

**SOMERSET COUNTY BOARD OF EDUCATION
NOTICE OF PUBLIC MEETING
December 18, 2018**

Closed Session 4:30 p.m.



Open Session: 6:00 p.m.

AGENDA

Times are intended for guidance only; unless changed by the Board, the order in which items appear will be followed.

The Board will first convene in a Regular Open Session at 4:30 p.m. to begin the meeting.

1. Call to Order Chairperson Penny Nicholson
2. Roll Call Ms. Melissa Tilghman
3. Declaration of a Quorum Chairperson Nicholson
4. Adoption of Agenda Chairperson Nicholson
5. Consider meeting in a Closed Session for the reasons listed below, pursuant to Section 3-305(b) of the Maryland Annotated Code:
 - a. To review and approve the following minutes:
✓ November 20, 2018
 - b. To discuss appointments, assignments, employment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction Section 3-305 – (b),(1)(i)(ii)
 - c. To consult with legal counsel to obtain legal advice – Section 3-305 (b)(7)
 - d. To perform administrative functions
6. Reconvene in Regular Open Session – 6:00 p.m.
7. Pledge of Allegiance Chairperson Nicholson
8. Public Participation Chairperson Nicholson

The purpose of the Public Participation Section of the Open Meetings of the Somerset County Board of Education is to enable members of the community to discuss matters which are of general concern to them and to the Board of Education. An individual shall not speak publicly about an incident or concern that is specific to any individual as that type of matter shall be addressed in writing to the Superintendent.

- a. Student/Staff/Citizens Recognitions
 - Presentation of Maryland’s Superintendent of the Year Proclamation - Mr. Rick Pollitt, City Manager of Crisfield

9. Student Board Representatives School Activities Reports

10. Approval of Minutes (A)..... Chairperson Nicholson

- a. November 20, 2018

11. Announcement of Closed Session Meeting

- a. To approve the minutes of November 20, 2018
- b. To discuss personnel matters - Section 3-305 – (b)(1)(i)(ii)
- c. To consult with counsel to obtain legal advice – Section 3-305 (b)(7)
- d. To perform administrative functions

12. UNFINISHED BUSINESS

A. Administrative Functions..... Dr. Gaddis, Superintendent of Schools

- 1. 700-17, Personnel Practices Administrative and/or Supervisory Procedure (Exhibit 12-A1) (Second Reader)

B. Facilities and Capital Planning.....Mrs. Daniele Haley, Supervisor Facilities and Capital Planning

- 1. Somerset County Technical High School (Information) (Exhibit 12-B1)

13. NEW BUSINESS

A. Administrative Functions Dr. Gaddis

- 1. 800-11, Title I Parent Involvement Policy (First Reader) (Exhibit 13-A1)
- 2. Grading Policy (First Reader) (Exhibit 13-A2)

B. Student Achievement

- 1. Technology Integration with Comcast (Information) (Exhibit 13-B1)
- 2. Collaborative Walkthroughs and PLCs (Information) (Exhibit 13-B2)

C. Monthly Finance Reports.....Mrs. Linda Johnson Chief of Finance

- 1. November 2018 Budget Expenditures (A) (Exhibit 13-C1)

2. November 2018 Food and Nutrition Services Report (Information)
(Exhibit 13-C2)

**D. Personnel Matters Mrs. Beth Whitelock
Supervisor of Human Resources**

1. Personnel Report (A)

14. **Announcement** – The Somerset County Board of Education will convene in an Open Regular meeting on Tuesday, January 15, 2019 at the J.M. Tawes Career & Technology Center at 4:30 p.m. to immediately consider voting to convene in a Closed Meeting pursuant to Section 3-305(b) of the General Provisions Article of the Annotated Code of Maryland. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools website.
15. **Superintendent and Board Member Comments**
16. **Adjournment**