

GORDON COOPER TECHNOLOGY CENTER
BOARD OF EDUCATION
REGULAR SCHEDULED MEETING
BOARD ROOM – ADMINISTRATION BUILDING
ONE JOHN C. BRUTON BLVD.
SHAWNEE, OKLAHOMA
FEBRUARY 12, 2019 AT 6:00 P.M.

NOTE: The board may discuss, make motions and vote upon all matters appearing on the agenda, such votes may be to adopt, reject, table, reaffirm, rescind, amend, modify or take no action on any agenda matter.

Members of the public who wish to address the Board of Education during the public comments agenda item must sign up prior to the start of the meeting. Pursuant to policy, comments are limited to three minutes and may only address agenda items for this board meeting. The Board will not respond to any comments and will not answer any questions.

1. Call to order, roll call, and establish a quorum.
2. Motion, discussion and vote to make the agenda an official part of the minutes and to certify that the agenda was posted by the Superintendent 24 hours prior to the meeting in the lobby of the Administration Building, and at the northwest entrance to the Administration Building.
3. Motion, discussion and vote to approve or not to approve the minutes of the January 8, 2019 board meeting.
4. Reports to the Board from the Superintendent and Staff, and others.
 - OSSBA Region 7 Meeting-March 7, 2019 @ 5:30 – 8:30 pm- Gordon Cooper Technology Center
 - Spring Break – March 18-22, 2019 (campus closed March 21-22, 2019)
 - Next Scheduled Board Meeting – March 12, 2019
 - Audit Report – Kerry John Patten
 - Superintendent’s Update
5. Comments from the Public.
6. Update and discussion regarding Public Safety Center.
7. Motion discussion and vote to approve or not to approve the following Administrative Regulation and District Policy revisions.

**AR-121 - Gordon Cooper Technology Center Purchasing, Purchasing Card,
Inventory and Fixed Assets**

DP-119 –Management and Accounting of Funds

8. Motion, discussion and vote to approve or not to approve the following fundraisers and activity fund subaccounts for FY2019.

Paramedic – Donations, food sales, games/activities, t-shirt sales, proceeds from hosting an EMS Conference. Proceeds will be used for expenses at State or National conferences, EMS student community outreach programs, charitable donations, student leadership activities, student organization activities, student recognition activities, student awards, other student needs, and expenses related to hosting an EMS conference.

Subaccounts

Computer Graphic Design – Resale - 0002-166

Collision Repair Tech - Livework – 0003-154

9. Motion, discussion and vote to approve or not to approve the following list of items as surplus. Items will be disposed of in accordance with policy DP-110-A1.

DESCRIPTION	QTY	PROG	GCTC#	SERIAL#	CONDITION/NOTES
Office Lamp	1	ADMIN	GCSUP018	N/A	Old/Obsolete
General Electric Microwave	1	Eagle	N/A	DR916625B	Old/Unsafe
Whirlpool Washing Machine- 27" Top Load Washer	1	Health Career/Emt	343-3306-000	C50430050	Broken
Credenza	1	ADMIN	GCADM023	N/A	Broken
Office Desk- L-Shape (Walnut/Black)	1	ADMIN	GCADM026	N/A	Broken
Misc. Hand Tools (Socket, Screwdriver)	1	Operations-Flect	N/A	N/A	Good/Obsolete
Misc. Computer Items (dvd player, ups, laptop, rack, docscanner, audio, tanberg, vcr, desktop, tv, tv cart, printer, mic, monitor, projector)	1 Lot	IT	N/A	N/A	Broken/Outdated
Misc. Calculators (TI-Inspire & Casio Overhead)	1 Box	PEA	N/A	N/A	Broken
Honeywell Personal Heater (HZ-2204U)	1	Receptionist	N/A	N/A	Broken
Misc. Books	1 Lot	BCS	N/A	N/A	Old/Obsolete
Camera- Sony Digital Mavica (MVC-FD71)	1	BCS	N/A	296932	Old/Obsolete
Networking Raceway	6	BCS	N/A	N/A	Old/Obsolete
NuArc Light Table	1	BCS	N/A	115B78-69	Obsolete/Old Program
Bulletin 1774 PLC Programmable Controller (model: 1778-P2)	2 Lots	BCS	N/A	4046 3083	Obsolete
Horizontal Process Camera	1	BCS		4247	Obsolete/Old Program
Misc. Dark Room Accessories	1 Box	BCS	N/A	N/A	Obsolete/Old Program
CD Stereo	2	BCS	N/A	N/A	Obsolete/Old Program
Whiteboard (2x3, 4x3)	2	BCS	N/A	N/A	Damaged
Chalkboard w/ Wooden Frame	1	BCS	N/A	N/A	Old/Obsolete
Misc. VCR Tapes (Safety curriculum)	9 Boxes	BCS	N/A	N/A	Old/Obsolete

