

Emergency & Protective Services Program Syllabus 2018-2019 Mr. Adam Wilkinson

Program Overview:

Emergency Protective Services prepares individuals to apply technical knowledge and skills required to perform entry-level duties in law enforcement, fire fighting, EMS, and other safety services. This program stresses the techniques, methods and procedures peculiar to the areas of criminal justice and fire protection especially in emergency and disaster situations. Physical development and self-confidence skills are emphasized. In addition to the application of mathematics, communication, science and physics, students receive training in social and psychological skills, map reading, vehicle and equipment operations, the judicial system, pre-hospital emergency medical care and appropriate emergency assessment, treatment and communication.

Instructional Philosophy:

Respect, honesty, and professionalism are always expected in this course and will prepare the students for a successful career in the Emergency Service industry. The students will build their knowledge of Emergency Services through theory based study and hands-on technical training.

This course requires rigorous work assignments varying from researching literature in textbooks, articles, and demonstrating an understanding of the literature through class discussions, presentations, projects, and writings. Along with the in-class work assignments students will also be tested physically and mentally with real life hands-on training that will teach them to push themselves to work hard and “think on their feet.” The hands-on training will also prepare students for situations they may be presented with in the emergency services field.

Students are expected to work at a high-quality level and will, at times, be given the opportunity to rework any failing assignments after conferencing with the instructor. It is important that students be involved in *all* aspects of the learning experience. Students will be notified of the minimal number of times they must interact in each discussion and learning situation. However, I expect that each student desires to get the most out of their educational opportunities and experiences and will fully participate in class. It is important for students to share diverse opinions because we all learn from new perspectives and students must be respectful of other’s points of view. Please remember that the quality of student participation matters just as much as the quantity of participation.

Course Objectives:

Upon completion of this three year course the student should be able to:

- Demonstrate Knowledge of the following:
 - The Criminal Justice Process
 - Law Enforcement
 - Private Security Management
 - The Judicial Process

- Corrections
- Prisons and Jails
- The Juvenile Justice System
- Current Trends in Criminal Justice
- Proper Communications Techniques
- Radio Communication Techniques
- Criminal Law as it Applies to Investigations
- Firefighting Safety
- Firefighting Science
- The Emergency Medical Services
- Incident Command
- Demonstrate Skills in the following:
 - Self-Defense
 - Patrol Duties
 - Fighting Fires
 - Assessing, Treating, Lifting, and Moving Patients
 - Preparing and Completing Documents
 - Incident Command
- Manage Stress Related to the Jobs in the Protective Services
- Communicate in Emergency and Non-Emergency Situations

Major Course Performance Assignments:

The following are the major course assignments required by all students for completing this program:

- **Writing Assignments**
Students will be required to complete at least two writing assignments per year that relate to a specific topic in EPS. Writing assignments will be in the structure of informative and/or argumentative format, writing must be submitted electronically or typed then printed and handed in to the teacher, and must meet all expectations according to the rubric in order to receive a passing grade.
- **Presentations**
Students will be required to complete at least two presentations per school year using either PowerPoint or other online presentation software. Students must present to the class, submit their presentation electronically, and meet all expectations according to the rubric to receive a passing grade.
- **Skills or Performance Assessments**
Students will be shown how to perform certain skills related to the many jobs in the Emergency Services industry. After the student is shown the skill(s) they will have time to practice the skill(s) at hand before being tested on that skill. Student will then be tested on the skill they have practiced. The student must then correctly demonstrate the skill(s) they were taught while doing so in a professional manner as they would if they were performing the skill(s) in an actual real life setting.

- **Uniform Dress and Class Participation**

Employees in the Emergency Services field must wear uniforms everyday as a job requirement and students will have to do the same. **All students must wear their approved uniforms everyday for class unless otherwise noted by the instructor.** The uniform will consist of an approved GCCTC EPS shirt, EMT style pants (BLACK), and BLACK work boots. This will teach the students responsibility in taking care of there own equipment. **Students who do not dress for class will be docked points daily and will be sent to the office.**

New Students MUST have their uniforms shirts paid for by the first week of school.

Assignment/Grading Policy:

Unless otherwise specified, assignments are due by the date posted in class and/or on Schoology. The guidelines for assignments will be listed in the rubric and must be followed to receive a passing grade. While completing assignments, students must work carefully, follow the rubric and teacher instruction, and submit the completed work on time. If you are having difficulty meeting assignment time lines, please contact the teacher prior to the due date.

