

Dear Families;

Starting on Wednesday March 25<sup>th</sup> we will be implementing a pick up meal service for students. Pick up will be at Minnechaug Regional High School between 11:00 A.M and 1:00 P.M.

We will offer pick up on MONDAYS AND WEDNESDAYS , Monday's pickup will include 2 lunches and 2 breakfasts and Wednesday's pick up will include 3 lunches and 3 breakfasts.

Please enter Minnechaug Regional High School from Tinkham Road, take a left and follow the traffic pattern for student pick up/drop off. Pick up will be outside the community entrance in the back of the building (the side with the superintendent's Office/Pool- door closest to the track))

We will be asking for student's names so that we have accurate records in case we are eligible for federal reimbursement in the future.

Students **MUST** be in the car and present in order to receive meals.

Please remain in your car, you will be asked which students you are picking up meals for. The bags will be placed on a table, and you can retrieve them from there without leaving your car.

Please follow these guidelines so we can maintain social distancing and keep our staff safe.

**Please note due to the nature of this meal service and product availability, we will not always be able to accommodate allergies and parents/guardians assume responsibilities for their children's allergies. We will be using peanut butter products. If you need a substitution please contact me at [jdougal@hwrds.org](mailto:jdougal@hwrds.org).**

In order to help us plan how many to prepare, please fill out the following survey:<https://forms.gle/TncC3Bihpuk2gYxR7>

Please feel free to contact me at [jdougal@hwrds.org](mailto:jdougal@hwrds.org) with any other questions or concerns

Julie A. Dougal, SNS

School Nutrition Director