

Network Assistant

General Information

Carlinville CUSD#1 is seeking a network assistant. The position will report directly to the Technology Coordinator. Anyone interested in the position should complete the support staff application on the district's website (www.cusd1.com) as well as send a resume, letter of intent and a copy of your transcripts. Additional certification or relevant documentation can also be included in the employment paperwork submitted. Please send all applications to Dr. Becky Schuchman, Superintendent at 829 West Main Street, Carlinville, Illinois 62626.

Position Requirements

- Repair and troubleshoot electronic devices including but not limited to desktop PCs, laptops, Chromebooks, iPads, printers, projectors, and scanners
- Research root cause and use problem solving techniques for complex issues
- Configure hardware and software on desktop operating systems
- Image and deploy user work stations utilizing System Center
- Provide support and troubleshooting to resolve technical issues for end users
- Support of virtual environments including Hyper-V
- Support of Windows Server
- Support of back up and disaster recovery solutions
- Configure, install, and support various network devices and services, including WAN and LAN connectivity, routers, firewalls, and security
- Install and maintain Ethernet and fiber optic communication cable

Position Qualifications:

- Associates degree in computer science or 2+ Years equivalent experience in IT field
- Experience with Windows 7, 8.1, 10
- Experience with Chrome OS and Apple iOS a plus
- Experience with Windows Server 2012
- Experience with GSuite or Office 365 Admin consoles a plus
- Working knowledge of Microsoft Office.
- Working knowledge of Google Apps (Docs, Sheets, and Slides) a plus.
- Intermediate understanding of LAN, WAN, and Internet Protocols.
- Ability to terminate Ethernet cable
- Excellent written and verbal communication skills.
- Excellent customer service skills.
- Must be able to periodically lift objects up to 50lbs. Other physical requires included the ability to balance, climb ladders, bend, lift, twist, and walk.

Carlinville CUSD#1 is an equal opportunity employer and does not discriminate against applicants on the basis of age, sex, religious affiliation, national origin, race, color, or creed.