



# ALHAMBRA

## UNIFIED SCHOOL DISTRICT

ADDENDUM

TO RFQ NO. 1206-18/19

Date: July 11, 2018

Project: Architectural, Landscape, and Engineering Consulting Services

From: Vivien Watts, Director of Business Services

Addendum Number: 1

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THIS ADDENDUM IS ISSUED AS PART OF THE CONTRACT DOCUMENTS FOR THIS PROJECT AND AMENDS ONLY THOSE ITEMS SPECIFICALLY DEFINED HEREIN. THIS ADDENDUM MUST BE ACKNOWLEDGED ON THE BID/PROPOSAL FORM. YOUR FAILURE TO DO SO MAY RENDER YOUR BID/PROPOSAL NON-RESPONSIVE.

**Introductory statement clarification:** It was mentioned that *"new construction will be minimal"*.

**Clarification:** Consideration may be given during project development to new construction if the cost of a building's modernization or renovation is disproportionate to the cost of replacement.

The following is a list of questions and responses from the District. Please note that some questions may have been abbreviated:

- 1. TAB 4 - RELEVANT K-12 PROJECT EXPERIENCE AND REFERENCES - *"Provide project information about prior facility architectural, landscaping, and/or engineering consulting services prepared by your firm in the last five (5) years for California K-12 public school districts."* This will create many pages of back-up and cost a lot of money to research. Is it possible to reduce this requirement?**

**Response:** Revise the italicized sentence above to read, "Within the last five years, submit a list of projects that best demonstrate your firm's qualifications and experience to address the facility needs listed in the districts bond Measure HS and AE language." Spotlight projects that meet these criteria. Items identified from "a" thru "o" remain unchanged.

- 2. Once pool has been established, is there competition between pool firms for projects?**

**Response:** District will generate RFP's based on specific needs and projects. Those firms in the pool with strengths in these areas will receive an RFP. Fee has been established in the RFQ process.

- 3. Is the District looking for diversity, variety of experience, set number of small, medium, and large firms?**

**Response:** District is looking for diversity and variety of experience. No set number of small, medium, or large firms.

**4. Is the District looking for a pool of each discipline or teams?**

**Response:** Both

**5. Once Master Plan is adopted, will it be accessible on website?**

**Response:** A version will be accessible once uploaded.

**6. Will the Master Plan generate new Ed Specs?**

**Response:** It is possible Architectural firms in the pool may be asked to assist with revising the District's current Educational Specifications.

**7. Can Low Voltage firms submit separate and with a team?**

**Response:** Yes

**8. Was the pre-bid meeting today mandatory to attend?**

**Responses:** No.

**9. We are a M.E.P. firm. Can we individually submit our proposal for only the M.E.P portion of this RFQ or do we need to be part of a team that consists of all the disciplines (i.e. Architectural, M.E.P. Landscape, IT, etc.)?**

**Response:** You may submit on your own or be part of a team with an Architectural firm if the firm submits a proposal.

**10. As a structural engineering firm, which types of project examples would you like to see under Tab 4? What specific types of work do you anticipate contracting through a structural engineering firm directly?**

**Response:** List the project and types of structural design components incorporated in each for both substructure and shell (i.e., timber, steel, reinforced concrete, prestressed concrete, masonry, grade beams, caissons, etc.). District anticipates enlisting the services of a structural engineer for projects that may include seismic upgrades, roofing/HVAC upgrades, column reparations, wall modifications, DSA close-out, foundation repairs.

**11. Do we have to include Exhibits (F, G, H) to the SOQ submittal?"**

**Response:** Not required for response to SOQ. These forms will be required for executing a contract with your firm.

End of Addendum