

December 4, 2017 Regular Meeting

The Regular Meeting of the Board of Directors of the Norwin School District was called to order by Robert J. Perkins at 6:11 P.M. in the Board Room of the Administration Building, immediately following the annual Reorganization Meeting.

An Executive Session was held on Monday, December 4, 2017, prior to the Workshop Session for legal matters.

BOARD MEMBERS PRESENT:

Brian S. Carlton	Shawn N. Petrisko
Darlene J. Ciocca, Vice President	Donald W. Rhodes, Jr.
Tracey L. Czajkowski	Dennis J. Rittenhouse
Raymond Kocak	Barbara A. Viola
Robert J. Perkins, President	

BOARD MEMBERS ABSENT: None.

ADMINISTRATION PRESENT:

William H. Kerr	Thomas H. Wrobleski
Timothy J. Kotch	Stacey A. Snyder
Natalie A. McCracken	Ryan P. Kirsch

SOLICITOR: Alfred C. Maiello, Esq.

OTHERS PRESENT: Mr. Joe Napsha, Tribune-Review; Mr. Brandon Rapp, Director of Athletics and Student Activities; Norwin teachers Mrs. Megan Zobb, Mrs. Paula Giran, and Mr. Neal Nanassy; Mr. Sanford Bendix, representing the North Huntingdon Parks and Recreation Department; and other members of the community.

STUDENT PRESENTATIONS: None this month.

APPROVAL OF MINUTES:

Director Rittenhouse moved and Director Rhodes seconded the motion to approve the Minutes from the November 20, 2017 Regular Meeting.

Carlton, Abstain	Kocak, Abstain	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 7 yeas and 2 abstentions, President Perkins declared the motion carried.

PUBLIC COMMENT: None.

COMMITTEE REPORTS: None.

SUPERINTENDENT'S REPORT: Dr. Kerr provided the Monthly Administrative Reports.

BOARD PRESIDENT'S REPORT: Mr. Perkins provided the monthly report.

FINANCE: Financial Reports and Bills were not available for consideration due to the early time of the month during which this meeting took place.

Director Ciocca moved and Director Rittenhouse seconded the motion to approve the spring athletic supply bids to the lowest responsible bidder. (Attachment #12)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

PERSONNEL:

Director Ciocca moved and Director Viola seconded the motion to approve the resignation of Ms. Ashley Turosik as a Certified Paraprofessional, effective Friday, December 29, 2017.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Ciocca moved and Director Viola seconded the motion to approve the resignation of Mr. Darren Cochran as Part-Time Custodian, effective at the close of the work day on Thursday, December 31, 2017.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Ciocca moved and Director Viola seconded the motion to approve the resignation of Mr. Ryan Baird as Varsity Assistant Track Coach, effective immediately.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Ciocca moved and Director Viola seconded the motion to approve the resignation of Mr. Adam Shaffer as Assistant 7th/8th Grade (Blue) Boys' Basketball Coach, effective retroactively at the close of the work day on Tuesday, November 28, 2017.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Ciocca moved and Director Viola seconded the motion to approve the resignation of Mr. Eli Visnick as Varsity Assistant Football Coach, effective immediately.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Ciocca moved and Director Viola seconded the motion to approve Ms. Angela Mazur, Secondary English Teacher, an Intermittent Family & Medical Leave of Absence, beginning immediately for up to the total time allotted for FMLA, for personal reasons.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Ciocca moved and Director Viola seconded the motion to approve Ms. Loni Davis, Cafeteria Worker, for an Unpaid Leave of Absence, beginning retroactively on Monday, December 4, 2017 through approximately Friday, December 15, 2017, for medical reasons.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Ciocca moved and Director Viola seconded the motion to approve revised motion for Ms. Jill Bitar, Cafeteria Worker, from an Unpaid Leave of Absence to a Family & Medical Leave of Absence, used in conjunction with paid sick leave, beginning retroactively on Wednesday, November 1, 2017, for approximately six (6) to eight (8) weeks, for medical reasons.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Ciocca moved and Director Viola seconded the motion to approve Ms. Emily Phetsomphou as a Reading Paraprofessional, effective Wednesday, January 10, 2018 for the remainder of the 2017-2018 school year.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Ciocca moved and Director Viola seconded the motion to approve additions to the following Certified List(s) for the 2017-2018 school year: Substitute Teacher List, and Homebound Teacher List, pending receipt and review of all required credentials and clearances. (Attachment #13)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Ciocca moved and Director Viola seconded the motion to approve Mr. Anthony Scozio as a Part-Time Custodian, effective Tuesday, January 2, 2018, pending receipt and review of all required credentials and clearances.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Ciocca moved and Director Viola seconded the motion to approve additions to the following Non-Certified List(s) for the 2017-2018 school year: Substitute Cafeteria Workers, pending receipt and review of all required credentials and clearances. (Attachment #13A)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Ciocca moved and Director Viola seconded the motion to approve Mr. Charles Chairge as Interim Assistant 7th/8th Grade (Blue) Boys' Basketball Coach, effective retroactively on Wednesday, November 29, 2017.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Ciocca moved and Director Viola seconded the motion to approve the following Co-Curricular List(s) for the 2017-2018 school year: Additions to the Winter Sports Coach Volunteer List, pending receipt and review of all required credentials and clearances. (Attachment #13B)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Ciocca moved and Director Viola seconded the motion to approve the following Co-Curricular List(s) for the 2018-2019 school year: Fall Sports Coach List, pending receipt and review of all required credentials and clearances. (Attachment #13C)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

