Meridian World School  
Club/Activity/Athletic T-Shirt Design Approval Form

Today’s Date: ___________________________

Group/Club/Team Name: ________________________________________________________________

Faculty Sponsor(s)/Coach(es): __________________________________________________________

What company will be used to print this shirt? ____________________________________________

What will be the sales price of the shirt? _________________________________________________
(Be sure and include sales tax of 8.25% in your calculation AND MySchool Bucks fee of 3.95%)

Payment will be made via:
   _____ MySchool Bucks (contact Anna Cornett to setup)
   _____ Payment directly to company selling product

Are you selling the shirt at cost or for a profit (as a fundraiser)? Choose one:
   _____ At Cost (you MUST complete a Student Activity Form and submit to Jessica Kress)
   _____ For Profit/ Fundraiser (you MUST complete a Fundraiser Approval Form and submit to Jessica Kress)

If this is a fundraiser, what will the funds be used for? __________________________________

Will your shirt be sold via pre-order?       Yes or       No
If yes, please list dates of pre-order sale: ______________________________________________

If pre-ordering, will you order extra shirts to be sold post-delivery?    Yes or       No
If yes, when will these t-shirt sales take place? __________________________________________

Please note the following guidelines re: t-shirt designs:
   • All shirts should include some identification associated with Meridian – either in name or logo.
   • If a lion appears on the shirt, it must be the official Meridian Lion logo.
   • Images and words on the shirt must be school appropriate.
   • Group/Club shirts are considered as “spirit wear” and are approved for use on Friday only, unless approved otherwise by an administrator.
   • Shirts must be ordered in a variety of sizes that accommodate all group members (e.g. do not order slim cut only).
   • Shirts should not be ordered / printed until the design has been approved by administration.

Please attach your t-shirt design to this form. Allow 2-3 days for approval.

____________________________________________________________________________________
Approved by Club/Group Sponsor

____________________________________________________________________________________
Design Approved by Karalei Nunn

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Approved by Principal

____________________________________________________________________________________
Approved by Kathy Ilgen (Event Date)

(Revised December 2018)