I. **Call to Order, Confirmation of Quorum, and Roll Call**
Meeting called to order at 6:13 pm
Quorum established – voting members present were Lisa Marbury, Nick Williams, Darrell Garcia, Jill van Nortwick, Alexandria (Alex) Tavarez, and Clifford Jake. Non-voting members present were Sam Obenshain, Michael Vigil, and Lisa Wallhagen.

II. **Approval of Minutes: October 25, 2017**
Motion to approve minutes from October 25, 2017 meeting; Lisa, Nick seconded. Alex and Jill abstained from voting; motion passed.

III. **Public Comments**
No visitors present

IV. **Reports**

*Executive Director's Report (Sam Obenshain)*
- Bond transaction has hit a road block. Deal with bonding company from previous bond has ended because they will not accept the new contract clauses and wants it to match 2012 bond contract clauses.
  - NM Finance Authority may possibly purchase the bond but it wouldn’t happen until March.
  - December 14th is closing date for land purchase and Sam is trying to extend the closing date.
- Investors from previous bond also have to agree to school taking on new debt and they will not agree.
- Possible options available to move forward with land purchase and new construction
  - Go to APS and have them purchase the land. Then we lease from them.
  - Find another investor who would buy the land and hold it for us for a year without any payments and CCPS takes over financing.
  - Seek some other traditional financing for land.
  - Stalling the purchase and getting first right of refusal from future purchasers.
- A current IB teacher has resigned and Sam is looking for replacement.
  - CCPS started advertising last Sunday for new replacement. Received 2 resumes to date. Last day for teacher is Dec 15th.
  - Sam is also looking at other potential internal solutions.
- CCPS wont first athletic state championship in girls' cross-country as well as having 1st, 2nd, 3rd best runners in the state.
- Seeking a new volleyball coach. Existing coach resigned due to health reasons. Sam wants a replacement by early spring.
- Sam discussed upcoming events as well.
- Charter Renewal – CCPS to meet w/ APS on December 13th for preliminary approval followed by APS (only) board meeting for final approval.
Treasurer's Report (Nick Williams) with Michael Vigil
Review and discussion of Financials
- Awaiting PED to certify final count on student enrollment
- Jill asked about numbers that don’t match in the financial statements
  - Mike stated that numbers sometimes don’t automatically roll-up and Jill will send the discrepancies for Mike to review.
- Mike still working on updating cash balance policy.

PTO Report (Ken Gant)
PTO reports attached and reviewed however no representatives from the PTO present.

PAC Report (Louis Papponi)
PAC report attached and reviewed however no representatives from the PTO present.

Cottonwood Classical Foundation Report (Sam Obenshain)
Foundation report attached – Sam covered this during the executive director’s report.

CCPS Faculty and Staff Report (Lisa Wallhagen)
Nothing new to report

V. Committee Reports
Executive Director Outcomes Committee (Darrell Garcia)
Sam discussed purpose behind choosing measurable outcomes report
- In his findings, he found foreign exchange students were allocated incorrectly as drop-outs.
- Other students left for various reasons unrelated to dropping out yet allocated as drop-outs.
- Sam pursuing further information on STARS reporting discrepancies to correct future reporting.
  - As a result, Sam doesn’t feel 9th grade reporting is accurate
- 80.5% retention rate of 10th through 12th currently. Sam wanting to increase this to 85% for his number 2 goal.
- 8th to 9th grade, we were about 72% and hoping to increase to 75%. This is tougher because of potential high school experience students / families pursue.

Darrell discussed the goals and feels these are good measurable outcomes and avoidant of pass/fail goals.

Measurable Outcomes document to be finalized by Darrel.

Strategic Planning Committee (Sam Obenshain)
Meeting in January
- Plan to discuss priorities and actions steps identified
- Risk matrix and agree to priorities
- Kyle will likely participate in the Strategic planning committee

Facilities Committee (Lisa Marbury)
Nothing new to report. Awaiting information on bond.
VI. **Action Items**

- **Approval of New GC Voting Member Matthew Munoz**
  Lisa reported on new member recommendation
  - Matt has a great network and expressed interest in joining the GC
  - Lisa confident in Matt’s abilities
  - Darrel has also worked with Matt in other environments and is also confident with Matt’s abilities and offers.
  Motion to approve Matt Munoz; Nick, Clifford seconded. Jill and Alex abstained from voting; motion passed.

  Consent to notify PED of membership changes will happen at next meeting for Matthew

VII. **New Business**
none

VIII. **Old Business**
none

IX. **Next Governing Council Meeting:** December 12, 2017 (not the 19th as reported in the meeting minutes)

X. **Adjourn**
Motion to adjourn meeting 7:38 pm; Lisa, Nick seconded. Jill and Alex abstained from voting; Motion passed.