

# HIGH SCHOOL DETAILS

## Counselor Information

### **WHAT IS THE HIGH SCHOOL DETAILS SHEET?**

All students completing the Common Application need to include some essential information about their high school and counselor. The sheet will help you collect and easily share those details with your students so they have the information they need at their fingertips.

### **HOW DO I USE THIS SHEET?**

Completing the sheet is easy. First, personalize the sheet by replacing “[Your High School]” in the header with the name of your school. Then simply fill out the information in the fields that follow and distribute it to your students so they are ready to enter their high school and counselor information into the Common App.

### **MY SCHOOL CALCULATES BOTH WEIGHTED AND UNWEIGHTED GPA. WHICH SHOULD I SELECT?**

We recommend that students in this situation report the weighted value. To be consistent, we suggest that you advise them the same way.

### **HOW DO STUDENTS REPORT GPA SCALE WITHIN THE APPLICATION?**

Within the Common App, the GPA scale appears as a drop down menu, with options of 4 through 20 and 100. If your school does not calculate a cumulative numerical GPA, or if it uses a GPA scale that is different than the options available in the drop

down menu, you can simply select "N/A". This information is not required for your students to submit their applications.

### **WHO CAN I CONTACT IF I HAVE QUESTIONS?**

If you have any questions, please visit our Solutions Center at [recsupport.commonapp.org](http://recsupport.commonapp.org) or email us at [sfsupport@commonapp.net](mailto:sfsupport@commonapp.net).

# Westmont High School

The Common Application has partnered with our school to gather information you'll need to complete your Common Application.

## HIGH SCHOOL INFORMATION

<b>High School Name</b>	Westmont High School
<b>High School Address</b>	4805 Westmont Ave. Campbell Ca 95008
<b>CEEB Code</b>	053103
<b>Graduation Date</b>	June 7 <sup>th</sup> , 2018
<b>Graduating Class Size</b>	362

## COUNSELOR INFORMATION

<b>Counselor Name</b>	Diane Lindsay(A-G) Erika Flores (H-O) Rani Kang (P-Z)
<b>Counselor Job Title</b>	Guidance Counselor
<b>Counselor Email</b>	<a href="mailto:dlindsay@cuhsd.org">dlindsay@cuhsd.org</a> <a href="mailto:eflores@cuhsd.org">eflores@cuhsd.org</a> <a href="mailto:rkang@cuhsd.org">rkang@cuhsd.org</a>
<b>Counselor Phone</b>	(408) 626-3406

## COURSES & GRADES

<b>GPA Scale (select from dropdown menu)</b>	<b>4</b>
<b>GPA Weighting (select one)</b>	<input checked="" type="checkbox"/> Weighted <input type="checkbox"/> Unweighted
<b>Class Rank Reporting (select one)</b>	<input checked="" type="checkbox"/> Exact <input type="checkbox"/> Decile <input type="checkbox"/> Quintile <input type="checkbox"/> Quartile <input type="checkbox"/> None
<b>Course Scheduling System (select one)</b>	<input checked="" type="checkbox"/> Semester <input type="checkbox"/> Trimester <input type="checkbox"/> Quarter