

**PUPIL TRANSPORTATION COOPERATIVE
BOARD OF DIRECTORS
February 8, 2018
Location: Whittier Union High School District
BOARD MEETING MINUTES**

9:00 A.M.

Roll Call - Present:

Board President	- Mr. Manuel Correa, Little Lake City School District
Vice President	- Mr. Douglas McMasters, Los Nietos School District
Board Member	- Mr. Jonathan Barth, East Whittier City School District
Board Member (ALT)	- Ms. Lily Huntenburg, El Rancho Unified School District
Board Member	- Mr. Mark Keriakous, South Whittier School District
Board Member	- Mr. Jon McNeil, Whittier City School District
Board Member	- Dr. Monica Oviedo, Whittier Union High School District

Roll Call – Absent:

STAFF MEMBERS PRESENT:

Mr. Steve Bui, Executive Director
Ms. Joanne Gallegos, Manager of Fiscal Services
Ms. Dana L. Williams, Administrative Secretary
Ms. Carina Lazcano, Operations Manager

STAFF MEMBERS ABSENT:

GUESTS

C. Burger – Schools Legal Service, Bill Cooper – CSEA #727 President, Cynthia Sanchez, Jennifer Melendez, Margie Gonzalez, Andrea Mitchell, Maria Elena Scott, Polly Bobadilla, Isabel Ramirez, Jenny Hernandez, Yolanda Cooper, Mary Ann Rebollar, Maria Reyes Valencia, Beatriz Contreras, Yvonne Braddy, Pamela Golden-Rice, Daniel Gonzales, Martha Solis, Mayra Balogh

I. CALL TO ORDER

A. Roll Call

Mr. Correa called the meeting to order at 9:02 a.m.

B. Mr. Doug McMasters led the Pledge of Allegiance.

II. ADOPTION OF AGENDA

A. February 8, 2018

A motion to adopt the February 8, 2018 agenda was made by Mr. McNeil seconded by Ms. Huntenburg, and unanimously approved by all present. **Motion carried all in favor 6 to 0.**

III. APPROVAL OF MINUTES

A. January 11, 2018– Regular & Closed Sessions

A motion to approve the January 11, 2018 Board Meeting minutes was made by Mr. McMasters, seconded by Mr. McNeil, and unanimously approved by all present. **Motion carried all in favor 6 to 0.**

B. January 22, 2018 – Special & Closed Sessions

A motion to approve the January 22, 2018 Board Meeting minutes was made by Dr. Oviedo, seconded by Mr. McMasters, and unanimously approved by all present. **Motion carried all in favor 6 to 0.**

IV. PUBLIC COMMENTS

Any person who wishes to address an item on the agenda may do so at this time. Comments or suggestions from visitors are restricted to items appearing on the agenda and are limited to three (3) minutes. A Public Comment Card/Speaker Slip must be completed by the Board Secretary and received prior the start of the meeting in order to make a comment.

Ms. Maria Elena Scott-Soto, 20-year Bus Driver thanked the Board for the honor and privilege to work as a PTC Bus Driver. She thanked the Board for all the good things that have come from her experience.

Ms. Polly Bobodilla, 34-year Bus Driver emotionally expressed that she loved being a Bus Driver. She stated that drivers are affected and are concerned that during this transition they will be losing their retirement and sick leave. She requested that the employees not be pushed aside.

Mr. Bill Cooper, CSEA #727 President-Elect, stated that he is working with past president Ms. Cynthia Sanchez. He is requesting that Board advise how many drivers and maintenance staff will be needed at Whittier Union High School District (WUHSD). He also requested advance notice of any extensions, Driver posting at WUHSD. Mr. Cooper stated that drivers are anxious and nervous about their individual employment status. He stated that the drivers know the routes, area, and some even reside in the Districts. He requested that the drivers and staff be kept in the loop and thanked the Board for their time.

Ms. Cynthia Sanchez. Immediate Past President and 17-years as a PTC driver stated that she was not at the last meeting but heard about Mr. Plourde's statement to the Board. She requested that the Board take into consideration of the current driver's dedication. She stated that she was concerned and upset of the potential loss of seniority and retirement that will be lost. She also expressed her concern for the children. She stated that her grandchildren are bus riders and was confident in those who transported her grandchildren to school. She stated that Ms. Bobadilla who spoke today was the most senior driver at our Agency and that she expressed the sentiment and emotion of many other drivers. She concluded by thanking the Board for any considerations she had previously expressed.

