

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

March 22, 2018

The Garvey Board of Education met in regular session on March 22, 2018, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:30 p.m., by Board President Keilley Meng.

ROLL CALL

Present at the meeting were Mr. Henry Lo (arrived at 7:55 p.m.), Ms. Keilley Meng, Mr. Vinh Ngo, Mr. John Nunez, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Also in attendance were Ms. Grace Garner, Ms. Anna Molinar and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Olivia Sandoval led the recitation of the Pledge of Allegiance.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of John Nunez, seconded by Vinh Ngo, and carried by a vote of 4 to 0, the Board adjourned at 6:31 p.m., to closed session and addressed those items posted on the agenda.

Vote:	Henry Lo	Not present for the vote
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:06 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Keilley Meng indicated the following action taken during closed session:

On the motion of Ronald Trabanino, seconded by Vinh Ngo, and carried by a vote of 4 to 0, Board appointed Paula Parvinjah, Director I, Auxiliary Services.

Vote:	Henry Lo	Not present for the vote
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

Anita Chu reported on the San Gabriel Valley Youth Summit, held last Saturday, at Garvey Intermediate School. Former Board Member Bobbi Bruesch served as Master of Ceremony. Approximately 400 local students from surrounding districts attended the event. Ms. Chu spoke of 14 students from Garvey Intermediate School, and one student from Willard School, who will be going to the State for this year's History Day competition. Ms. Chu commented on the amazing work of students and dedication of our staff. Ms. Chu invited everyone to the District's Math Field Day on Wednesday, April 4, 2018.

Ms. Chu updated the Board on the Dual Language+ Program. To date, over 200 Kindergarten student applications were received. The District has been able to accept about 110 applicants for the classes at Dewey School (Spanish/English), Hillcrest School (Chinese/English), and Duff School (Chinese/English).

John Nunez announced he has become a great-great-grandfather of a baby girl. Mr. Nunez thanked everyone that supported the Alhambra Education Foundation dinner to raise funds in support of a high school band participating in a future Rose Parade at Pasadena. Some of the marching band members will be from our current 7th and 8th grade students.

Vinh Ngo commented on student competitions, the Science Field Day at Mark Keppel High School and History Day, L.A. Keilley Meng spoke of being one of the judges at the San Gabriel Valley Youth Summit last weekend. Ms. Meng indicated that the Cal State L.A. Band performed for 7th graders who are studying music history.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Ken Tang, President of Garvey Education Association, addressed the Board sharing one principle highlighted in the book Wonders, "*Courage. Kindness. Friendship. Character. These are the qualities that define us as human beings, and propel us, on occasion, to greatness.*" Mr. Tang congratulated John Nunez as a great-great-grandfather, a 4th generation accomplishment. Mr. Tang congratulated the staff and students who have worked incredibly hard and achieved great achievements, including the Math Field Day. He stated that the District will continue to achieve great results as in past years.

Mr. Tang thanked the District and Board members for continuing to work collaboratively with GEA, and for continuing the negotiations.

Mr. Tang stated that school violence cannot be ignored and as educators we need to have a loud voice in support of our students and staff, and that many students from schools across the country will be marching acting on their First Amendment rights. Mr. Tang spoke of student marches on March 14, March 24, and April 20, 2018, as part of an alliance to make changes in the political realm at Capitol Hill. Regarding recent school activities during Read Across America Week, Mr. Tang encouraged the Board to look at some of cartoons inspired by Dr. Seuss depicting Japanese-Americans being incarcerated and placed on concentration camps and that these perspectives do injustice to our students.

Mr. Tang wished everyone a restful spring break. He asked everyone to choose kindness as cited in the book Wonders, "*We carry with us, as human beings, not just the capacity to be kind, but the very choice of kindness.*"

- **California School Employees Association (CSEA):** None

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA (GCPTA)**

Ken Tang thanked everyone for the support of Garvey Council PTA Founders Day and he thanked everyone for joining the ten units in our District.

- **SELPA Community Advisory Committee (CAC):** None

REPORT FROM HEAD START REPRESENTATIVE: None

HEARING OF PERSONS IN THE AUDIENCE: None

CONSENT AGENDA

On the motion of Ronald Trabanino, seconded by John Nunez, and carried by a vote of 4 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Henry Lo	Not present for the vote
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John H. Nunez	Yes
	Ronald Trabanino	Yes

A. Board/Superintendent

1. Approval of Minutes (Revised)
Regular Meeting – March 8, 2018
Approved.

2. Conference/Convention Attendance (Revised)
It is recommended that the Board of Education approve requests for conference and convention attendance as presented.

John Nunez expressed a concern about the ratification of a few conferences that can be avoided with advance planning.

John Nunez moved, Vinh Ngo seconded, and the motion carried by a vote of 4 to 0, to approve Consent Item A.2. as presented.

Vote:	Henry Lo	Not present for the vote
	Keilley Meng	Yes
	John Nunez	Yes
	Vinh Ngo	Yes
	Ronald Trabanino	Yes

3. 2017-18 Single Plans for Student Achievement
It is recommended that the Board of Education approve the 2017-18 Single Plans for Student Achievement for the following elementary and intermediate schools: Arlene Bitely, Dewey Avenue, Ralph Waldo Emerson, Hillcrest, Monterey Vista, Eldridge Rice, George Sanchez, Frances E Willard, Richard Garvey, and Roger Temple; as required by Education Code sections 64001, 52853 and 52855. Approved.
4. Agreement – DirectEd (Head Start/State Preschool Program Temporary Staff)
It is recommended that the Board of Education approve the agreement with DirectEd to provide temporary staff for the Head Start/State Preschool Program. Total cost, not to exceed \$10,000, to be paid from Head Start Funds. Approved.

B. Human Resources

1. Personnel Assignment Order 17-18-11 (Revised)

It is recommended that the Board of Education approve the Personnel Assignment Report 17-18-11 as presented. Approved.

C. Learning Support Services

1. Outdoor Education Ratification – Irvine Ranch Outdoor Education Center (Bitley School)
It is recommended that the Board of Education ratify the participation of thirty-eight sixth grade students and two teachers from Bitley Elementary School in the Irvine Ranch Outdoor Education Center academic program from March 7, 2018 through March 9, 2018, at an estimated cost of \$10,003.28, to be paid by student donations, Parent Teacher Association (PTA), and Local Control Funding Formula (LCFF) Funds. Approved.
2. Outdoor Education – Irvine Ranch Outdoor Education Center (Rice School)
It is recommended that the Board of Education approve the participation of thirty sixth grade students and two teachers from Eldridge Rice Elementary School in the Irvine Ranch Outdoor Education Center program from April 17, 2018 through April 19, 2018, at an estimated cost of \$6,787.00, to be paid by student donations, Parent Teacher Association (PTA), fundraising, and Title I Funds. Approved.
3. Contract – California Science Center (Astro Adventures – Rice School)
It is recommended that the Board of Education approve the contract with the California Science Center to provide an Astro Adventures assembly to third grade students at Eldridge Rice Elementary School on May 25, 2018. The estimated cost of \$150.00 to be paid from donation funds. Approved.
4. 2016-2017 School Accountability Report Card
It is recommended that the Board of Education approve the publication of the 2016-2017 School Accountability Report Card (SARC) for each District school. Approved.
5. Contract - Marvin Creech (CogAT GATE Assessment Scoring)
It is recommended that the Board of Education approve the contract with Marvin Creech to score CogAT Gifted and Talented Education (GATE) assessments, from March 23 through May 31, 2018, at an estimated cost, not to exceed \$800.00, to be paid by General Funds. Approved.

D. Student Support Services

E. Business Services

1. Purchase Order Report 17-18-11
It is recommended that the Board of Education approve Purchase Order Report 17-18-11 as presented. Approved.
2. Appropriation Transfers
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.
3. Contract – K & J Air Conditioning, Inc. (HVAC – Garvey Intermediate School)
It is recommended that the Board of Education approve the contract with K & J Air Conditioning, Inc. for installation of a new Heating, Ventilation, Air Conditioning (HVAC) system for the locker rooms at Garvey Intermediate School. Total cost of \$52,540.00 to be paid from Bond Funds. Approved.
4. Contract – Higginson Architects, Inc. (Modular Classroom – Monterey Vista School)

It is recommended that the Board of Education approve the contract with Higginson Architects, Inc., to provide architectural and engineering services for a modular classroom at Monterey Vista School. Total cost of \$11,500.00 to be paid from Bond Funds. Approved.

