

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey  
\* \* A G E N D A \* \*

**REGULAR MEETING**

Millburn Township Board of Education  
Monday, February 25, 2019  
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On May 21, 2018, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

**D. MINUTES**

- 1. Minutes of the Regular Public Meeting of February 11, 2019

**E. PRESENTATION**

- 1. High School Student Recognition
- 2. 2019-20 Budget Discussion
- 3. SSDS School Safety Data System /HIB Public Hearing #2 of 2 (semi annual)

**F. BOARD PRESIDENT'S REPORT**

**G. BOARD COMMITTEE REPORTS**

- 1. Finance
- 2. Personnel
- 3. Property
- 4. Middle School Student Liaison
- 5. High School Student Liaison

- H. SUPERINTENDENT’S REPORT
- I. ASSISTANT SUPERINTENDENT’S REPORT
- J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT
- K. DISCUSSION
- L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Please note that as a practice the Board does limit public comments to three minutes. Thanks in advance for sharing your thoughts as per the District’s Policy!

**0167 - Public Participation in Board Meetings**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:*

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**M. BOARD ACTION ITEMS (Roll Call Votes)**

**1. Instruction Agenda Items**

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 2/1/19 to 2/13/19 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policy 6471 requiring prior approval of travel reimbursement expenses.
- c. Resolve to amend resolution M.1.j approved on May 21, 2018 to approve a contract with Dr. Khyati Y. Joshi, of the Institute for Teaching Diversity and Social Justice LLC, to provide professional development services for district staff. This resolution increases the not to exceed amount from \$18,350 to \$20,450 for the 2018- 19 school year to accommodate additional work with the Social Studies Curriculum Committee.

**2. Personnel Agenda Items**

Resolve to approve the Personnel Report dated, February 25, 2019.

**3. Business Agenda Items**

- a. Resolve to approve the Budget Transfers of February, 2019.
- b. Resolve to approve Treasurer of School Moneys report for period ending February 28, 2019.
- c. Resolve Approval and Certification of Board Secretary's Report for period ending, February 28, 2019. The Board Secretary certifies that no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10 (a) been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Business Agenda Items continued:**

- d. Resolve Certification that pursuant to NJAC 6A:23A-16.10(c)4 that after review of the board secretary's and treasurer's monthly financial reports for the period ending February 28, 2019, and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(b). and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- e. Resolve Bill Schedule # 9 in the amount of \$9,427,048.99 dated February 25, 2019.
- f. Resolve to ratify the agreement between the Communications Workers of America, AFL-CIO (CWA) and the Millburn Board of Education for the period of 7/1/17 through 6/30/18.
- g. Resolve to ratify the agreement between the Communications Workers of America, AFL-CIO (CWA) and the Millburn Board of Education for the period of 7/1/18 through 6/30/21.
- h. Resolve to approve a lease-purchase agreement with HP Financial Services for a cost of \$121,984.38 per year for a period of four years for the purpose of purchasing:
  - Grades K-4: 850 Lenovo Chromebooks
  - Grade 11: 350 Hewlett Packard Chromebooks
  - All to include peripheral equipment and services including associated licensing.
- i. Resolve to authorize the withdrawal from maintenance reserve in the amount of \$250,000 to be transferred to the operating account 11-000-261-421 to be utilized for maintenance expenditures.

**4. Policy Agenda Items**

Second Reading Approval of Policies - Regulations

**Second Reading**

- a. Policy 8670 - Transportation of Disabled Students
- b. Policy 9270 – Home Schooling
- c. Regulation 9270 – Home Schooling
- d. Policy 2422 Health and Physical Education (M):
- e. Policy 2431.3 Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities

- N. OLD BUSINESS
- O. NEW BUSINESS
- P. PUBLIC COMMENTS
- Q. BOARD MEMBER COMMENTS
- R. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Millburn Board of Education now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Disclosure would Impair Districts’ Right to Receive Funding
- Unwarranted Invasion of Pupil’s Privacy
- Collective Bargaining/Negotiations
- Purchase/Lease of Property
- Strategies of Public Safety/Security and Investigations of Possible violations of Law
- Pending, Ongoing, or Anticipated Litigation
- Personnel Matters
- Deliberations related to Civil Penalty or Suspension/Loss of a Certification

The discussion on this topic will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subject permits

- S. ADJOURNMENT