

Dear Parents:

On behalf of the faculty and staff, I would like to extend a warm welcome to you and your child to St. Joseph's School. In anticipation of a successful 2018-2019 school year, please take note of the following important information:

**First day of School:**

- **Monday, August 13, 2018 from 8:00a.m. to 3:00 p.m.**  
(Students will be counted tardy at 8:15am)

**School Uniform Sale: August 1-2 – 9:00am-12:00pm - Auditorium**

**Uniform Policy** - *Uniform code will be enforced accordingly – No Exceptions*

**GIRLS:** All solid white or solid black tennis shoes with **NO** visible brand/logo for everyday use

**PK-5<sup>th</sup>:** Jumper, white buttoned collar shirt, navy blue or white tube socks

**M.S.:** Skirt, white or navy blue polo shirts with logo, navy blue or white tube socks

- **Eagle Standard/Mass Attire:**

**All grades:** black Mary-Janes with soft sole or penny loafers

**PK-5<sup>th</sup>:** jumper; white buttoned collar shirt; socks and navy blue cardigan

**M.S.:** black Mary Jane shoes, long-sleeved white buttoned collar shirt, criss-cross tie and blazer

**BOYS:** All solid black tennis shoes including sole and sides of sole with **NO** visible brand/logo for everyday use.

**PK-8<sup>th</sup>:** navy blue pants with logo, black belt, white or navy blue polo shirts with logo and black crew socks

- **Eagle Standard/Mass Attire:**

**All grades:** All black oxford-style with soft sole

**PK-5<sup>TH</sup>:** navy blue pants with logo, black belt, black crew socks, white polo shirt with logo, socks and navy blue cardigan

**M.S.:** navy blue pants with logo, black belt, black crew socks, long-sleeved white buttoned collar shirt, tie and blazer

**Not Allowed:**

- Canvas shoes
- Slip-ons

**\*NOTE:**

- Pants, polos, wind-breakers, criss-cross ties and sweatshirts **must** be purchased **ONLY** through the school uniform store

- Jumpers, skirts and cardigans for girls; ties for boys; and blazers for girls and boys **must** be purchased at Dennis Uniform at 5380 N. Mesa.

**Planners**

3<sup>rd</sup>-6<sup>th</sup> grade—**Must** purchase at the school office at \$5

7<sup>th</sup>- 8<sup>th</sup> grade-- Optional. Limited quantities available at \$5.

**6<sup>th</sup>-8<sup>th</sup> grades—Electives: Art, Band, Spanish, Theatre**

During August 13-16, 6<sup>th</sup>-8<sup>th</sup> grades will visit an Elective class per day to help them in deciding on one. The Elective class chosen will be their class until the end of the school year. Please notify the school office by **Friday, August 17**, of your choice, otherwise, your middle school student will be assigned an Elective class.

**School supplies** please log on to our website at [www.stjoseph-school.org](http://www.stjoseph-school.org) and click on the links. Instead of using a backpack for books, the school is recommending rolling backpacks **ONLY** with rubber wheels. As one of our successful fundraisers, our HSA is, once again, conducting a “*Supply Bundle Drive*” for your convenience. Avoid lines and shortages on supplies by ordering and pre-paying for your supplies through [sjschoolhsa@stjoseph-school.org](mailto:sjschoolhsa@stjoseph-school.org).

### **Volunteers/Homeroom Parents**

Our faculty and staff also benefit from the service provided by homeroom parents and volunteers throughout the year. The following are volunteer opportunities to consider if you wish to give of your time and talent:

- HSA (Home and School Association)
- Marketing Committee
- Candy Store/Concessions
- St. Joseph’s Uniform Stores (New & Used)
- Annual Family Night
- Patrolling before/after school
- Diocesan Spring Carnival
- Annual Book Fair
- Grandparents’ Day

Homeroom parents work directly with the homeroom teacher. Volunteers are directed by our Home and School Association. Be advised that all volunteers **must** attend a \*VIRTUS training.

### **\*VIRTUS-Safe Environment**

All parents, volunteer and non-volunteer, **MUST** attend a VIRTUS training as mandated by the Diocese of El Paso. Please make plans to attend one of the upcoming sessions from 9am-12pm in our school auditorium:

**\*Friday, August 3**

**\*Saturday, August 4**

**\*Monday, August 6**

Please log onto VIRTUS.org and register for free. You must select St. Joseph’s School and follow the prompts. Upon registering, you must initiate the background check or it will not be considered complete.

If you are already an approved volunteer and have a certificate, please verify that you have renewed your status and submit your certificate of completion to the office. For your convenience, we will also have a renewal session on Saturday, August 4.

### **Lost & Found/Used Uniform Store**

Our new Lost and Found/Used Uniform Store will be located in the former “Coding” room (west of the gym). Items left in the lost & found will be displayed every 2 weeks after school to be picked up. Any item left over after that, will be disposed of or donated to the Used Uniform Store.

**Store hours:** Tuesdays & Thursdays: 7:30am-7:55am & 3:00pm-3:30pm.

### **RenWeb**

I encourage you to register on [www.renweb.com](http://www.renweb.com), our secure and private parents’ portal system, and click on logins; type our school’s District Code: **STJ-TX**; and create new parentsweb account.

Contact the school office to ensure that all required documents, including, IEP (individualized education program), immunizations records and physical exam as required by law are in your child’s file. Also, if your child has a special medication condition or requires on-going prescription, please stop by to see Mrs. Mansour in the office.

Please visit our website at [www.stjoseph-school.org](http://www.stjoseph-school.org) for announcements, events, and updates throughout the school year. If you have any questions contact the school office starting August 1 from 8am-3pm.

Many blessings,

Mrs. Marcela Hernandez, Principal