



MARLBORO TOWNSHIP PUBLIC SCHOOLS

Office of the Superintendent of Schools
1980 Township Drive
Marlboro, New Jersey 07746-2298

ERIC M. HIBBS, Ed.D.
SUPERINTENDENT

Telephone: (732) 972-2000
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March 11, 2020

Dear MTPS Parents and Guardians,

Just like Freehold Regional High School District, we are continuing to consult with state and local officials from the N.J. Department of Health (NJDOH) and the N.J. Department of Education (NJDOE) regarding COVID-19. Please know that we are and have been adhering to strict and heightened cleaning protocols in the district for quite some time. We have also designed our plan of action in order to ensure we are meeting the guidelines supplied by the Department of Education. Please click [HERE](#) to read the guidance.

We are being given guidance that we can use home instruction, or remote learning, to instruct our students if we are mandated to be closed by either the Board of Health or someone with similar jurisdiction.

If we are mandated to be closed, our plan is for our PRE K-2 staff to post instruction and instructional materials to teacher web pages. Grades 3-8 staff will post instruction and instructional materials to Google Classroom. If you have any connectivity issues or need a district-issued device, please contact your building principal, and we will ensure that we develop a specific plan for you.

If we are mandated to close and your child receives special education related services, you will receive an email from your child's special services provider directly. The staff member who works with your child will provide activities for you for the time we are mandated to be closed. Your child's provider will also track the time missed during such mandated closure so that we may address this missed time through the development of an individualized plan for your child. In short, we will send you ideas and activities while we are closed and then have a plan that is developed and shared for each child to make up the missed time. Lastly, we have a plan to feed our students who are eligible for free and reduced lunch.

As far as field trips, our district approach will be to delay/cancel all trips that take our students to public places where they simply do not need to be. At this time, all school-based events will take place as regularly scheduled. This is the plan as of now which is subject to change. You will receive notifications from your specific building regarding all field trips and school-based events.

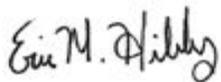
Please note, the district calendar includes three days built in for inclement weather and other emergencies. In the event of a mandated closure, we will most likely use these days first before we begin any type of remote learning. As this is a fluid situation, we will communicate that specific plan as we have more information. As of now, we are not planning on altering MTPS's spring recess.

Please continue to follow the safe practices and prevention guidelines as outlined by the [New Jersey Department of Health](#) or [The Centers for Disease Control and Prevention](#).

- Do not send students to school if they are sick; those with a fever should remain at home until they are "fever free" for a minimum of 24 hours
- Wash your hands frequently with soap and water for at least 20 seconds
- Keep your hands away from your mouth, eyes, nose, and face
- Do not share food or drink
- Contact your healthcare provider immediately if you experience symptoms

The district has just submitted our full "MTPS Preparedness Plan" to the Executive County Superintendent's Office, and we are waiting for approval. We have detailed communications written and ready to deploy that will further explain all concepts in this letter should we, unfortunately, need to utilize them. Please know that we truly care in MTPS about our students, staff, and community. We will do our very best in this challenging situation to support you in any way possible. Please continue to look for communications from the district regarding COVID-19.

Sincerely,

A handwritten signature in black ink that reads "Eric M. Hibbs". The signature is written in a cursive, slightly slanted style.

Eric M. Hibbs, Ed.D.
Superintendent of Schools