5. Contract – K & J Air Conditioning, Inc. (HVAC Ductwork – District Office)
It is recommended that the Board of Education approve the contract with K & J Air Conditioning, Inc. for demolition and installation of new HVAC ducts at the District Office. Total cost of \$71,350.00 to be paid from Bond Funds. Approved.
6. Contract – JR Universal Construction, Inc. (Renovation of Buildings – Duff School)
It is recommended that the Board of Education approve the contract with JR Universal Construction, Inc. for renovation in the Administration and Kindergarten Buildings at Duff School. Total cost of \$174,949.50 to be paid from Bond Funds. Approved.
7. Contract – Darrah Anderson Electric, Inc. (Lighting – Duff School)
It is recommended that the Board of Education approve the contract with Darrah Anderson Electric, Inc. for lighting upgrades in the Administration and Kindergarten buildings at Duff School. Total cost of \$61,650.00 to be paid from Bond Funds. Approved.
8. Contract – PacificWest Energy Solutions (HVAC – Duff School)
It is recommended that the Board of Education approve the contract with PacificWest Energy Solutions for engineering design services for HVAC at Duff School. Total cost of \$23,400.00 to be paid from Bond Funds. Approved.
9. Contract – New Horizons Contracting, Inc. (Asbestos Abatement – Duff School)
It is recommended that the Board of Education approve the contract with New Horizons Contracting, Inc. for asbestos abatement at Duff School. Total cost of \$44,850.00 to be paid from Bond Funds. Approved.
10. Comprehensive School Safety Plans
It is recommended that the Board of Education approve the Comprehensive School Safety Plans for all schools. Approved.

REPORTS AND INFORMATION ITEMS

A. Citizens' Bond Oversight Committee Annual Report

Anita Chu gave an introduction to the annual report on behalf of the Citizens' Bond Oversight Committee. She commended Joanna Monroy, Committee President for her leadership for the Committee and her support for the District and the community.

Ms. Chu stated that since the passing of Bond Measure GA on November 8, 2016, in the amount of \$40 million (with an approval rate of almost 80 percent), the District has been working diligently to fulfil the purpose of the Bond in enhancing a safe and quality learning environment. In May 2017, under the leadership of Grace Garner, the District had the first bond sale in the amount of \$9,845,000.00. In June 2017, The Board established the Citizens' Bond Oversight Committee composed of seven members from the community. Ms. Chu stated the Committee has met two times in September 2017 and in January 2018. The Committee reviewed the bond projects and the annual expenditure report. The bond funded projects included a variety of Board-approved technology and facility projects.

David Jung explained the implementation of one-to-one computers which is at about 85 percent completion districtwide. Eight of ten schools have one-to-one computers in place for all classrooms. Mr. Jung stated that the computer models and charging carts are being purchased to replace and upgrade for all grades. Ms.

Chu stated that these computers are being utilized at four schools for the computer science program and that three other schools are considering the computer science program in the 2018-19 school year. Keilley Meng asked about the wireless network. Mr. Jung indicated that classrooms are being monitored for efficient use of wireless devices and that screen casting at the classrooms is being evaluated at this time.

Kevin Hobby described the bond-funded facility projects at each of the schools. They include Maker Space, play areas, air conditioning, roofing, restrooms, security systems, re-piping, plumbing, solar lighting, asphalt repairs, fencing, and new modular classrooms. Mr. Hobby spoke of the projects planned for the summer, such as parking lot enhancements, re-roofing, air conditioning, window replacement, replacement of the oldest portable classroom for Special Education, re-piping in all kitchens, and solar energy research. Mr. Hobby stated that re-piping will be done in all cafeterias, water tests will be conducted by July 2019 as required by law, and the results will be posted on our Website. Mr. Hobby indicated that for the Kindergarten Dual Language classrooms, the District will need to bring in some portable classrooms for Dewey School. Henry Lo asked about the location of these portable classrooms. Mr. Hobby stated that the new portables will be placed next to the existing ones and the playground space will be reduced consequently.

Henry Lo asked about the partnership with the City of Rosemead while these facilities projects are being planned at Duff School. Mr. Hobby indicated that the projects will provide an opportunity for continuing the partnership. Mr. Chu stated that the City of Rosemead has been informed of the plan for Duff School and has expressed support for the plan. She added that the City of San Gabriel is requesting to place a police substation at Marshall School.

On a question from John Nunez, Anita Chu stated that at the first meeting of the Citizens' Bond Oversight Committee, the District's Bond counsel explained the roles and responsibilities of the Committee as specified in the bylaws. The Committee is to determine if the Bond resources are expended in compliance with the Bond requirements and on projects approved by the Board. Mr. Nunez and Mr. Ngo requested that the bond projects be specified with priority ranking. Mr. Nunez suggested that as roofing work is being done, the top of school buildings be marked for easy identification by police and safety agencies patrolling by helicopter.