- Assignments submitted late will receive up to a 5% point deduction, although the quality of the assignment is taken into consideration.
- Assignments and tests submitted on time receiving less than a passing grade may be redone and resubmitted at the teacher's discretion.
- Poorly written and/or carelessly proofread papers may be returned ungraded until spelling, punctuation, and/or organizational errors are corrected.
- Assignments missed due to an unexcused absence may not receive credit.

NOCTI Assessment:

All senior students considered eligible to be a program completer are required by the state of Pennsylvania to take a National Occupational Competency Testing Institute (NOCTI) exam related to their program or study. NOCTI provides occupational competency assessments required by the PA Department of Education (PDE) to measure and evaluate a student's competence in their technical program. **Students must take both the written and performance sections.** Having a NOCTI Skills Certificate can be listed in your résumé, portfolio, and displayed at a job interview. **This test will be used as a cumulative final exam grade of 10% for seniors.**

Methods of Evaluation:

The assignments and assessments for this course will be graded using a weighted system of measurement. Students will be evaluated on the following items and will constitute their final quarter grade:

- Tests/Tasks-40%
- Daily grade-60% (based on safety, dress for class, professionalism, participation and clean work area and lab performance)
- (Seniors) NOCTI Test and portfolio-20% of final grade*
*for eligible seniors only
- (Juniors and Sophomores) Career readiness Grade level requirements-20% of final grade

The final grade will be distributed according to the sending school's grading scale:

Final Grade	CHS	JMHS	MHS	WCHS	WGHS
A	100-93	100-92	100-92	100-90	100-90
B	92-85	91-82	91-82	89-80	89-80
C	84-75	81-70	81-70	79-70	79-70
D	74-65	69-60	69-60	69-60	69-60
F	64 and below	59 and below	59 and below	59 and below	59 and below

Textbooks:

- Essentials of Firefighting and Fire Department Operations - Brady (5th Edition)
- Criminal Justice A Brief Introduction – Pearson (11th Edition)
- Emergency Care Of The Sick And Injured – Jones and Bartlett (11th Edition)
- Emergency Medical Responder - Jones and Bartlett (5th Edition)

*Additional articles and texts will be used throughout the course to enrich the learning experience.

Classroom Discipline:

In addition to the GCCCT Student Handbook Policies and Conduct Expectations students will create a classroom set of discipline guidelines because developing rules together creates a sense of community and accountability and will provide as a model for rule development in a classroom setting. If students violate ANY of the guidelines, whether outlined by the school or teacher, the following interventions will be used:

- **First Offense:**
Warning (offenses of a serious nature will be handled in cooperation with administration immediately)
- **Second Offense:**
Phone Call or Email home and/or a referral to guidance counselor
- **Third and Subsequent Offenses:**
Referral to Administration

Technology and Software Use:

Students are expected to follow the technology guidelines outlined in the GCCCT 2017-2018 Student Handbook at ALL times. Violations of these guidelines could result in indefinite suspension of technology usage in the classroom and/or computer lab during Emergency Protective Services scheduled sessions.

Drug Testing:

Due to the nature of the courses being taken and the certifications being provided, all students MUST be drug free and remain drug free for the duration of their time in the program. There are also many opportunities for job shadow's and CO-OP's with this program, all which require the student to be drug free to participate in. The drug testing will be done at school and each student will be responsible for paying \$25.00 for the drug test. Any student who refuses to take this drug test, or who takes this drug test and does not have a "negative" test result, will not be able to participate in an internship and/or Co-Op program, and it will be recommended that the student be removed from the program. Any student who does not participate in the internship and/or Co-Op program because of their refusal to take the required drug test or as a result of a positive test result will forfeit any tuition or fees paid to the GCCTC. If a student has a financial hardship and cannot afford a drug test, please let the Administration know and the GCCTC will seek financial assistance on your behalf.

By signing below you acknowledge having read and understand the Emergency Protective Services Program Syllabus. Parents/ guardians and students will be notified if any changes need to be made to the course policies. If you have additional questions and/or comments; you may call the school at (724) 627-3106 to speak with the teacher or email Mr. Wilkinson at wilkinsona@greenectc.org.

Guardian/ Parent Signature:

Date:

Student Signature:

Date:
