1. Call to Order: 5:10 pm by Chair Jo Jordan

2. Attendance:

<table>
<thead>
<tr>
<th>Parents</th>
<th>Teachers</th>
<th>Classified</th>
<th>Community</th>
<th>Students</th>
<th>Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Valerie Lawson</td>
<td>TBD</td>
<td>Dan Gomes</td>
<td>Teah Martin</td>
<td>Disa Hauge</td>
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<tr>
<td>Lanny Busher</td>
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<tr>
<td>Mae Oshiro</td>
<td></td>
<td>Jo Jordan</td>
<td>Miliani Kuhaulua</td>
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<td>Calvin Endo</td>
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<tr>
<td>Guests:</td>
<td>Calvin Endo</td>
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a. Quorum: 5 role groups present: Admin, Community, Parent, Teacher, Classified, Student

3. Approval of Agenda and Minutes:
   a. The following items were added to the agenda: None.
   b. Minutes of October 17, 2018 were accepted as corrected: Call to Order at 5:11 pm; remove Kailyn Anderson as present; 4.f.v. led

4. Reports and Concerns:
   a. Students:
      i. Attended breakout sessions at the Center for Tomorrow's Leaders, it was great. 26 kids and 4 adults from Wai'anae.
      ii. Ms. Hauge worked with someone to donate $3000 to Best Buddies; students were delighted by the news.
      iii. Students in Best Buddies attended a Transition Fair where they talk about how special education students should transition out of high school to develop skills and independence.
      iv. Four students from Searider Digital attended a Design Lab on the Moanalua campus.
      v. The Halloween Bash went well. The students followed the rules and there was a great show up of over 150 students.
      vi. The Best Buddies Market is coming up on November 28th.
      vii. Upcoming Spirit Week for the 3 days of school before Thanksgiving: Disney, Dr. Seuss, 1980s.
      viii. There are lunch lounges for those who participate at Spirit Week. A card is stamped for the days that they participate and candy is given out.
      ix. Some restrooms are closed due to the American Disabilities Act. An online form will be created for students who find any issue with the restrooms according to the Principal.
      x. Students shared that they see the use of e-cigarettes on campus. They were asked to let a trusted adult know so that the location can be monitored.
      xi. Student Union is handing out snacks at the end of the Breast Cancer walk on November 17th
   b. Parents:
      i. Grub Night will be change its closing time from 9pm to 8pm.
      ii. Hawaii Promise is an organization of retired teachers who will try to make a free community college for all. Testimony will be needed to lobby the legislature. Last year, about 8 million dollars was put to this program.
      iii. The applications were sent out for the Christmas Parade.
   c. Teachers:
      i. Many kids and staff donated at the Blood Drive on November 5th.
      ii. Teachers are working on Levels of Questioning to increase rigor and win-win solutions to issues.
      iii. PD on Costa’s 7 Habits is focused on Habit 5 and security joins teachers during these PD sessions.
      iv. JV Baseball, Basketball, Wrestling and Soccer tryouts have begun.
Waiver Day on November 2nd was good. Augie T. gave a heartwarming speech to thank teachers for their hard work. Teachers chose various sessions to attend. Communication on solicited donations was lacking.

On 11/30, in Jr. ELA classes, BOH will present Financial Literacy info on credit to inform college decisions.

d. **Classified:** No report.

e. **Community:**
   
i. The Blood Drive seemed to be confusing for newcomers. The door was closed and there was no sign to tell where it was held. Email reminders were sent by the Blood Bank and students. At the site, there was some student horseplaying that needs to be prevented in the future. Students' roles weren't all clear.
   
ii. There was a Community Planning Summit on October 20th. Of four projects, 'Made on the Wai'anae Coast' was prioritized as it promotes business and products. They went to Japan and won an award!
   
iii. On October 27, Makaha Gateway has an event to promote its businesses. On 12/15 there is a Xmas Festival at the Mall. Satellite has offices that can be used by non-profits in the community.
   
iv. There is a need for a commercial kitchen to support businesses and a site is being sought.
   
v. The more community participation in community organizations, the better our community will be.

e. **Admin:**
   
i. Today was the Registration Fair in the Gym to help 9th graders understand the variety of courses of study open to them (from Agriculture to Hawaiian Studies to Media) when they select their 10th grade classes.
   
ii. The Parent Bulletin that went home with Q2 midterm grades was handed out. It had the wrong date on it for the PTSA and Financial Plan meeting, so an email and a phone call will go out and it'll be on the marquee.
   
iii. The Financial Plan was finally loaded into the system last week and is in process. The DOE’s FMS (Financial Management System) had been down for about a month and we only had short windows to do POs and payments. A new system will be introduced, probably in January.
   
iv. Final exams are on the last three days before break. A survey will be given out after exams for students to give us feedback on the class and school in general.

5. **Action Items:**
   
a. The draft SCC Waiver for two additional professional development days was discussed. The teachers need to vote and submit documentation.

6. Public Microphone: None.

7. Announcements: None

8. Next meeting, December 12, 2018 at 5:00 pm, Adjourned: 6:30 pm