Supervisor, Valmonte Early Learning Academy



Emergency/Disaster Kits

Thank you to all the families who have brought in your child's emergency/disaster kits. We have the kits in trash cans outside of each classroom. We have attached the emergency/disaster kit list to the newsletter. If you have not turned in your kit, please refer to the list and return the kit by **Monday, September 10, 2018**. We would also like donations of jugs of water to keep in the room. We will be putting emergency backpacks together for each classroom. If you are interested in helping put these together, please see Carolyn Martinez, Site Supervisor. Thank you.

Valmonte Early Learning Academy Parking Lot

For the safety of your child and the safety of others we ask that you hold your child's hand in the parking lot. There have been concerns about unattended children running across the parking lot. We also ask that you not leave your child or siblings alone in the car. It is dangerous and a crime to leave a child alone in a car per California Kaitlyn's Law.

September Tuition 2018

September tuition will be due by September 4, 2018. There will be a late fee this month for late tuition. Reminders were sent via email on Friday, August 31, 2018. Remember, the tuition deposit you paid in the Spring is applied to your June 2019 tuition payment. Remember tuition fees are based on an annual enrollment of 180 regular school days and then divided into 10 equal payments to be paid on the first of each month. September tuition is still due! Thank you.



Separation Anxiety

Many children experience separation anxiety when attending preschool for the first time. We know that this is difficult for not only the child but also the parent. If you are experiencing "separation anxiety" with your child, we ask that you bring them into the classroom and not stay more than 5 minutes. The longer you stay with your child, the more difficult it is for them to separate from you. If you are concerned about them after you leave the preschool, please feel free to call the office or your child's teachers to see how they are doing. Our staff has many years of experience working with young children, and are equipped with the skills to help transition your child into their school routine. If you would like more information on this subject or have questions or concerns, please see Carolyn Martinez (Site Supervisor).

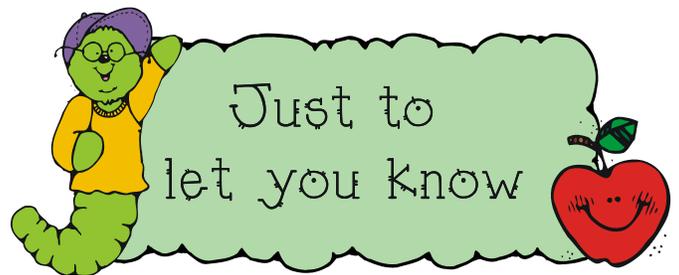
Allergies

Several of our children and staff have severe peanut, seed, nut and other food allergies. In fact, if exposed to certain foods these children may develop a life-threatening allergic reaction that requires emergency medical attention. In order to reduce the risk of exposure, the snack items will be peanut free, seed free, and nut free. All class projects will be free of the above-mentioned ingredients. A table will be designated as the nut, seed, peanut free table in the classrooms with children who have food allergies. After snack and lunch all students will wash their hands before playing in the classroom or playground. All trash will be collected and disposed of in a timely manner after lunch. All tables will be wiped down and checked before school each day to ensure that they are free from food.

Procedures for Students with Allergies:

1. Report Allergies to the VELA office.
2. Report Allergies to VELA classroom teacher.
3. Fill out additional paperwork required for students who require medication at school. Physicians will also need to complete paperwork and sign forms.
4. Please review all medication for expiration dates.
5. Return paper work & medication to the VELA office.
6. The district nurse will review all paperwork and medication.
7. Medication and paperwork will be located in the VELA office and VELA classroom if necessary.

We work to continually meet the needs of our students. Your support is greatly appreciated.



Drop-Off and Pick-Up/Late Fees

To ensure that each child is safe and supervised at all times, and to foster daily communication between families and faculty, a parent or authorized guardian (18 years or older) is required by law to accompany each child into the classroom. The parent or authorized guardian must ensure that the child is under supervision before leaving the premises. Parent/guardians are responsible for signing their child in and out each day with a Kinderlime code and a full signature on the Ipad.

When dropping off or picking up your child, please leave ample time to talk with teachers, help ease your child into the day's activities, and/or wait

until your child is finished with what they are doing. Please also take time to offer a brief hello or goodbye to your child's teacher, especially if your child is outside at the time of pickup. This assures that the teacher has acknowledged your child's departure.

