

LOS ANGELES UNIFIED SCHOOL DISTRICT

**Robert A. Millikan Affiliated Charter &
Performing Arts Magnet**

5041 Sunnyslope Avenue, Sherman Oaks, California 91423
(818) 528-1600 Fax: (818) 990-7651
www.millikanmiddleschool.org

Austin Beutner *Superintendent of Schools*

Linda Del Cueto *Local District – Northeast
LDNE Superintendent*

Felicia Drew *Principal*

“Fifty Years of Distinguished Excellence”

Please **COMPLETE** this packet and return it at your registration appointment.

In addition to the forms in the packet, the following documents **MUST** be presented:

- 1. PROOF OF ADDRESS (one of the following)**
 - **UTILITY BILL** (water, power, or gas, no more than 30 days old and in the parent’s name. The name on the top portion of the bill must match the name on the stub of the bill) **or**
 - **OFFICIAL GOVERNMENT MAIL or**
 - **RENTAL or LEASE AGREEMENT** (must be current)
- 2. BIRTH CERTIFICATE** (If the birth certificate is in a language other than English, it must be translated and notarized)
- 3. PARENT/GUARDIAN IDENTIFICATION** (drivers license/passport - must be current)
- 4. IMMUNIZATION RECORDS** (yellow or transcribed card – more information about immunizations can be found at <https://www.shotsforschool.org/k-12/>)
- 5. REPORT CARD** (most recent)

The following documents **MUST** be presented **only if** they apply to your child:

- 6. ACCEPTANCE LETTER** (if enrolling in a magnet or academy or via the charter lottery)
- 7. TRANSFER FORM/PAR** (if transferring from another middle school)
- 8. IEP and/or 504 PLAN** (if eligible for special education and/or accommodations)
- 9. GATE/GIFTED DOCUMENTS** (if previously identified)
- 10. COURT ORDERS** (if applicable)
- 11. DOCUMENTS RELATED TO HEALTH CONDITIONS** (if student has special medical needs)

This packet contains the following documents. They may also be downloaded from <https://tinyurl.com/mmsenroll>
Please ensure **ALL** forms are brought back.

- a. Student Enrollment Form
- b. Student Emergency Information Form
- c. Student Permanent Health History Card
- d. Student Residency Questionnaire
- e. Migrant Education Family Questionnaire
- f. American Indian Alaskan Native Letter/Questionnaire
- g. Financial Responsibility for Damaged School Property Letter
- h. Student Success Library Card Program Opt-In Form
- i. Responsible Use Policy (RUP) for District Computer Systems
- j. Parent/Guardian Publicity Authorization and Release
- k. Millikan Middle School Rules and Policies 2019 – 2020

**Parents attempting to register with incomplete packets will be asked to reschedule.
Only complete applications will be accepted.**