



REGULAR MEETING MINUTES
BOARD OF DIRECTORS
IVY ACADEMIA CHARTER SCHOOL

January 24, 2019
6:00 PM Closed Session
7:00 PM Open Session

Heytow Chapel
7353 Valley Circle Blvd.
West Hills, CA 91304

WELCOME

Addressing the Board – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

Next Meeting Date

February 28, 2019 6:00 Open/7:00 Closed Chapel at IAHS Regular Board Meeting

I. OPEN SESSION

A. CALL TO ORDER

Meeting was called to order by the Board Chair at **6:02 PM.**

B. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> X </u>	<u> </u>
Leslie Vanderpool, Vice Chairperson	<u> X </u>	<u> </u>
Janay Bailey	<u> X </u>	<u> </u>
Janet Danaher	<u> X </u>	<u> </u>
Kevin Delson	<u> </u>	<u> X </u>
Diane Krehbiel	<u> X </u>	<u> </u>
Farbood Majd	<u> </u>	<u> X </u>

C. PLEDGE OF ALLEGIANCE

D. Action:

a. Approval of Agenda for January 24, 2019.

On a motion by Janet Danaher and second by Janay Bailey, the meeting agenda was unanimously approved with fixing the typo of 2018 to 2019.

E. ORAL COMMUNICATIONS ON CLOSED SESSION AGENDA ITEMS Persons wishing to address the Board of Directors on any **Closed Session agenda item** may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

II. CLOSED SESSION

The board entered into closed session at **6:04 PM**.

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. CONFERENCE WITH LABOR NEGOTIATOR
Agency Negotiator: Joe Herzog, Executive Director

III. OPEN SESSION

The Board reconvened to Open Session at **7:14 PM**.

F. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> X </u>	<u> </u>
Leslie Vanderpool, Vice Chairperson	<u> X </u>	<u> </u>
Janay Bailey	<u> X </u>	<u> </u>
Janet Danaher	<u> X </u>	<u> </u>
Kevin Delson	<u> </u>	<u> X </u>
Diane Krehbiel	<u> X </u>	<u> </u>
Farbood Majd	<u> </u>	<u> X </u>

G. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

No Action was taken during Closed Session.

H. ORAL COMMUNICATIONS

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and

submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

- A. Tom Kuhny, Assistant Principal/Dean of Students, requested that the Board creates an exploratory committee to research grant opportunities. He stated that many charter schools are receiving grants and Ivy should join them. He also wanted to bring more entrepreneurial classes to the middle school. In addition, Janay Bailey questioned Mr. Kuhny regarding cancelling the Catalina Island Marine Institute (CIMI) field trip to which he responded there was a lack of interest (only four students were signed up and the minimum is thirty).
- B. Charlene Guss, MS Science teacher, wanted to thank the Board for providing lunch for the staff yesterday. She also wanted to thank Dr. Murphy for his help with benchmarks and Dr. Brasch with supporting staff at the middle and high school campus. In addition, she wanted to thank Tom Kuhny and Ms. Lyons for their support with the LA Zoo field trip and the 6th grade Six Flags reading program. In addition, she wanted to discuss the Special Education department and her concerns regarding student achievement.
- C. Gilda Gomez, parent, expressed her concerns regarding issues at the middle and high school campus. She stated that there needs to be better communication with parents, especially minority families. She also stated that there needs to be clearer consequences and procedures for students carrying drugs on campus.

I. Reports

- A. Ivy Parent Leadership Group Report – Deirdra Brasch/Jennifer Lyons
Elementary iPLG has been trying to meet with members at the middle and high school campus.
- B. Meal Program Update – Maria Gennaro
We have been working with the California Department of Education (CDE) and their transition to the Financial Information System for California, or FISCAL. Part of this transition impacts reimbursements for claims submitted through the Child Nutrition Information and Payment System (CNIPS). We have recently received all reimbursements for free and reduced meals through December 2018. This month we /will be completing the Breakfast/Lunch Site Monitoring and Storage Facilities Review at both campuses.

J. Action:

- a. Approval of Minutes for December 6, 2018 Regular Meeting
On a motion by Janet Danaher and second by Diane Krehbiel, the meeting minutes were unanimously approved, with abstentions from Allison Geld and Janay Bailey as they were not in attendance.