School begins at 9:00 a.m. and teachers will be in the classroom to greet your children at 8:45 a.m. Children are more than welcome to enter their classroom at 8:45 a.m. at no additional cost. If your child is arriving before 8:45am and is not enrolled in a full time program, you will be charged an early drop off fee of \$1.00 per minute.

Late Fee: A penalty fee of \$1.00 per minute is payable for the first five minutes the child is in the preschool beyond their contracted hours. After the first five minutes, the late fee for any child at the preschool beyond their contracted hours is \$1.00 per minute per child. This will offset the staffing cost and will hopefully serve to encourage parents to come on time. This fee is due at pick-up, or on the following day. Children will only be allowed to return to the Academy when this fee is paid. Our goal is to discourage pick-ups and drop-offs 'out of contracted hours rather than to offer expensive childcare. If a family continues to have their child at the Academy beyond their contracted hours, Valmonte Early Learning Academy will automatically adjust their contracted hours to the next program with longer hours and a high fee.

Pick Up Policy

I know many of you have been enjoying our wonderful playground after 12:30pm and 3pm pickup. Once a child is signed out/picked up from their school campus they must exit the school campus per our PVPUSD policy. Our campus is closed from 7am-6pm to visitors who do not check in the office.

VELA 2 & 3 year old Pick up and Drop off 2018-2019

Drop Off

7am-8:30am - K7 (2 & 3's)

8:30am-8:45am - K2 (2's only - K1 & K2)

8:45am-9:00am - K1, K2, K7, K10, K11

**K1 & K2 Gate to the parking lot will be locked at 9:30am
After 9:30am, please check in at the office.**

Pick Up

12:30pm - K1, K2, K7, K10, K11

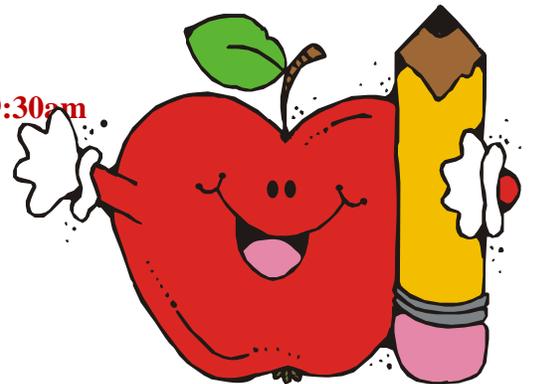
3pm - K11 Enrichment

3pm-3:45pm K1(students from K1 & K2)

K7(students from K7) Nap Pick Up

3:45-5pm - Upper Playground or K7 playground

5pm-6pm - K7



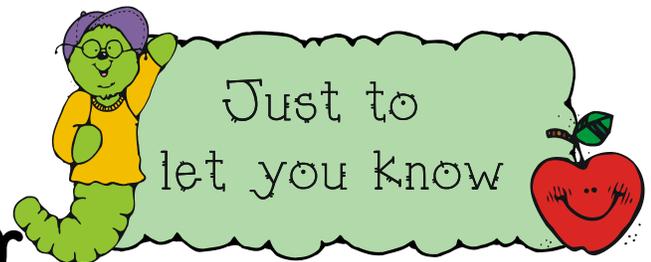
VELA 4 year old Pick up and Drop off 2018-2019

Drop Off

7am-7:30am - K7
7:30am-8:30am - K14
8:45am-9:00am - K13, K14, K15, K16

Pick Up

12:30pm - K13, K14, K15, K16
3pm K11 Enrichment
3pm - 3:45 K2 Nap Pick Up
3:45-5pm - Upper Playground or K6, K7 playground
5pm-6pm - K7



Dates to Remember

Picture Day	Wednesday, October 10 th Thursday, October 11 th
4yr. old Farmer's Market	Friday, October 19 th 10:30am-12:30pm
Harvest Parade & Party	Tuesday, October 30 th Time to be Announced
Fall Festival	Sunday, November 4 th 11am-2pm
SCHOOL CLOSED/Veteran's Day	Monday, November 12 th
Early Dismissal/Thanksgiving	Friday, November 16 th @ 12pm
SCHOOL CLOSED/Thanksgiving	Monday, November 19 th through Friday, November 23 rd