Hanging File Folders	1 Lot	BCS	N/A	N/A	Old/Used
Flojet Partswasher	1	BCS	N/A	306996373	Obsolete/Old Program
Kodak Photo Printer (6800)	1	BCS	N/A	044P371	Obsolete/Old Program
Misc. gardening tools	1 Lot	BCS	N/A	N/A	Obsolete/Old Program
Floor Squeegees	10	BCS	N/A	N/A	Old/Used
Push Broom/Regular Broom	4	BCS	N/A	N/A	Old/Used
Oxygen Breathing BioPak 60 Self-Contained Breathing Apparatus (model: 400-303G1)	3	BCS	N/A	5268 5442 2822	Old/Obsolete
Magic Chef Mini Fridge	1	AMT	N/A	0512MCBR360504826	Broken
Whirlpool Mini Fridge	1	AMT	N/A	EER4309850	Broken
TV Cart	1	AMT	GCAIR441	N/A	Good/Obsolete
Panasonic Tube TV (01AMT281)	1	AMT	327-3105-000	LD12150390	Good/Obsolete
Sony VCR	1	AMT	N/A	IC-0321708	Good/Obsolete
NEC Tube TV (GCAIR439)	1	AMT	327-3105-002	86006146	Good/Obsolete
NEC Tube TV	1	AMT	GCAIR126	82406748	Good/Obsolete
TV Cart	1	AMT	GCAIR127	N/A	Good/Obsolete
IBM Typewriter	1	AMT	GCAIR009	1392548	Good/Obsolete
3M Overhead Projector	1	AMT	GCAIR437	602669	Good/Obsolete
TV Cart	1	AMT	N/A	N/A	Good/Obsolete
Overhead Projector	1	AMT	327-3102-002	J22561	Good/Obsolete
Packard Bell Monitor	1	AMT	N/A	GSMN51241250	Broken
Snap On Roll Around Chair	1	AMT	N/A	JCW80R	Broken
Shop Stool frame only	1	AMT	329-3302-001	N/A	Broken
Hobbico Field Box - Red Wood	1	AMT	N/A	N/A	Good/Obsolete for Curriculum
Samsung All in One Printer/Fax - SCX-3405FW	1	AMT	N/A	N/A	Broken
HP Officejet V40 Printer	1	AMT	01AMT295	MI17AB327M	Broken
RCA Subwoofer	1	AMT	N/A	R2TDVDI	Good/Obsolete
Phillips DVD Player	1	AMT	N/A	LN1A0821146809	Broken
RCA DVD Player	1	AMT	339-3104-000	22E7E0537	Broken
HP Deskjet 374 Printer	1	AMT	327-4005-034	CNUBU15045	Broken/Obsolete
FloPro Shop fan	1	AMT	329-1900-000	452	Broken
Green Tug	1	AMT	N/A	3.93001E+12	Worn/Used to refurbish other tug, not in great condition
Bogen intercom console	1	AMT	N/A	N/A	Good/Obsolete
Peavey UMA 75T Mixer/Amplifier	1	AMT	N/A	N/A	Good/Obsolete
Yellow Tug	1	AMT	N/A	11676	Broken

Fuel Trailer	1	AMT	327-1800-002	952237	Good/Obsolete for Curriculum
Cub Cadet lawn mower tug	1	AMT	327--1601-000	1B118030111	Good/Obsolete for Curriculum
White Engine Stand	1	AMT	N/A	N/A	Broken
White Chemical Stripping Cabinet	1	AMT	N/A	N/A	Poor/Replaced
GSO480-1B Engine	1	AMT	N/A	L-2417-33AA	Fair/Obsolete
GSO480 Engine	1	AMT	N/A	L-1315-33AA	Fair/Obsolete
GSO480 Engine	1	AMT	N/A	N/A	Fair/Obsolete
Punching Machine 9-0150	1	AMT	339-2515-100	25871	Good/Obsolete for Curriculum

