

EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE MINUTES

Tuesday, September 13, 2016

ATTENDANCE

COMMITTEE	OTHER BOARD MEMBERS
Mr. Jeffrey Watters, chairperson	Mr. Gianni Floro
Ms. Daniela Helkowski, vice-chairperson	Ms. Sarah Heres
Ms. Marna Blackmer	Mr. Jon Kuzma
Mr. Robert Riker	Mr. David Pusateri – ABSENT
Mr. Andrew Surloff, administrative liaison	Ms. Marianne Wagner
Dr. Susan Gentile, administrative liaison	OTHERS
	Dr. Heidi Ondek, superintendent
	Dr. Joseph Marrone, director of administrative services – ABSENT
	Angela Yingling, director of communication
	Christine Kardong, board secretary

REPORTS/INFORMATION

1. Athletics & Activities Report

File Attachments

[09-01-16 Summer AA Report.pdf \(31 KB\)](#)

Subject

2. Opening of the School Year – Dr. Ondek

3. Demographics Report

File Attachments

[2016-2017 Enrollment.pdf \(396 KB\)](#)

4. Gifted Audit Report – Dr. Sally Hoover; Dr. Linda Conlon

5. Student Representative Report – Nina Johns or Ike Lagnese – No Report

Action Items

A. That the board approve the list of recognized booster organizations for the 2016-2017 school year, as presented. This is in accordance with the Pennsylvania Small Games of Chance Act, which requires booster organizations to produce proof of recognition by the school district, and other documentation in order to obtain a license for gaming, raffles, etc.

File Attachments

[09-13-16 Booster Approval.pdf \(56 KB\)](#)

B. That the board approve the high school field trip request to Italy and Greece, April 7 – April 16, 2017, at no cost to the district.

File Attachments

[Field Trip Italy Greece_Russell_April 2017.pdf \(704 KB\)](#)

[09-08-16 AP Italy Greece Trip.pdf \(74 KB\)](#)

Mr. Watters moved that items A & B be placed on the legislative agenda for action. Ms. Blackmer seconded the motion.

Mr. Maxwell, Ms. Bradford, and the pastor of St. Matthew's AME Zion Church commented on the need for additional minority school district personnel.

Ms. Maust commented on autism reform.

COMMUNITY ENGAGEMENT & GOVERNMENT AFFAIRS COMMITTEE MINUTES

Tuesday, September 13, 2016

ATTENDANCE

COMMITTEE MEMBERS	OTHER BOARD MEMBERS
Mr. Gianni Floro, chairperson	Ms. Sarah Heres
Ms. Daniela Helkowski, vice-chairperson	Mr. Jon Kuzma
Ms. Marna Blackmer	Mr. David Pusateri – ABSENT
Ms. Marianne Wagner	Mr. Rob Riker
Dr. Heidi Ondek, administrative liaison	
OTHERS	
Mr. Andrew Surloff, assistant superintendent	Ms. Angela Yingling, director of communications
Dr. Susan Gentile, director of instruction & learning	Ms. Christine Kardong, board secretary
Dr. Joseph Marrone, director of administrative services – ABSENT	

ANNOUNCEMENTS

1. The Sewickley Public Library of the Quaker Valley School District may benefit from the Day of Giving – September 21, 2016. When you donate to the library during this month, the library will also receive prorated matching funds from The Jack Buncher Foundation.

2. Savoring Sewickley is scheduled for Sunday, October 16 from 6 PM – 9 PM. This benefits the Sewickley Public Library of the Quaker Valley School District.

ACTION ITEMS

A. That the board approve a memorial donation to the Sewickley Public Library of the Quaker Valley School District in honor of:

- Julie Harrison, wife of Jason Harrison
- Donald Yates, father of Liz Boone

B. That the board approve the slate of candidates for the PSBA president-elect and vice president (each candidate unopposed), and for five (5) PSBA Insurance Trust trustee candidates. There are five (5) openings & five (5) candidates. The board secretary is authorized to cast the vote, as approved by a simple majority of the Quaker Valley Board of School Directors.

[2016 PSBA Candidate Information.pdf \(215 KB\)](#)

Mr. Floro moved that items A & B be placed on the legislative agenda for action. Ms. Helkowski seconded the motion.

POLICY COMMITTEE MINUTES
Tuesday, September 13, 2016

ATTENDANCE

COMMITTEE MEMBERS PRESENT	OTHER BOARD MEMBERS PRESENT
Mr. Jon Kuzma, chairperson	Ms. Marna Blackmer
Mr. Gianni Floro, vice-chairperson	Ms. Daniela Helkowski
Mr. David Pusateri – ABSENT	Ms. Sarah Heres
Mr. Jeffrey Watters	Mr. Robert Riker
Dr. Heidi Ondek, administrative liaison	Ms. Marianne Wagner
OTHERS PRESENT	
Mr. Andrew Surloff, assistant superintendent	Ms. Angela Yingling, director of communications
Ms. Christine Kardong, board secretary	Dr. Joseph Marrone, director of administrative services - ABSENT

1.0 FOR REVIEW

Discussion: 1.1 Policy 231.01 Bullying

FINANCE COMMITTEE MINUTES
September 20, 2016

ATTENDANCE

COMMITTEE MEMBERS	OTHER BOARD MEMBERS
Mr. Robert Riker, chairperson	Ms. Marna Blackmer
Ms. Marianne Wagner, vice-chairperson	Mr. Gianni Floro
Mr. Jon Kuzma	Ms. Daniela Helkowski
Mr. Jeffrey Watters	Ms. Sarah Heres
Mr. Scott Antoline, administrative liaison	
OTHERS	
Dr. Heidi Ondek, superintendent	Dr. Joseph Marrone, director of administrative services - ABSENT
Mr. Andrew Surloff, assistant superintendent	Ms. Angela Yingling, director of communication
Ms. Christine Kardong, board secretary	

REPORTS/INFORMATION

1.0 TAX COLLECTION

1.1 2016-2017 Earned Income Tax Summary Report and final 2015-2016 Earned Income Tax Summary Report.

File Attachments

[9.20.16 Finance 1.1a - 2016 - 17 EIT Report - August 2016.pdf \(35 KB\)](#)

[9.20.16 Finance 1.1b - 2015-16 FINAL EIT Report.pdf \(32 KB\)](#)

1.2 2016-2017 Real Estate Tax Summary Report & Final 2015-2016 Real Estate Tax Summary Report

File Attachments

[9.20.16 Finance 1.2a - RE Report 2016-17, August.pdf \(30 KB\)](#)

[9.20.16 Finance 1.2b - RE Report FINAL 2015-16.pdf \(30 KB\)](#)

1.3 Five Year History of Earned Income Tax Collection

File Attachments

[9.20.16 Finance 1.3 - 5 Year EIT History.pdf \(29 KB\)](#)

2.0 FINANCIAL REPORTS

2.1 The Pennsylvania Department of Education has calculated the Act 1 index at 2.5% for the 2017-2018 school year.

File Attachments

[09-20-16 Act 1.pdf \(48 KB\)](#)

3.0 OTHER INFORMATION/GENERAL BUSINESS

3.1 Donation Report

File Attachments

[9.20.16 Finance 3.1 - Donations Summary Report.pdf \(33 KB\)](#)

ACTION ITEMS

A. Request that the board ratify and approve the capital projects fund, grant fund, general fund and food service fund financial statements for the month ending July 31, 2016, and August 31, 2016.

File Attachments

[9.20.16 Finance A.1 - Capital Proj Fund Financials - July.pdf \(43 KB\)](#)

[9.20.16 Finance A.7 - General Fund Revenues - August.pdf \(242 KB\)](#)

[9.20.16 Finance A.2 - Capital Proj Fund Financials - August.pdf \(44 KB\)](#)

[9.20.16 Finance A.10 - Food Service Fund Expenses - July.pdf \(234 KB\)](#)

[9.20.16 Finance A.3 - Grant Fund Financials - July.pdf \(49 KB\)](#)

[9.20.16 Finance A.8 - General Fund Expenses - August.pdf \(249 KB\)](#)

[9.20.16 Finance A.12 - Food Service Fund Expenses - August.pdf \(234 KB\)](#)

[9.20.16 Finance A.4 - Grant Fund Financials - August.pdf \(50 KB\)](#)

[9.20.16 Finance A.9 - Food Service Fund Revenue - July.pdf \(229 KB\)](#)

[9.20.16 Finance A.5 - General Fund Revenues - July.pdf \(241 KB\)](#)

[9.20.16 Finance A.11 - Food Service Fund Revenue - August.pdf \(232 KB\)](#)

[9.20.16 Finance A.6 - General Fund Expenses - July.pdf \(248 KB\)](#)

B. Request that the board approve the treasurer's report and payment of general fund invoices in the amount of \$10,268,857.77.