K. Action:

- a. Approval of Minutes for January 10, 2019 Special Meeting
On a motion by Leslie Vanderpool and second by Allison Geld, the meeting minutes were unanimously approved.

L. Action:

- a. Approval of November 2018 Financial Statements prepared by Yvette Brown, CSMC School Business Manager
Yvette Brown shared her review of Ivy Academia's November Balance Sheet, Budget vs Actual, Cash Flow and SGA statements.

On a motion by Diane Krehbiel and second by Janey Bailey, the November 2018 Financial Statements were unanimously approved.

- M. Action:
a. Approval of December 2018 Financial Statements prepared by Yvette Brown, CSMC School Business Manager
Yvette Brown shared her review of Ivy Academia's December Balance Sheet, Budget vs Actual, Cash Flow and SGA statements. Yvette noted a variance regarding UMB.
On a motion by Diane Krehbiel and second by Janey Bailey, the November 2018 Financial Statements were unanimously approved.
- N. Action:
a. Approval of School Accountability Report Card (SARC)
The Board heard a brief executive summary from Dr. Murphy of data that was uploaded to our school information. Some test scores have gone up was a noted change to the data. On a motion by Janet Danaher and second by Leslie Vanderpool, the SARC was unanimously approved.
- O. Action:
a. Approval of Grading Policy Revisions
On a motion by Janey Bailey and second by Diane Krehbiel, the HS Grading Policy Revisions were unanimously approved.
- P. Discussion/Action:
a. Approval of College and Career Block Grant Plan Revisions
On a motion by Janet Danaher and second by Leslie Vanderpool, the College and Career Block Grant Plan Revisions were unanimously approved pending viability of utilizing funds for staff salaries.
- Q. Discussion:
a. Uniform Complaint Policy, Procedures, and Forms
Mr. Herzog shared with the board that changes were made to Ivy's UCP procedures and forms to adjust to recent legislation. This also includes a process form for investigations.
- R. Report of Elementary Principal:
a. LAUSD Strike at Ivy; Taft Co-Location Site- No issues were experienced
b. Great Kindness Challenge- January 28th to February 1st- Kindness Station and quotes
Family Dance- dessert bar- Saturday, February 9th
February 4th- Winter Week
NWEA Winter Benchmarks
- S. Report of HS/MS Principal:
a. Updated Behavior Plan – A draft of the behavior plan was presented to the board earlier in the year. The plan continues to remain in draft form as we work to implement Restorative Justice components into it which have been identified as a state and district priority. We have begun to implement some of the concepts on campus currently with the intention of easing the school community into the transition.
b. Suicide Postvention – Staff is trained annually on Suicide Prevention and we have a district wide Suicide Prevention Policy. It is important for us to also focus on the aftermath of

suicide and its potential impacts on students suffering from depression or suicidal ideation. I participated in a webinar on the postvention aspect. As a new administrator, I felt it was an important training for me to participate in to be able to effectively support the school community should we face this situation in the future.

- T. Report of Director of Special Education and Student Services:
 - a. Benchmark Data Review- Analyze “cusp” students from the 2018 CAASPP SBAC results
 - b. Strategic Plan Presentation- Small group testing group, additional pull-out- Test taking strategies, Test later in the day. Provide breakfast for students, provide snacks during testing days. Create optimum testing environments. Create true small group environments reflective of their accommodations. Ensure accommodations are in place and programmed in a week ahead of testing.

- U. Report of Deputy Executive Director:
 - a. Student Attendance Review Board (SARB) Update- The first SARB letters were mailed out at the beginning of January. The second letter is scheduled to go out in February.
 - b. LCAP Data and Stakeholder Engagement Review

- V. Report of Executive Director
 - a. Update on Shoup Project- submitted CUP in September and anticipating finalized in April. Permits can’t be pulled until CUP is active.
 - b. Enrollment and attendance- Enrollment is steady from the end of last school year. Enrollment is currently around 680 and 220 more have shown interest.

IV. ADJOURNMENT

The meeting was adjourned at **8:48 PM**.