In Attendance:
Brian Bauer, Executive Director (non-voting)                Joan Lewis, At Large Member
Supriya Chakravarty, At Large Member                    Jim Salin, At Large Member (Chair)
Lorene Dixon, Parent Member

Absent:
Jody Dunlap, At Large Member
Chris Hutton, Retired Teacher Member
Jesus Vaca, At Large Member

The meeting was called to order at 4:05 p.m. by Jim Salin, who also led the pledge of allegiance.

No public comment was requested or heard.

Because several Board members were absent and one Board member needed to leave at 5 p.m., thus creating a lack of quorum, the agenda was reordered so that action items were addressed as follows:

School Site Council Update (Jennifer DaCosta, Administrator)

**Action Item #1** – Ms. DaCosta presented the updated Parent Compact and the School Parent and Family Engagement Policy for approval. Lorene Dixon made a motion to approve. Supriya Chakravarty seconded the motion. Unanimously approved with the following votes:

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Operations Board Update (Ron Korb, Chair)

**Action Item #2** -Mr. Korb presented the committee’s recommendation for the adjusted bell schedule for Finals week due to school closure due to recent fires and the loss of three days of instruction. Lorene Dixon made a motion to approve the adjusted bell schedule. Supriya Chakravarty seconded the motion. Unanimously approved with the following votes:

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Chief Financial Officer’s Report (Lisa Nilles)

- **Action Item #3**– Ms. Nilles presented the Year to Date Financial Report as of September 30, 2019, summarizing the School’s revenues, expenditures and changes in fund balance, a balance sheet account summary, cash flow projections and TK-8 expenditures as of September 30, 2019.
Also provided were three recent Fiscal Report articles from School Services of California – UCLA Lead Economists Highlight Warning Signs, Will LCFF Meet Your Needs Moving Forward? and State Revenues on Target for September.

Supriya Chakravarty made a motion to approve the Year-to-Date Financial Report. Lorene Dixon seconded the motion. Unanimously approved with the following votes:

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Chief Business/Operations Officer’s Report (Erin Lillibridge)

**Action Item #4** – Ms. Lillibridge presented a request for the Board to authorize the issuance of a Notice of Potential Nonrenewal to CharterSAFE (California Charter Schools Joint Powers Authority) effective for the 2020-21 fiscal year. During the 2019-20 fiscal year staff will review and compare available insurance solutions for the purpose of ensuring the organization’s risk is appropriately covered, particularly in light of the School’s expansion into the TK-8 grade levels and ongoing modernization/construction projects. **Joan Lewis made a motion to approve. Jim Salin seconded the motion.**

Unanimously approved with the following votes:

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**Action Item #5** – Ms. Lillibridge presented a request for the Board to approve a revision to the 2019-20 academic calendar to reflect 177 days of student instruction given the emergency school closures on October 11, 14 and 25 of 2019 as a result of the Saddleridge and Tick fires. **Supriya Chakravarty made a motion to approve. Lorene Dixon seconded the motion.**

Unanimously approved with the following votes:

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Executive Director’s Report (Brian Bauer)

**Action Item #6** – Mr. Bauer requested the Board confirm and reapprove the Governing Board Standing Committee that reviews applicants for Governing Board members and makes recommendation to the Governing Board. The committee is made up of certificated (one Board selected, one UTLA selected), classified and administrative staff members. **Supriya Chakravarty made a motion to approve. Lorene Dixon seconded the motion.**

Unanimously approved with the following votes:

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**Action Item #7** – Mr. Bauer requested approval for the updated Records Retention Policy that aligns with GHC and other best practices about electronic and paper document retention and disposal. **Supriya Chakravarty seconded the motion.**

Unanimously approved with the following votes:

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High School Student Council Update (Ezra Leauane, ASB President)
Mr. Leauane provided detailed updates on the actions of the student body including the recent PSAT testing, 8th Grade Open House, Pancake Breakfast, Spirit Week, Senior Day and Homecoming activities, as well as information on upcoming events.

Zeigler Presentation
Ms. Lillibridge invited the representatives from Zeigler to present information on the recent bond closing. Joe Crawley and Scott Rolfs provided Board members with the transaction overview and details of the final scale of the bond sale. They indicated the following reasons for the successful transaction:

- GHC has a focused management team
- GHC has a strong historical track record
- The TK-8 project made great sense to investors
- A feasibility study was utilized
- Excellent presentation to Standard and Poor’s to secure the BBB- rating

One Board member needed to leave at this point of the meeting creating a lack of quorum. The remaining updates and agenda items will be presented at the next Board meeting scheduled December 10, 2019

Meeting adjourned at 5:00 p.m.