

Armstrong Junior Senior High School
Dual Enrollment Parent / Student Agreement

Student: _____

Grade: _____

Student requirements/ program guidelines: (both student and parent must initial all statements)

_____ Students must meet the following academic eligibility criteria to participate in dual enrollment programming:

IUP: Junior or senior who has a minimum cumulative 3.0 gpa

BC3: Sophomore with a minimum 3.25 gpa (calculated at the end of the freshman year or at start of the second semester of sophomore year); a junior or senior with a minimum 3.0 cumulative gpa

_____ The district no longer provides reimbursement for dual enrollment or college within the high school courses.

_____ Dual enrollment reduced tuition rates are defined by the post-secondary institution.

_____ BC3's College Pathways program is not offered at a reduced tuition rate. However, all guidelines pertaining to dual enrollment and college within the high school programming apply to this program as well.

_____ If you drop a course after the drop/add period, you will be responsible for a percentage of the tuition, as determined by the post-secondary institution.

_____ If you decide to drop a course after submitting your registration materials to the guidance office, but before the end of the drop /add period, you must notify your guidance counselor. Your counselor will notify IUP of your request in writing in order for you to be dropped from the course.

_____ A student cannot drop a full year high school course to add a dual enrollment course during the second semester.

_____ If you earn a "D" in any dual enrollment course, you will be placed on academic probation by the post-secondary institution and will not be permitted to schedule a dual enrollment course the following semester.

_____ If student is placed on academic probation during the Fall (1st) semester and is therefore not permitted to schedule dual enrollment for the Spring semester, he/she will be scheduled for a full day of classes at the high school. Elective choices will be limited to available courses, and the student will have to select from these available classes; no cyber courses will be scheduled.

_____ BC3 courses will be offered at the high school if a minimum of 10 students per semester register and pay for the course.

_____ Transferring of college credits is not guaranteed. Students are encouraged to contact the admissions office of their college(s) of interest to see if and how these credits will be accepted. Information may also be available by visiting www.PAcollegetransfer.com .

_____ Seniors will be responsible for requesting that their dual enrollment transcripts be sent directly from the institution (where the dual enrollment classes were taken) to the college to which they are applying.

Students requesting to schedule a ½ day dual enrollment, ½ day high school schedule:

_____ Students will only be eligible to schedule ½ day campus based dual enrollment courses if:

- He/she is a current high school senior;
- Student is enrolled in a minimum of two (2) college campus based classes. (on-line course(s) do not count); and,
- A copy of the DE class schedule must be provided to the guidance counselor so that he/she can confirm whether it is a morning or afternoon DE class schedule.

_____ If a college level on-line class is scheduled, students may be scheduled a study hall; they will not be permitted to leave ½ day for on-line classes

_____ If a student requests a ½ day dual enrollment schedule, all required high school courses/ credits take precedence to the scheduling of the IUP dual enrollment class. A ½ day schedule will only be permitted if all required course/credits can be scheduled at the high school during either a morning or afternoon time period within the typical school day. Campus based dual enrollment classes cannot be scheduled during the middle of the school day. The ½ day scheduling option does not apply to BC3 courses which are offered after school.

_____ ASD blended cyber classes will not be an option for required high school courses in the event the high school course conflicts with dual enrollment class schedule. You must be able to schedule all high school classes within the typical eight (8) class periods during the school day.

_____ If it is determined that the student is failing one or more high school subjects required for graduation during participation in dual enrollment classes, the student will be required to drop the dual enrollment course for the semester. The parent/guardian will assume full financial responsibility for the cost of tuition.

_____ If you are taking a morning class at IUP Northpointe, you will be permitted to be absent for the allotted class time plus ½ hour travel. If you are taking an afternoon class, you will be permitted to leave ½ hour prior to the start of your class to allow travel time. Exceptions will be made only under extenuating circumstances (inclement weather, road construction or professor holds class over).

Example:

If class begins at 8 am and ends at 9:30 am, student reports directly to campus, and returns to AJSHS by 10:00 am.
If class begins at 12:15 pm, student will be permitted to leave at 11:45 am.

_____ I have read and understand the attached school board policy #109.1 regarding dual enrollment courses.

Signatures:

Parent: _____ Date: _____

Student: _____ Date: _____

School Counselor: _____ Date: _____

Principal: _____ Date: _____