File Attachments

[9.20.16 Finance B.3 - General Fund Bill Listing - June.pdf \(298 KB\)](#)

[9.20.16 Finance B.1 - Treasurer's Report - August.pdf \(43 KB\)](#)

[9.20.16 Finance B.2a - Summary of General Fund Expenses.pdf \(57 KB\)](#)

[9.20.16 Finance B.5 - General Fund Bill Listing - August.pdf \(345 KB\)](#)

[9.20.16 Finance B.4 - General Fund Bill Listing - July.pdf \(290 KB\)](#)

[9.20.16 Finance B.6 - General Fund Bill Listing - September.pdf \(283 KB\)](#)

[9.20.16 Finance B.2b - Summary of General Fund Expenses.pdf \(62 KB\)](#)

C. Request that the board approve payment of food service fund invoices in the amount of \$2,599.66 for July 2016 and \$30,548.76 for August 2016.

File Attachments

[9.20.16 Finance C.2 - Food Service Fund Bill Listing - August.pdf \(250 KB\)](#)

[9.20.16 Finance C.1 - Food Service Fund Bill Listing - July.pdf \(238 KB\)](#)

D. That the board approve the invoices for the capital projects fund in the amount of \$95,031.90.

File Attachments

[9.20.16 Finance D - Capital Project Bill Listing.pdf \(44 KB\)](#)

E. Request that the board approve the transfer of \$15,000 to the athletic fund to pay referee and other game expenses.

Mr. Riker moved that items A - E be placed on the legislative agenda for action. Ms. Wagner seconded the motion.

FACILITIES AND OPERATIONS COMMITTEE MINUTES
September 20, 2016

ATTENDANCE

COMMITTEE	OTHER BOARD MEMBERS
Mr. Dave Pusateri, chairperson	Ms. Daniela Helkowski
Mr. Gianni Floro, vice-chairperson - Arrived 7:15	Ms. Sarah Heres
Ms. Marna Blackmer	Mr. Rob Riker
Mr. Jon Kuzma	Ms. Marianne Wagner
Dr. Joseph Marrone, administrative liaison	Mr. Jeff Watters
	OTHERS
	Dr. Heidi Ondek, superintendent
	Mr. Andrew Surloff, assistant superintendent
	Dr. Joseph Marrone, director of administrative services - ABSENT
	Ms. Angela Yingling, director of communication
	Mr. Scott Antoline, director of finance
	Christine Kardong, board secretary

PRESENTATION

Dr. Ondek made a presentation regarding the high school facilities. Consultants Mr. Phillips; Mr. Beitko; and Ms. Renninger co-presented.

REPORTS

1. Report: High School HVAC
2. Food Service Reports

File Attachments

[September 2016 Board Report - Food Service.pdf \(5,422 KB\)](#)

[QVSD PDE Food Service Admin Review.pdf \(45 KB\)](#)

Subject

3. Transportation Report

File Attachments

[September Board Report - Transportation.pdf \(218 KB\)](#)

[School Bus Safety Tips.pdf \(7,837 KB\)](#)

[QVSD 2016-17 Bus Drivers and Monitors.pdf \(73 KB\)](#)

ACTION ITEMS

A. Bus Stop Approval

A. Request that the board approve the 2016/2017 bus route stops as presented and authorize the administration to make changes when appropriate.

File Attachments

[09-20-16 Bus Stop AP.pdf \(88 KB\)](#)

[QVSD 2016-17 Bus Route Stops.pdf \(91 KB\)](#)

Subject

B. Asphalt Change Order

B. That the board ratify the asphalt paving project change order 2 for \$8,040 with Superior Asphalt Maintenance, LLC

File Attachments

[09-16-16 Asphalt Change Order AP.pdf \(72 KB\)](#)

Subject

C. County Letter Ratification

C. That the board ratify the August 24, 2016 letter for the mitigation plan with the county on the school district's Bell Acres property.

File Attachments

[09-16-16 County Ratification Letter.pdf \(70 KB\)](#)

D. Osborne Chiller Ratification

D. Request that the board ratify the Osborne chiller rebuild at a cost not to exceed \$31,000 to be taken from the capital fund.

File Attachments

[09-16-16 Chiller AP.pdf \(72 KB\)](#)

Subject

E. Educational Plan Consultant

E. That the board approve the contractual engagement of Brain Spaces Inc. (BSI) and MAYA Design for an amount not to exceed \$187,000, pending legal review of contract - cost to be taken from the capital projects fund.

File Attachments

[09-16-16 Ed Plan AP.pdf \(107 KB\)](#)

F. That the board approve marketing for sale of the two houses in Leetsdale currently owned by the Quaker Valley School District.

Mr. Pusateri moved that items A - F be placed on the legislative agenda for action. Mr. Floro seconded the motion.

Sandy Moore from Aleppo commented on facilities.

Kati Doebler commented on facilities.