V. CONSENT CALENDAR

These consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board as one item without discussion. If any Board Member requests an item be removed from the Consent Calendar, it will be taken up in order indicated on the agenda.

1. Approval of Personnel Report (1718-08)
 - a. Ratification of Approval for Change of Status
 - b. Ratification of Approval for Employment
 - c. Ratification of Approval for Resignation/Termination of Employment
2. Ratification of Approval of Purchase Order numbers **38446** through **38556** in the amount of **\$171,093.18** for the month of **January 2018**.
3. Ratification of Approval of Warrant Register Report for warrants issued from the General Fund in the amount of **\$247,702.87** for the month of **January 2018** as presented.
4. Ratification of Approval of Payroll Register Report for the period of **January 2018** in the amount of **\$500,044.93**, as presented.

A motion to approve the Consent Calendar was made by Dr. Oviedo, seconded by Mr. McMasters, and unanimously approved by all present. **Motion carried all in favor 6 to 0.**

VI. ACTION ITEMS / ATTACHMENTS

- A. Approval of contract for legal services with School Legal Services for advice and counsel regarding potential withdrawal of member Districts and/ or potential dissolution of the Pupil Transportation Cooperative.

A motion to approve the School Legal Services contract was made by Dr. Oviedo, seconded by Mr. Barth and unanimously approved by all present. **Motion carried all in favor 6 to 0.**

- B. Approval of contract with AssetWorks LLC to provide Pupil Transportation Cooperative Personal Property Appraisal Evaluation

A motion to approve the AssetWorks LLC contract was made by Mr. McNeil, seconded by Dr. Oviedo and unanimously approved by all present. **Motion carried all in favor 6 to 0.**

VII. CLOSED SESSION

- A. Personnel: Public Employee Discipline / Dismissal / Release
- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION ((Subdivisions (c) and (d)(1) of section 54956.9: Vernon Kinder vs. Pupil Transportation Cooperative, Case No: BC607966

- C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to subdivision (d)(2) and (e) of section 54956.9.
(2 Cases)

A motion to convene into Closed Session at 9:19 a.m. was made by Mr. McMasters, and seconded by Mr. Barth, and unanimously approved by all present. **Motion carried all in favor 6 to 0.**

VIII. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 10:37 p.m.

No Action taken.

IX. DISCUSSION ITEMS

- A. Trustee Review Committee Meeting

Mr. Bui asked if there would be a Trustee Review Committee Meeting in March. Mr. Correa advised each Board member to speak with their District's Superintendent's and advise Mr. Bui if there was a desire for the Trustee Review Committee Board to meet.

X. DIRECTOR'S REPORT

- A. California Association of School Transportation Officials (CASTO) Conference
March 24 -26, 2018

Mr. Bui stated that Dispatchers, Router Schedulers, and other staff members are scheduled to attend CASTO Conference in San Diego.

XI. BOARD MEMBERS' REPORT

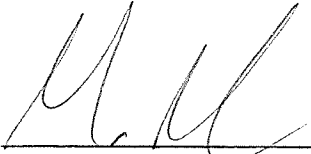
Mr. Barth and Mr. McMasters had no report. Mr. McNeil expressed his concerns for the needs and anxiety of the drivers and staff during this time of transition. He stated that the Board is trying to relieve the stress as soon as possible to assist employees in making the best decisions for themselves. Ms. Huntenburg thanked everyone for being in attendance. Dr. Oviedo and Mr. Correa echoed Mr. McNeil's sentiments and thanked everyone for what they do. Mr. Correa concluded by stating that employees will not lose their earned retirement or sick leave.

CORRESPONDENCE

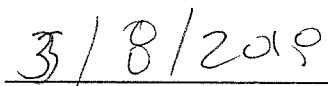
None

XIII. ADJOURNMENT

Motion to adjourn the meeting at 10:41a.m. to **Thursday, March 8, 2018 @ 9:00 a.m.** at Whittier Union High School District's Board Room for the Regular and Closed Session was made by Mr. McNeil, seconded by Mr. Barth, and unanimously approved by all present.
Motion carried all in favor 6 to 0.



Manny Correa, President



Date