

# FRANKLIN LAKES PUBLIC SCHOOLS

Colonial Road School  
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**Christine Gagliardo**  
*Principal*

August 2019

Dear CRS Proud Panda Parents,

It is with great pleasure that I write this letter to welcome you and your children to a new school year. I am hopeful that your family is having a wonderful summer, and that you have had many moments to make some lasting memories over the past few months.

As we embark on this year together, I am yet again honored to have the privilege of working alongside you and your children. We remain committed to ensuring that Colonial Road School provides a learning environment with rich experiences that enhance the intellectual, social, emotional, and physical development of each and every child. We will work diligently to ensure that the children enjoy many academic successes while also instilling in them a sense of motivation and purpose at our school and in the community.

I firmly believe that schools of excellence emerge as a result of the collaborative efforts of staff, students, parents, and community. Perhaps one of the most important resources, and the source of most of our success here at CRS, is our dedicated and talented staff of professionals. It is my privilege to share with you our CRS staff for the upcoming school year.

## **Our CRS Staff Family**



Kindergarten-Mrs. Douma & Mrs. Raphael  
Grade One-Mrs. Hay & Mrs. Rotella  
Grade Two-Mrs. Appaluccio & Ms. Grazioso  
Grade Three-Mrs. Allocco & Mrs. Rightmire  
Grade Four-Mrs. Balassone & Ms. Rizzi  
Grade Five-Ms. Calderone, Mrs. Gibbons & Ms. Piccinch  
CAPS-Ms. Hanley, Mrs. McGlynn, Mrs. Schrantz & Mrs. Tannucilli  
Resource Room-Mrs. Dalton, Ms. Dunn, Mrs. Pawlowski & Mrs. Scherf  
Art-Mrs. Intriago & Mrs. LaRubbio  
Library-Mrs. Luciano  
Choral Music-Mr. Juliano, Mrs. Ferrone & Mrs. Paz

Physical Education- Mrs. Scutti  
Spanish-Mrs. Ruiz  
Instrumental Music-Ms. Bradley & Mr. Finnen  
Collaborative Support Intervention (CSI)-Mrs. Higgins & Mrs. Stickle  
Discovery Room-Mrs. Hatley  
ESL-Mrs. Perin  
G&T-Mrs. Mascharka  
School Counselor-Mrs. Ballas  
Director of Special Services-Mrs. Janet Cash  
Special Services-Mrs. Arcentales, Mrs. Brown, Mrs. Butler, Mrs. Hoekstra, Mrs. Jasmine, Mrs. Kallini, Ms. Kolankowski, Dr. Petty, Mrs. Rosenberg, Mrs. Savino, & Ms. Troost  
School Nurse-Mrs. Piccoli  
Office Administrative Assistants- Ms. Hofmann & Mrs. Sprinkle  
Custodial Staff-Mr. Pat

As you may have noticed we have some new additions to our CRS family. While many of these additions are new to CRS, some are familiar to us. Please join me in welcoming all new colleagues and those returning to us.

**Please see below regarding instructions for the opening of school and make careful note of our opening day drop off and dismissal procedures.**

### **Opening Day Student Drop Off Procedures for K-5 Students**

The first day of school is an exciting one for both parents and students, and many parents drive or have their children take the bus on the first day. To ensure that our opening day drop off is smooth and safe, we will be using the following procedure. This is a one-day only procedure and applies only to parents who drive in our carline or walk their children from our Main Parking Lot. Following the first day of school, parents should follow normal drop off procedures that will be shared closer to the start of school.

### **Kindergarten**

Parents of Kindergarten students will bring your children into the Instrumental Music Room, where children will meet their teachers. You may wait with your child until the 8:50 A.M. bell. The teachers will join the children at 8:45 A.M. At 8:50 A.M. the teachers will leave the IMR with their classes. To ensure the safety of all of our children, parents may only remain in this area and may not escort their child to his/her classroom. Please note we will be fully equipped with support staff for easing children into this transition.