CONFERENCES/WORKSHOPS:

(Conferences/Workshops noted with an asterisk (*) are funded through Federal Funds and () are funded through ACCESS. The District will cover the cost for substitute teachers.)**

*Director Rittenhouse moved and Director Rhodes seconded the motion to approve Ms. Erin Hassinger, Elementary Teacher, to attend the Pennsylvania System of School Assessment (PSSA) Open-Ended Item Workshop Monday, December 18, 2017, Friday, January 5, 2018, Friday, February 2, 2018, and Monday, March 5, 2018 at the Allegheny Intermediate Unit (AIU). (Dr. Natalie McCracken, Assistant Superintendent of Elementary Education, will also be attending.) (Expenses for Ms. Hassinger and Dr. McCracken will be approximately \$1,262.49: \$1,200 registration; \$62.49 mileage; plus a substitute for Ms. Hassinger. Paid through Federal Funds.)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Rhodes seconded the motion to approve Mr. Timothy Daniels, Secondary Teacher, Ms. Heather Shrump and Mr. James Gabonay, Club Sponsors and approximately twenty (20) students, to attend the Winter Guard International (WGI) Cincinnati Regionals Saturday, March 24, 2018 through Monday, March 26, 2018 in Cincinnati, OH. (There will be no expense to the District.)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Rittenhouse moved and Director Rhodes seconded the motion to approve Mr. Timothy Daniels, Secondary Teacher, Ms. Heather Shrump and Mr. James Gabonay, Club Sponsors and approximately twenty (20) students, to attend the Winter Guard International (WGI) World Championships Wednesday, April 11, 2018 through Sunday, April 15, 2018 in Dayton, OH. (There will be no expense to the District.)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

INFORMATION ITEMS

(Conferences/Workshops noted with an asterisk (*) are funded through Federal Funds and () are funded through ACCESS. The District will cover the cost for substitute teachers.)**

* Dr. Natalie McCracken, Assistant Superintendent of Elementary Education, will be attending the Pennsylvania System of School Assessment (PSSA) Open-Ended Item Workshop Monday, December 18, 2017, Friday, January 5, 2018, Friday, February 2, 2018, and Monday, March 5, 2018 at the Allegheny Intermediate Unit (AIU). (Ms. Hassinger will also be attending.)

ADMINISTRATION

Director Viola moved and Director Rittenhouse seconded the motion to approve building use requests. (Attachment #14)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Viola moved and Director Rittenhouse seconded the motion to provide School District consent to the sale of a property that is presently in the Unsold Property Repository, as requested by the Westmoreland County Tax Office and pursuant to Section 627 of the Real Estate Tax Sale Act (72 P.S. 627). The property is located at 4790 Pine Hollow Road, Trafford (North Huntingdon), PA, 15085, Tax Map No: 54-02-00-0-013. A bid has been received by the Westmoreland County Tax Claim Bureau to purchase the property, and written consent is required to place this property back on the tax rolls. (Attachment#15)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Viola moved and Director Rittenhouse seconded the motion to approve addition(s) to the Student Teacher/Intern List for 2017-2018. (Attachment #16)

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Viola moved and Director Rittenhouse seconded the motion to approve a contribution of \$3,000.00 to the Norwin Hockey Club for the 2017-2018 school year. Due to ongoing budgetary constraints, this will be the final year for a District contribution.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Director Viola moved and Director Rittenhouse seconded the motion to approve the purchase and installation of a 48" medium duty aluminum liftgate (Waltco – Model No. MDL-30/AP) including all controls, LED lighting, and an in-cab cut-off switch from Thermo King of Pittsburgh. The liftgate will be mounted on a District-owned 2015 Chevrolet box truck, for the total cost \$7,150.00, to be paid from the District's Capital Projects Fund.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

COMMENTS FROM THE PUBLIC: Mr. Sanford Bendix, representing the North Huntingdon Parks and Recreation Department, provided the monthly report of upcoming recreation activities, including An Evening with Santa & Friends, Friday, December 8, 2017, from 6 to 8 p.m. at Norwin Middle School, and the Father-Daughter Dance scheduled for Sunday, February 17, 2018 at Stratigos.

ADJOURNMENT:

Director Kocak moved and Director Rhodes seconded the motion to adjourn the meeting at 6:18 p.m.

Carlton, Yea	Kocak, Yea	Rhodes, Yea
Ciocca, Yea	Perkins, Yea	Rittenhouse, Yea
Czajkowski, Yea	Petrisko, Yea	Viola, Yea

On a roll call vote, there being 9 yeas, President Perkins declared the motion carried.

Respectfully submitted,

Jonathan D. Szish, Board Secretary