

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

MINUTES - August 15, 2018

**A. CALL TO ORDER**

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

**SUNSHINE LAW STATEMENT**

The Board Secretary read the following statement:  
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 24, 2018 through January 2, 2019 was conveyed to the *Burlington County Times* and the *Trenton Times* on January 8, 2018.

The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

**C. ROLL CALL**

The following members answered roll call: Mr. Barman, Mr. Fausti, Ms. Francisco-Cabus, Ms. Nielsen, Mr. Schiano, and Mr. Heberling.

ABSENT: Ms. Augustyn, Mr. Creegan, and Ms. Scozzari.

Also attending: Dr. Edward Forstoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator.

Staff attending: Renee Eugene, Heather Stab, Bonnie Meyers, Dorothy Romano, Brian Guire, Tom Ridolfi, Jessica Borek, Michael Oliver, Liz Mitchell, Barbarann Massa, Andrea Minster, Melanie Stokes, Taylor Gilbert, Jen Demas, Kristen Kenna, Lisa Van Bruggen, Karen Roscoe, Susan Gerike, and Valerie Scott.

Visitors attending: Rita Bergen, Zobia Bokhari, Riddhi Gupta, Rebecca Collins, MiaRose Brown, Victoria James, Mike James, Bill Hartz, Mckenzie Collins, and Ken Mason.

**D. EXECUTIVE SESSION RESOLUTION - None**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting: and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy ( \_\_\_\_\_ );

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation

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of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_ (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/3/2018.

**E. RECOGNITION/PRESENTATION** - None

**F. STUDENT REPRESENTATIVES** - None

**G. PUBLIC FORUM - FOR AGENDA ITEMS** - None

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution. Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

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**H. Unfinished Business - None**

**I. Consent Agenda Approval**

A motion was made by Mr. Schiano, seconded by Ms. Nielsen to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes and Executive Minutes, June 13, 2018
3. +Motion to approve Minutes, July 18, 2018
4. +Motion to approve Bill List, June 2018
5. +Motion to approve Board Secretary/Treasurer Report, June 2018
6. +Motion to approve Substitute List

ON A ROLL CALL VOTE (Items 1-6):

AYES: Mr. Barman, Mr. Fausti, Ms. Francisco-Cabus, Ms. Nielsen, Mr. Schiano and Mr. Heberling. NOES: None. ABSTENTIONS: None.

ABSENT: Ms. Augustyn, Mr. Creegan, and Ms. Scozzari.

Motion approved by majority

**J. COMMITTEE REPORTS**

1. Goals Committee Meeting, 8/13/18 - Mr. Joshua Fausti, Chair  
Reported that the committee drafted the Superintendent's 2018/19 merit goals which were presented to the board today for Review; Mr. Barman opposes.

**K. SUPERINTENDENT'S REPORT**

Dr. Forsthoffer shared the following:

1. Update on building prep for school openings: Work progressing.
2. Status of school's entrance-way safety improvements: Work has commenced.
3. New phone system: Installation is ongoing.
4. Burlington County Safety Grant: District has met with the County's architects to commence this process.
5. Junior students' letter to Board on Advance Placement their concerns: Administration is reviewing what can be done within existing limitations; Dr. Forsthoffer responded to in further inquiries from the Board (i.e.: number of credits required by the District vs. peers; impact of block scheduling and other scheduling options; impact on graduation rates; etc.)
6. Improving CBS playground fence: Fencing upgraded with additional posts and security features.

**L. CURRICULUM REPORTS**

A motion was made by Mr. Barman, seconded by Mr. Fausti to approve the following:

1. Motion to approve additional field trip for BRHS seniors to Fernbrook Farms Education Center on September 5, 2018. There is no cost to the district or students for this trip.
2. Motion to approve two high school math teachers to facilitate a BRHS Algebra 1 PARCC remediation class during the 2018-19 SY. The class will be for approximately 60 tenth grade students who did not achieve the minimum required score. The teachers will meet with the students 4 days a week on their prep period for 40 minutes a day and be compensated in accordance to the negotiated agreement.

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ON A ROLL CALL VOTE (Items 1-2):

AYES: Mr. Barman, Mr. Fausti, Ms. Francisco-Cabus, Ms. Nielsen, Mr. Schiano and Mr. Heberling. NOES: None. ABSTENTIONS: None.

ABSENT: Ms. Augustyn, Mr. Creegan, and Ms. Scozzari.

Motion approved by majority

**M. PERSONNEL REPORT**

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

**\*ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2017-2018 RATES  
AND WILL BE ADJUSTED PENDING NEGOTIATIONS\***

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold print**.