## **Grade 1 & Grade 2**

Parents of Grade 1 & 2 students will bring your children into the Multi-Purpose Room, where children will meet their teachers. You may wait with your child until the 8:50 A.M. bell. The teachers will join the children at 8:45 A.M. At 8:50 A.M. the teachers will leave the MPR with their classes. To ensure the safety of all of our children, parents may only remain in this area and may not escort their child to his/her classroom. Please note we will be fully equipped with support staff for easing children into this transition.

## **Grades 3-5**

Parents of Grade 3-5 students will bring your children into the Gymnasium, where children will meet their teachers. You may wait with your child until the 8:50 A.M. bell. The teachers will join the children at 8:45 A.M. At 8:50 A.M. the teachers will leave the gymnasium with their classes. To ensure the safety of all of our children, parents may only remain in this area and may not escort their child to his/her classroom. Please note we will be fully equipped with support staff for easing children into this transition.

## **CAPS Students**

CAPS students will be greeted and escorted by their teachers and paraprofessionals as they exit their vehicles outside of the school building.

## **Start Time**

Please note that the first bell rings at 8:45 A.M. This is our “start of school” bell and the one around which you want to arrange your schedule. Please plan to drop your child at school between 8:35 A.M. and 8:45 A.M. This will ensure that your child is ready to enter the building when the first bell rings and is seated in his/her classroom and ready to start the day when the late bell rings. Any student who enters the building after 8:50 A.M. will be marked late. Please do not drop your child off before 8:35 A.M., as we do not have any supervision in place at that time.

## **Dismissal Procedures**

Parents or any family members who are picking up in the car line must follow all of the directions below:

Place your family name card at the bottom corner of your front windshield on the passenger side.

- This card will go home with your *oldest* child by Friday, September 6th.
- By positioning the card in this way, you will ensure that the teachers on car line duty can read the family name.
- **PLEASE NOTE: If you pull into the car line without an identifying name card, you will be asked to park in the parking lot and pick up your child in the carline.** Parents who pull up without a name card slow down that process, therefore making it very difficult for teachers on duty to safely and efficiently ensure student management and safety on the carline.
- **All carline signs must be in effect as of September 10<sup>th</sup>.**

## **Classroom Placement**

Your child's class placement will be available through Genesis for this school year on Tuesday, August 27th. \*Parents of fourth and fifth graders will want to make special note of our departmentalized structure listed below.

- \* In addition to the homeroom your child is assigned to, our fourth and fifth grades are departmentalized to allow for specialization in specific subject areas. Students will participate in the departmentalized subject areas with the teachers listed below.
- o Fourth Grade Math-Mrs. Balassone/Fourth Grade Social Studies/Science-Ms. Rizzi
- o Fifth Grade WIN-Mrs. Gibbons/Fifth Grade Math-Ms. Piccinich/Fifth Grade Social Studies/Science-Ms. Calderone

## **School Supplies**

We kindly ask that parents allow children to bring supplies on their first day back on Thursday. We ask that students have their supplies with them as they line up. For *Kindergarten* students that need assistance please note that we will have tables outside of the IMR. If families leave supplies in this area please make sure the supplies are labeled with the: Student First/Last Name and either K-D or K-R. Please note that we will not be able to accommodate any school supplies that arrive before Thursday, other than the School Kids supplies which have already been delivered to our classrooms.

## **Back to School Night**

Please mark your calendars for our Back-To-School Night on Thursday, September 26th at 7:00 P.M.

Last but certainly not least, an essential component of the success we will continue to share together this year is our dedicated and passionate parent community. I look forward to forging and sustaining partnerships with you as we work together to ensure success for your children. As we embark on another year together, I want to take a moment to extend a sincere heartfelt thank you to all of you. Suddenly, now more than ever, I can begin to appreciate the rigors and rewards of parenting. As I am also about to send my girls off to Third Grade to their "big kid school" I too have feelings of excitement mixed with a bit of apprehension about the school adventure. I am hopeful that school continues to be a place of great excitement, comfort, and most of all learning.

I want to assure you that our CRS family will not only accept your children for who they are, but will also provide them with a home away from home. We thank you in advance for sharing your children with us and we look forward to spending the school year with them.

I look forward to seeing all of you very soon and to welcoming back our returning families and meeting our new families.

Warmly,  
*Christine Gagliardo*