10. Motion, discussion and vote to approve or not to approve the following out of state travel request.

Vision Conference – Overland Park Kansas - February 27-March 03, 2019
Ed Jolly, Adult Professional Diesel Instructor

GW Simulation Conference – Ashburn, Virginia - March 20-23, 2019
Sharla Lee, LPN Director
Secret Howard, LPN Instructor

FANUC Training - Auburn, Washington – March 24 – 29, 2019
Jeff Auchey, Industrial Training Coordinator
Bob Stephens, Industrial Training Coordinator

11. Motion and vote to convene or not to convene in executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee – Oklahoma Statutes Title 25 § 307 (B)(1). The following matters are proposed for discussion during executive session.

A. The employment of Holly Dunsworth, Assessment Specialist

B. The employment of Charlotte Birchett, HR Coordinator

12. President’s statement of executive session.

13. Motion, discussion and vote to approve or not to approve the employment of Holly Dunsworth, Assessment Specialist, beginning January 16, 2019, step 3, with Associates degree.

14. Motion, discussion and vote to approve or not to approve the employment of Charlotte Birchett, HR Coordinator for FY2019, at an annual salary of \$62,000 (prorated starting March 6, 2019).

15. Motion, discussion and vote to approve or not to approve the extra duty contract of the following individual.

Jay Lowden – Administrative Intern

16. Motion, discussion and vote to approve or not to approve the employment of the following individuals as possible part-time evening instructors for Adult Training and Development and Industry Specific Department.

Lori McCollough Daryl Green Lauren Richtner
 Brian Teters Jacqueline Thomasson

17. Motion, discussion and vote to approve or not to approve the Activity Fund Report and transfer of \$73,762.00.

18. Motion, discussion and vote to approve or not to approve the Treasurer’s Report and Investment Ledger for January 2019.

19. Motion, discussion and vote to approve or not to approve the following encumbrances:

- 2018 - 2019 General Fund – 1028 - 1178
- 2018 - 2019 Building Fund – 98 – 100
- 2018 - 2019 CO-OP Fund - 5
- 2018 - 2019 General Fund Payroll – 70279 - 70292
- 2018 - 2019 Building Fund Payroll – 70029
- 2018 - 2019 CO-OP Fund Payroll - 70002

20. Motion, discussion and vote to approve or not to approve the following purchase orders over \$500.

General Fund Payroll FY19		
70169	Bill Kinsey	\$4,521.30
70259	Holly Dunsworth	\$12,959.34
70011	Sarah Weeks	\$29,189.84
70274	Makayla Brown	\$3,625.00
70242	Travon Contreras	\$3,625.00
70251	Izayah Dixon	\$3,625.00
70278	Adrian Foster	\$3,625.00
70231	Jacob Hunt	\$3,625.00
70187	Deonte Lazenby	\$3,625.00
70275	Mikai Mays	\$3,625.00
70210	Carlos Ojeda III	\$3,625.00
70241	Jose Ojeda	\$3,625.00
70209	Gabriel Real III	\$3,625.00
70135	JaCorey Thomas	\$3,625.00
70276	Stoney Wegner	\$3,625.00
70252	Santanio Williamson	\$3,625.00
70130	Lisa Johnson	\$1,281.04

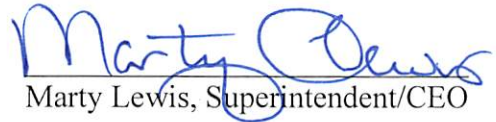
70191	Karen Romine	\$1,092.65
70283	Pam Frye	\$807.38
70269	LaDonna McAlvain	\$14,317.45
70147	Darlene Griffith	\$14,317.45
70104	Mark Ruiz	\$3,229.50
70248	Dempsey Taylor	\$1,829.19
70253	Cale Varner	\$1,856.96
70066	Jay Lowden	\$3,050.80

21. Comments from the Board.

22. New Business – This business is, in accordance with Oklahoma Statutes Title 23 § 311 (A) (9), limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

23. Motion and vote to adjourn.

I hereby certify that this agenda was posted in the lobby of the administration building prior to 6:00 p.m. on February 11, 2019.


Marty Lewis, Superintendent/CEO