**A motion was made by Mr. Schiano, seconded by Ms. Francisco-Cabus to approve the following Items 1-15:**

1. Motion to accept resignation due to retirement from Ms. Dolores Sergi from the position of part-time Instructional Aide, effective January 1, 2019.
2. Motion to accept resignation from Ms. Jamie Jarka from the position of Elementary Art Teacher at CBS/MIS, effective July 18, 2018.
3. Motion to accept resignation from Ms. Kelly Nolan from the position of 4<sup>th</sup> Grade Teacher at PMES, effective July 24, 2018.
4. Motion to accept resignation from Mr. Kyle Kaufman from the position of Desktop Support Technician, effective August 24, 2018.
5. Motion to accept resignation from Mr. Harry Cubberley from the position of bus driver, effective August 6, 2018.
6. **Motion to rescind offer to Ms. Danielle Romola as a long-term leave replacement at CBS.**
7. Motion to approve amendment of return to work date from employee #6526. Employee requesting to return on January 2, 2019. Previously approved to return on September 1, 2018.
8. +Motion to approve **Mr. Frankie Confalone** as the 2018-19 BRMS Drama Club Advisor, effective September 1, 2018, Step 1, with a stipend of **\$3,079**.
9. +Motion to approve **Ms. Alexandra Baldwin** as a long-term leave replacement at MIS, effective September 18, 2018 through March 29, 2019. Ms. Baldwin will be compensated according to the long-term leave pay scale.
10. +Motion to approve **Ms. Elizabeth Haines** as a long-term leave replacement at PMES, effective September 24, 2018 through December 21, 2018. Ms. Baldwin will be compensated according to the long-term leave pay scale.
11. +Motion to approve **Ms. Melissa Ullrich** as a long-term leave replacement at BRHS, effective September 4, 2018 through December 3, 2018. Ms. Ullrich will be compensated according to the long-term leave pay scale.
12. +Motion to approve **Ms. Jeannette Berman** as a full-time Elementary Teacher at PMES, effective September 1, 2018, Step 1, MA, with a salary of \$54,703. This replaces a resignation.
13. +Motion to approve **Ms. Nicole Decker** as a 4<sup>th</sup> Grade Special Education Teacher at PMES, effective September 1, 2018, Step 1, BA, with a salary of \$51,560. This replaces a resignation.

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14. +Motion to approve Ms. Kaitlynn Catanzaro as a Special Education Teacher at MIS, effective September 1, 2018, Step 1, BA, with a salary of \$51,650. This is a new position.
15. +Motion to approve Ms. Christina Urso as a Special Education Teacher at PMES, effective September 1, 2018, Step 1, BA, with a salary of \$51,650. This replaces a resignation.

ON A ROLL CALL VOTE (Items 1-15):

AYES: Mr. Barman, Mr. Fausti, Ms. Francisco-Cabus, Ms. Nielsen, Mr. Schiano and Mr. Heberling. NOES: None. ABSTENTIONS: None.  
ABSENT: Ms. Augustyn, Mr. Creegan, and Ms. Scozzari.  
Motion approved by majority

A motion was made by Mr. Schiano, seconded by Ms. Nielsen to approve the following Items 16-27:

16. Motion to approve the following 2018-19 BRHS Softball Coaches:  
a. Nicole O'Leary, Head Coach-Step 1, \$6,400  
b. Kara Steffen (Lynch), Assistant Coach-Step 1, \$4,375  
c. Rachel Gagliardo, Assistant Coach-Step 1, \$4,375
17. Motion to approve the following 2018-19 BRHS Bowling Coach:  
a. Megan Davis, Assistant Coach-Step 1, \$3,322
18. Motion to approve Ms. Amy Wright for the position of 2018-19 STEM Project Coordinator, with a stipend of \$5,000 to be paid out in four (4) increments of \$1,250 each. Stipend will come out of CDAs approved 2018-19 budget.
19. Motion to approve Ms. Archana Ashish for the position of 2018-19 BRHS Robotics Club Advisor, with a stipend of \$1,500 to be paid out in two (2) increments of \$750 each. Stipend will come out of CDAs approved 2018-19 budget.
20. Motion to approve the following 2018-2019 BRHS Club and Activity Advisors:

Name	Activity/Club	Stipend
Amy Rabenda	Freshman Class Advisor - 2022	Step 1, \$1,620
Morgan Gibbons	Freshman Class Advisor - 2022	Step 1, \$1,620
James Gill	Sophomore Class Advisor - 2021	Step 1 \$1,620
Jessica Martino	Sophomore Class Advisor - 2021	Step 1 \$1,620
Ali Raynor	Junior Class Advisor - 2020	Step 3 \$2,300
Traci Redler	Junior Class Advisor - 2020	Step 1 \$1,863
Michelle Leusner	Senior Class Advisor - 2019	Step 3 \$2,501
Maya Fair	Senior Class Co-Advisor - 2019	Step 3 \$1,250.50
Deb Tartaglia	Senior Class Co-Advisor - 2019	Step 3 \$1,250.50
VACANT	DECA	
Brian Wheeler	Math Club Advisor	Step 2 \$1,530
VACANT	Choreographer-Spring	\$1,100
Kara Steffen (Lynch)	Student Council Advisor	Step 2 \$3,421
Brianna Sansevero	Band Front Advisor	Step 1 \$3,079
Cheryl Glitz	Marching Band Assistant Director	Step 1 \$2,349
Michael Montalto	Drill Design	\$2,500
Michael Montalto	Drill Instruction	\$1,000
Michael Montalto	Music Arranging	\$1,000
Michael Montalto	Marching Band Director	Step 3 \$6,001
Michael Montalto	Theatre Orchestra Director	Step 3 \$2,300

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Ellen Kirk	Music Chorus Advisor	Step 1 \$2,998
VACANT	Theatre Vocal Director	
Stacie Morano	Theatre Director	Step 3 \$5,601
Antoinette Saranin	Theatre Business Manager	Step 3 \$2,300
Erica Wright	S.A.V.E. Advisor	Step 2 \$1,531
Karen Harrison	Environmental/Biology Club	Step 3 +L \$1,500
Lea Ann Bergner	Interact Club Advisor	Step 3 +L \$2,550
Matt Gens	Newspaper Advisor	Step 1 \$1,863
Kara Steffen (Lynch)	FBLA Advisor	Step 2 \$1,530
Matt Gens	National Honor Society Co-Advisor	Step 1 \$972
Anthony Rizzo	National Honor Society Co-Advisor	Step 3 \$1,200
Anthony Rizzo	Yearbook Co-Advisor	Step 3 \$3,500.50
Matt Gens	Yearbook Co-Advisor	Step 1 \$2,835.50
Matt Gens	Yearbook Business Co-Advisor	Step 1 \$1,174.50
Anthony Rizzo	Yearbook Business Co-Advisor	Step 3 \$1,450.50
Amanda Sexton	Art Club	Step 3 +L \$1,350
Archna Ashish	Technology Student Association	Step 1 \$972
John Tobias	Mock Trial & Debate Advisor	Step 3 +L \$6,101
John Tobias	Model Congress Advisor	Step 3 \$5,801
Cynthia Wagstaff	Spanish Club Advisor	Step 3 +L \$1,650
Kevin Wright	Activity Points	Step 2 \$810
Wilma Mitchell-Carter	Faith, Hope and Charity	no stipend
Stephanie Ashton	Gay-Straight Alliance	no stipend
VACANT	Future Educators Advisor	no stipend
Rob Walder	Key Club Co-Advisor	no stipend
Kirsten Houssell	Key Club Co-Advisor	no stipend
Nell Geiger	Peer to Peer Club	no stipend
Nell Geiger	Project Graduation	no stipend

21. Motion to approve payment of staff salaries and estimated benefits from the 2018-19 ESSA (formerly NCLB) grants as follows:

Staff Member	School	Total Salary	NCLB Funding	
			Salary	Benefits
Alexandra Guido	CBS	\$71,953	\$51,086	\$9,300
Elizabeth Mitchell	MIS	\$88,343	\$58,306	\$9,300
Rachel Gagliardo	BRMS	\$51,650	\$12,088	\$9,300
Danielle King	BRMS	\$61,770	\$17,242	\$9,300
Margaret Blask	BRMS	\$57,231	\$11,278	\$9,300
			<b>\$150,000</b>	<b>\$46,500</b>

**Title IIA – Class Size Reduction**

Staff Member	School	Total Salary	NCLB Funding	
			Salary	Benefits
Marissa Crowell	PMS	\$70,581	\$22,878	\$7,092

22. Motion to approve Ms. Jessica Borek as the BRMS ELPAT Coordinator for the 2018-19 SY. Ms. Borek will serve as the sixth grade coordinator at a compensation of \$2,623.33.

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23. Motion to approve Mr. Stephen Koch as the BRMS ELPAT Coordinator for the 2018-19 SY. Mr. Koch will serve as the seventh and eighth grade coordinator at a compensation of \$5,491.75.
24. Motion to approve Mr. Gary Olaff, a student of Western Gov. University, as a student teacher at MIS, September through December 2018, under the mentorship of Ms. Donna Shipman.
25. Motion to approve Ms. Jessica Fremgen, a student of William Patterson University, as a student teacher at PMES, September through December 2019, under the mentorship of Ms. Lori Monaghan.
26. Motion to approve Ms. Jacalyn VanDaalen, a TCNJ Student, as a student teacher at BRHS, January 28 through May 3, 2019, under the mentorship of Mr. Christopher Glenn.
27. Motion to approve Ms. Alicia Wagner, a graduate student of Georgian Court University, to complete her practicum requirement for school psychology, September through December 2018, under the mentorship of Mr. Michael Priano.

**INFORMATION**

28. **+JOB POSTINGS:** BRHS Assistant Field Hockey Coach - MIS  
Elementary Art Teacher - PMES Elementary Teacher - CBS General  
Aide - Desktop Support Tech

ON A ROLL CALL VOTE (Items 16-27):

AYES: Mr. Barman, Mr. Fausti, Ms. Francisco-Cabus, Ms. Nielsen, Mr. Schiano and Mr. Heberling. NOES: None. ABSTENTIONS: None.

ABSENT: Ms. Augustyn, Mr. Creegan, and Ms. Scozzari.

Motion approved by majority

**N. BUSINESS, FINANCE & OPERATIONS**

A motion was made by Ms. Nielsen, seconded by Mr. Fausti to approve the following Items:

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status at June 30, 2018.
2. +Motion to approve Transfer of Funds.
3. +Motion to approve tuition for both regular and special education students attending Burlington County Institute of Technology (BCIT) at \$3,380 per student. Estimated 23 students totaling \$77,740 for the 2018-19 school year, based on a 4-year average of ASSA counts. (SY 2017-18 rate was \$3,313 per student)
4. Motion to approve agreement for homebound instruction provided by Learn Well (formerly Education, Inc.) at a fee of \$39.00 per hour as needed.
5. Motion to approve the following Joint Agreements payable to Bordentown Regional School District:
  - BURLINGTON TOWNSHIP SCHOOL DISTRICT
    - a. To transport one student to and from Mercer County Special Services, Mercer, Route #4, effective July 16, 2018 to August 17, 2018. Total cost \$1,812.13.
  - NORTHERN BURLINGTON REGIONAL SCHOOL DISTRICT
    - a. To transport four students to and from Kingsway Learning Center, Moorestown, Route #3, effective July 9, 2018 to August 17, 2018. Total cost \$9,170.96.



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6. Motion to approve the following Joint Agreements payable to another school district:  
GATEWAY REGIONAL SCHOOL DISTRICT
- a. To transport one student to and from Bancroft Elementary School in Haddonfield, Route #GWS-1, effective July 5, 2018 to August 17, 2018. Total cost \$2,226.88.
7. Motion to accept the first installment (\$45,000) of a three year grant in the amount of \$127,000 from The Haines Family Foundation "...to support "Improving Elementary Education Through Technology" project via the purchase of equipment and providing extensive training to the participating Teachers". [Processed via the Bordentown Educational Foundation]

ON A ROLL CALL VOTE (Items 1-7):

AYES: Mr. Barman, Mr. Fausti, Ms. Francisco-Cabus, Ms. Nielsen, Mr. Schiano and Mr. Heberling. NOES: None. ABSTENTIONS: None.

ABSENT: Ms. Augustyn, Mr. Creegan, and Ms. Scozzari.

Motion approved by majority

**O. POLICY - None**

**P. BOARD and PUBLIC FORUM**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

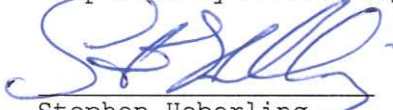
- Ms. Rita Bergen commented/inquired on the most recent PARCC scores and the districts relationship with CDA.
- Ms. McKenzie Collins and Ms. Zobia Bokhari thanked the Board for considering their August 6<sup>th</sup> letter to the Superintendent/Board on their Advanced Placement concerns and reviewed their own research and further thoughts on the matter. Dr. Forsthoffer responded.
- Mr. Bill Hartz and Mr. Mike James shared their comments regarding the above Advanced Placement concerns. Dr. Forsthoffer responded
- Ms. Eileen Francisco-Cabus shared her concerns regarding the policy by the governor on recess for kids.
- Ms. Eileen Francisco-Cabus (Board Member) inquired on District's plan to implement newly enacted law to provide a minimum level of recess to students, in particular, prohibitions against using recess as a disciplinary tool. Dr. Forsthoffer responded
- Ms. Renee Eugene added her concerns as a teacher disciplinary options regarding this new recess law.

**R. ADJOURNMENT**

A motion was made by Ms. Francisco-Cabus, seconded by Mr. Fausti to adjourn the meeting at 7:44 p.m.

Motion approved by majority.

Respectfully submitted,

  
Stephen Heberling  
President

  
Eloi Richardson  
Board Secretary