



## **BURKE COUNTY PUBLIC SCHOOLS**

*Rudolph (Rudy) Falana*  
Superintendent

(706) 554-5101

789 Burke Veterans Parkway  
Waynesboro, Ga. 30830

Date: June 1, 2018

RE: Georgia Intradistrict Transfer Option for the 2018-2019 School Year

Dear Parent(s) Legal Guardian(s):

As the parent or guardian of a student currently enrolled in our school district, we are writing to notify you that under Georgia's Elementary and Secondary Education Act (ESEA) of 1965 Flexibility Waiver, you may request to transfer your child to another public school in the Burke County Public School System for the upcoming school year. Since we only have one middle and high school, this only applies to students enrolled at Waynesboro Primary School, S.G. A. Elementary School and Blakeney Elementary School.

### **Parent Responsibilities**

As a parent or guardian, you can request to have your child transferred to another public school within your local school district of residence as long as the school district has determined that there is available classroom space at the school after all assigned students have been enrolled. Please keep in mind that if you choose to transfer your child to another school in the district, the Intradistrict Transfer Option **does not** require the district to pay for transportation to the transfer school; therefore, parents will be required to assume all costs and responsibilities related to the transportation of their child to and from the school as long as the child remains at that school.

For your convenience, the district's list of schools with available classroom space for the upcoming school year is attached. In order to process your request, you will need to complete and submit the attached "Transfer Request Form."

Transfer request will be reviewed and approved or denied on the basis of a lottery in the event a particular school has available space and the number of transfer requests exceeds the remaining available capacity. Once available classroom space is reached at a school, no more transfers will be accepted at that school. Since it is possible that you may not receive your first choice, you may indicate more than one choice on the enclosed Transfer Request Form.

If you have questions regarding this, please contact Dr. Angela Williams at [amwilliam@burke.k12.ga.us](mailto:amwilliam@burke.k12.ga.us) or 706.554.5101.

Sincerely,

A handwritten signature in blue ink that reads "Rudy Falana".

Rudy Falana, Superintendent



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Elementary Schools with capacity of ten 20 spaces available per school:

- ✦ Waynesboro Primary School: Pre-K ~ 2<sup>nd</sup> Grade
- ✦ Sardis-Girard Alexander Elementary School: Pre-K – 5<sup>th</sup> Grade
- ✦ Blakeney Elementary School: 3<sup>rd</sup> – 5<sup>th</sup> Grade



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Under a 2009 state law (O.C.G.A. § 20-2-2131), parents may request a transfer to another public school within their local school district. If you want to request a transfer, please complete the information below.

**Parents: please complete this form and mail it to:**

Name: Dr. Angela Williams Title: Assistant Superintendent of Teaching & Learning

Address: 789 Burke Veterans Parkway, Waynesboro, Ga. 30830

### ***Parent Transfer Request Form (Parents Must Complete)***

#### **Student Information**

Date: \_\_\_\_\_ Student's Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Age: \_\_\_\_\_

Name of Custodial Parent or Guardian requesting transfer: \_\_\_\_\_

Home Address: \_\_\_\_\_

Street City State Zip

Email (if available): \_\_\_\_\_ Phone: \_\_\_\_\_

The student is currently zoned to attend \_\_\_\_\_ (school) in the \_\_\_\_\_ school year.

### ***Parent Request for School Transfer***

I \_\_\_\_\_ (*parent/guardian*) am requesting a transfer for \_\_\_\_\_ (*student's legal name*) to attend one of the following other schools in the district. I fully understand that my child may only receive my first choice of schools if space is available at the time this request is approved by the local school district.

#### **Parent/Guardian Ranked List of Schools for Transfer (where more than one school is available).**

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_