

**Salt Lake Elementary School PTA
Fun Fair Meeting Minutes
October 2, 2018**

These draft minutes must be approved by this committee to be the official approved record.

Attendees

Cherie Racadio (President/Fun Fair Chair)	Jodi Fujimoto (Secretary)
Duwayne Abe (Principal)	Cy Takeno (Treasurer)
Nicole Palmer (Vice President)	Kim Billon (Fundraising Chair)
Randall Galeon (Vice Principal)	Traci Takehara (Committee Member)
	Casey Ragasa (Membership Chair)
	Erica Huggins

Commenced: Call to order 6:04 P.M. by Chair Mrs. Racadio

Overall Chair – Cherie Racadio - Use #FF19 on all correspondence via email

Budget - \$6,300 – Proposed budget was presented

Volunteers for Committees

- Games: Traci Takehara
- Food: Chace Shigemasa (Costco Gift Card \$170.90)
- Volunteers: vacant
- Entertainment: Ben Leong
- Set Up: Lance Yamada/Josh Kaawa
- Publicity: Nicole Palmer
- Rides/Scrip: Cy Takeno
- Dunk Tank: Erica Huggins
- Food Trucks: Cherie Racadio
- Silent Auction: Jodi Fujimoto

Miscellaneous

- Security: 4 Officers (wristbands to be donated by Kim Billon) – Traci Takehara
- First Aid – Jodi Fujimoto to contact Public Health Nurses
- Custodian – Jodi Fujimoto to ask Lana
- Massage – Traci Takehara to contact Cherie-Lyn Apuya
- Overnight Security – Mr. Abe to contact Youngs
- Road Block – Cherie Racadio to obtain permit and arrange GP signs

Announcements:

- saltlakeelementaryfunfair@gmail.com used for donation contacts (Ms. Takehara)
- Saltlakeescraftfair@gmail.com used for vendors (Foodtrucks/Craft)
- Fun Fair meeting – Tuesday, November 13, 2018 at 6 pm in the Library

Adjournment: The meeting was adjourned at 6:29 pm by Mrs. Racadio.

Respectfully Submitted,

Jodi M. Fujimoto, Secretary