

**Policy**

---

PRIVATELY OWNED VEHICLES

In recommending arrangements for student transportation to and from school- related activities, the superintendent shall consider the type of activity, the total number of students involved, and the availability of appropriate vehicles. Groups of students too small in number to make economical use of Type I or Type II vehicles may be transported in privately owned passenger vehicles driven by qualified school personnel, state employees and parents/guardians.

Transportation of Students by District Employees as Part of Assigned Duties

The Jersey City Board of Education prohibits the transportation of students to and from school related activities in private vehicles. Only staff authorized by the board in accordance with this policy shall be permitted to transport students in private vehicles.

District employees who transport students in a private vehicle during working hours as part of their assigned duties shall:

- A. Have a current New Jersey (or other) driver's license with no convictions for moving violations;
- B. Use a privately owned passenger vehicle of eight or fewer capacity with evidence of at least the statutorily required insurance coverage. The vehicle must have a current inspection sticker;
- C. Conform to all safety practices set forth in the regulations to this policy.

Implementation of this section shall be in conformity with applicable negotiated agreement.

**NOTE: EMPLOYEES WHO USE DISTRICT-OWNED VEHICLES MUST CONFORM TO A, B AND C. THE DISTRICT IS RESPONSIBLE FOR MAINTENANCE OF THE VEHICLE AND ADEQUATE INSURANCE. A DISTRICT IS NOT OBLIGATED TO NEGOTIATE OVER ACTUAL ASSIGNMENTS. IT MUST BARGAIN UPON DEMAND OVER COMPENSATION RELATED TO SUCH ASSIGNMENTS.**

Adopted: March 13, 2008  
NJSBA Review/Update: March 2013  
Readopted: October 17, 2013

Key Words

Privately Owned Vehicles, Auxiliary Student Transportation, Student Transportation, Student Transportation

See Regulation Manual:

AR-1 Privately Owned Vehicles Procedures

Legal References: N.J.S.A. 18A:16-6 Indemnity of officers and employees against civil actions  
N.J.S.A. 18A:39-20.1 Transportation to and from related school activities in private vehicle with capacity of eight or less; authorization of qualified school personnel, state employees or parents  
N.J.A.C. 6A:27-1.5 Insurance

PRIVATELY OWNED VEHICLES (continued)

N.J.A.C. 6A:27-7.6      Transportation to and from related school activities  
N.J.A.C. 6A:27-7.7      Parent transporting his or her own child or children

**Possible**

**Cross References:** \*5020              Role of parents/guardians  
\*6145                      Extracurricular activities  
\*6145.1/6145.2        Intramural competition; interscholastic competition  
\*6153                      Field trips

\*Indicates policy is included in the Critical Policy Reference Manual.