

**REGULAR BOARD MINUTES
BOARD OF TRUSTEES
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO
DISTRICT OFFICE
November 26, 2018
7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office on Monday, November 26, 2018.

Those present: **Mr. Thadis D. Calcutt, Jr.**
 Mrs. Elleveen T. Poston
 Mrs. Mona Lisa M. Andrews
 Mr. Johnny R. Jenkins
 Mr. Robert B. Singletary

Absent: **Mrs. Angela P. Keith**
 Mr. Raleigh O. Ward, Jr.

Call to Order

Mr. Thadis D. Calcutt, Jr. called the meeting to order at 7:00 p.m. by welcoming visitors and staff. Mrs. Elleveen T. Poston served as secretary.

Declaration of FOIA

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, local news media and public were notified of the time, date, place, and agenda of the meeting.

Recognition and Awards

None

Consent Agenda Items

A motion was made by Mrs. Elleveen T. Poston to approve Consent Agenda Items: Approval of Agenda, Approval of Board Minutes, and Approval of Financial Reports, and the Approval of a Fieldtrip. Mr. Johnny R. Jenkins seconded the motion. The motion carried unanimously.

Public Participation

None

Superintendent Update

Dr. Neal Vincent began the update by sharing the preliminary 45th day enrollment totals. The total for HPHS is 387 and HPEM is 703. He added that the preliminary enrollment is down from the anticipated enrollment and a funding adjustment will be made by the State Department in the future. Dr. Vincent stated that the tentative date for the delayed State Report Cards is November 29. The State Report Cards will be shared with the Board at the January board meeting. Lastly, Dr. Vincent invited the Board to the annual Christmas gathering.

Action Items

Policy Updates GCC, GCO, GCO.R, IKF, IKF-R, IHBA, JRA.E, JLDBB.R - The following policy updates were presented by Dr. Vincent for second reading.

- Policy GCC Professional Staff Leaves and Absences - Administration recommends revising the professional staff leave and absences policy to reflect current procedure and practice.
- Policy GCO, GCO.R Evaluation of Administrative Staff - SCSBA recommends revising this policy and its accompanying administrative rule to clarify that approved alternative evaluation instruments can be used as part of the criteria for Tier 2 certification and to clarification that student growth will be include in the principal's professional development plan.
- Policy IKF, IKF.R Graduation Requirements - SCSBA recommends revising policy and administrative rule due to updates and changes to SCDE Regulation 43-234.
- Policy IHBA - Special Education/Programs for Students with Disabilities – SCSBA recommends revising this policy due to the addition of Employability Credential.
- Policy JRA.E - Student Records - SCSBA recommends that districts provide parents/legal guardians the opt-out form upon request and include the form in their policy manual.
- Policy JLDBB.R - Suicide Prevention, Intervention, and Postvention – SCSBA recommends adopting the model administrative rule.

Mr. Robert B. Singletary made a motion to approve Police Updates - GCC, GCO, GCO.R, IKF, IKF-R, IHBA, JRA.E, and JLDBB.R. Mrs. Elleveen T. Poston seconded. The motion carried unanimously.

2018-2019 Makeup Days - Mr. Charles Hyman stated that at the October Board meeting the Board approved a recommendation made by administration for students to make up one day on December 20, 2018 with a 1:00 p.m. dismissal due to a missed day due to Hurricane Michael. He added that currently there has been some concern with the number of days for Christmas break. After a brief discussion the Board did not take any action.

Reports and Items for Discussion

2017-2018 Audit (As of June 30, 2018) - Mr. Thadis D. Calcutt Jr. introduced Mr. Jack Holt of Holt & Holt as the district auditor. Mr. Holt presented the Board with the 2017-2018 audit. There were no findings requiring attention. Mr. Thadis D. Calcutt, Jr. thanked Mr. Holt for all his hard

work on the audit. A copy of the 2017-2018 audit is on file at the District Office and posted on the District's website.

Enrollment Update - Mr. Charles Hyman presented the Board with a list of students that have transferred in and out of Florence County School District Two for the 2018-2019 school year. He reported an EFA loss of \$56,625.40 (transfers out) and an EFA gain (transfers in) of \$156,213.65. Mr. Hyman stated that the tuition change from the current BSC to \$500.00 has made a positive impact on revenue.

2019-2020 School Calendar - Mr. Charles Hyman presented a proposed draft for the 2019-2020 School Calendar for first reading. He added that it is subject to change due to Florence County School Districts working together to have one school calendar. Florence County Superintendents are scheduled to meet on December 18 and they will discuss the countywide school calendar.

Capital Update - Mr. Hyman provided the Board with an update on current capital projects. He stated the tennis court project is on hold due to weather delays. Several fencing repairs will be made around campus. Lastly, Mr. Hyman stated that districtwide renovations will begin on restrooms and water fountains in the near future.

Executive Session

At 7:55 p.m., Mrs. Elleveen T. Poston made a motion to go into Executive Session. Mr. Robert B. Singletary seconded. The motion carried unanimously.

At 8:03 p.m., Mr. Johnny R. Jenkins made a motion to come out of Executive Session. Mrs. Mona Lisa Andrews seconded. The motion carried unanimously.

No action was taken.

Adjournment

At 8:03 p.m., Mrs. Elleveen T. Poston made a motion to adjourn. Mrs. Mona Lisa Andrews seconded the motion. The motion carried unanimously.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 8:03 p.m.

Mr. Thadis D. Calcutt, Jr.
Chairman

Mrs. Elleveen T. Poston
Secretary