The Board of Trustees of the Deer Park Independent School District met in a Combined Workshop and Regular Meeting at 6:30 p.m. on January 21, 2019, in the Board Room of the Education Support Center, 2800 Texas Avenue, Deer Park.

Board Members Present:  Ken Donnell, Lee Giddens, Rhonda Lowe, Lynn Kirkpatrick, Brenda Cothran, and Jason Cable.

Board Members Absent:  Jason Morris

Central Office Staff Present:  Victor White, Stephen Harrell, Peaches McCroskey, Ronda Koubal, Pete Pape, Matt Lucas, Janet Byers, and others who did not sign the register.

Others Present:  Scott Davis, Mary Peacock, Cassie Herndon, George Watanabe, Monique Rodriguez, Beth Dombrowa, and others who did not sign the register.

President Donnell called the meeting to order at 6:34 p.m.

Opening exercises were led by students from North Campus. Madison Bolner gave the invocation. Zachary Longrigg and Salyssa Garcia led the pledges to the US and Texas Flags.

President Donnell opened the floor for audience participation. The Board heard from the following patron: Beth Dombrowa.

Trustee Giddens moved, seconded by Trustee Lowe, to approve the minutes of the Combined Workshop and Regular Meeting of December 17, 2018, and the Level III Appeal of December 17, 2018. The motion carried unanimously.

Monthly reports given include: Enrollment, Financial Statements, and Calendar of Events.


Trustee Cable moved, seconded by Trustee Cothran, that the Board of Trustees approve the Early Notification Incentive offering a one-time $1,000 payment to certified employees who would be recommended for a contract by their supervisors, and who are not planning to return to work the following year, if they submit a letter of resignation or retirement before March 1, 2019. The motion carried unanimously.
Trustee Lowe moved, seconded by Trustee Kirkpatrick, that the Board of Trustees approve the engagement of Whitley Penn LLP as the District’s external auditor for the 2018-2019 fiscal year. The motion carried unanimously.

No. 231
Approve Contract with Independent Auditor

Trustee Giddens moved, seconded by Trustee Lowe, that the Board of Trustees approve Budget Amendment #3 for 2018-2019 as presented. The motion carried unanimously.

No. 232
Approve Budget Amendment #3

Trustee Cothran moved, seconded by Trustee Kirkpatrick, that the Board of Trustees approve purchases from cooperatives and sole source vendors in excess of $50,000 for 2018-2019 as presented. The motion carried unanimously.

No. 233
Approve Purchases from Vendors and Cooperatives

Trustee Cable moved, seconded by Trustee Cothran, that the Board of Trustees approve awarding RFP #19-009 for Child Nutrition Service Equipment, Supplies, Maintenance and Repair. The motion carried unanimously.

No. 234
Bids and Requests for Proposals – RFP #19-009

President Donnell called for a closed meeting following the Texas Government Code Section 551.074.

Closed Meeting

Open meeting resumed at 8:11 p.m.

Open Meeting Resumed

Trustee Giddens moved, seconded by Trustee Lowe, that the Board of Trustees approve the employment of four persons as presented. The motion carried unanimously.

No. 235
Human Resources – Employment

Trustee Giddens moved, seconded by Trustee Lowe, that the Board of Trustees approve the temporary disability leave of absence for one person as presented. The motion carried unanimously.

No. 236
Human Resources – Temporary Disability Leave

The meeting adjourned at 8:12 p.m.

Meeting Adjourned

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Approved at the Regular Meeting of the Board of Trustees on February 18, 2019

Ken Donnell
President, Board of Trustees

Rhonda Lowe
Secretary, Board of Trustees

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