To conclude, Joanna Monroy, Citizens' Bond Oversight Committee Chair, stated that Garvey School District is in compliance with the Bond requirements.

B. School Safety Report

Anita Chu gave a report on the District's commitment to provide a comprehensive safety system as schools are facing increasing challenges from hostile intruders and emotionally/behaviorally challenged students in addition to natural disasters. Ms. Chu provided an overview of the key components of the district safety system which includes facility and equipment, communication system, support and partnership services, support system for staff, and support system for students.

Kevin Hobby spoke about the facility and equipment installed and monitored for safety enhancements. The District has installed fire alarms at all schools and they are monitored by an outside alarm center; both capture cameras (inside the buildings) and exterior cameras have been installed at various sites to capture or prevent burglars and break-ins; airphone systems and fencing are installed at a few schools to enhance safety at access and door entry. Henry Lo asked about the aesthetics when adding fences to the schools. Mr. Hobby stated that decorative fencing is currently being considered – fencing that is more family and child oriented and that would meet the goal of providing security and safety to staff and students. Vinh Ngo suggested to include art teachers in art classes for the design of some of these fences.

Mr. Hobby spoke of the multiple communication devices used in case of an emergency. Each school is equipped with walkie-talkies, emergency radios, phone and bell systems. Ms. Chu highlighted a new web-

based emergency communication system, Catapult, that has just been implemented districtwide. Catapult enables instant communication via cell phone and email and the sheriff and police departments of the three cities in addition to most of the staff are included in the system. Keilley Meng asked about communicating with parents during incidents of safety concerns. Ms. Chu stated that parent link is currently being used for communication and a protocol is being developed to enhance consistency and efficiency.

Mr. Hobby discussed the support and partnership services through Republic National Security Patrol Services that provides weekend and holiday patrols and weekly reports on problem areas. These reports are continuously being reviewed to identify problem areas and alert principals as needed.

Ms. Chu talked about the support system for staff. The school safety plans for all the school sites, included on today's Board agenda, are required by law to be updated annually and to include all protocols for emergency drills. The plans are to be reviewed by all stakeholders and by members of the School Safety Committee comprised of staff, students and parents.

Alma Ulloa spoke about the training provided to staff on behavioral management strategies, crisis prevention, and suicide prevention. The District has a team of support staff providing counseling and ongoing training to teachers on managing student behavior to de-escalate crisis and to identify the level of support needed. Ms. Ulloa discussed the support system for students which includes the Positive Behavioral Intervention and Supports (PBIS) designed to develop students' positive behavior expectations. The use of the 7 Habits is continuing so that everyone is looking at win-win situations in dealing with conflicts. In addition, a growing team of support staff, including behavior specialists, behavior intervention assistants, counselors, and psychologists, continues to provide services to high-need students in developing positive behaviors.

On the motion of Henry Lo, seconded by Vinh Ngo, and carried by a vote of 5 to 0, the Board waived the Board bylaws and extended the meeting to 9:40 p.m.

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

Henry Lo asked about ensuring that students do not feel intimidated on our campuses. Ms. Chu indicated that students are encouraged to speak up through the use of hotlines. The schools conduct annual assemblies that focus on anti-bullying. Ms. Chu stated that Rene Hernandez is considering a project that would encourage students to use text messaging via their cell phones to report any incident or suspicious activity. Additionally, the District has programs (e.g., Safe School Ambassadors) that provide training to students to help each other in resolving conflicts and the plan is to expand these programs to include all students.

ACTION ITEMS

A. Resolution No. 17-18-14 – School Safety

On the motion of Henty Lo, seconded by John Nunez, and carried by a vote of 5 to 0, the Board adopted Resolution No. 17-18-14 supporting the right of students and staff to attend schools that are safe and free from violence and harassment.

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John H. Nunez	Yes
	Ronald Trabanino	Yes

OTHER ITEMS OF INTEREST TO THE BOARD

John Nunez stated that school safety is a top issue. Henry Lo invited everyone to attend the March for our Lives L.A. being held this Saturday. The march is in response to the recent shooting at Parkland High School in Florida.

PUBLIC AGENDA ITEMS: None

NEXT MEETING

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
April 30, 2018	
May 10, 2018	
June 9, 2018	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 9:37 p.m.

Keilley Meng, President

Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Ken Tang