

ISP PTA AUGUST MEETING MINUTES

Location: Elementary School Conference Room
Aug 15, 2018 10am – 12 noon



In Attendance: Nancy Steinbeck, Sophie Dayon, Vanessa de Kassotou, Pilar Casas, Grecia Spadafora, Maria da Costa, Priya Salvi, Pamela Ugarte, Tatiana Bazo, Olga Sipos, Maria Lopez de Cobo, Arlette Rondon, Flafia Vilela, Anik Zurcher, Debora Garcia, Marianela Romero, Mariselva Del Valle, Karina Miolli, Marcela de Palis, Gretel Tardio, Rosa Nakahira, Enibel Carrion de Garcia, Sissy Landaela, Jimena Cillomiz, Marisol Duarte de Villarreal, Ingrid de Robledo, Elisa Lopez de Yanes, Maryorie Zambrano, Mehdia Bendella, Jill Monaghan, Leslie Gross

Guest Speakers: Viki Stiebert, Becky Jobes, Vickie Swann, Eric Monson, Jen Tickel, Jair Guevara, Ana Lobos

AGENDA ITEMS

Welcome From Viki Stiebert

- Welcome and focus on 3 main points this year
 1. Character Profile
 2. Inquiry cycle as platform for learning
 3. Fiscal responsibility – respecting each cent of funds paid into the school to ensure best value for education for the student body

Welcome From Principals

- Becky Jobes ES – Welcome to new team and parents. Invites feedback, ideas, and collaboration
- Vickie Swan – First meeting with MS reps already scheduled
 - Will create an official parent advisory committee this year
- Erik Monsoon - TEAM Together Everyone Achieves More

Welcome from new VAPA Director Jen Tickel

- Welcome and thanks
- Door open policy (2nd floor of the PAC class room area)

Welcome from Marketing and Communications – Ana Lobos and Jair Guevara

- Review of new marketing policy which will ensure brand consistency I AM ISP – we all play an important roll
- Consistent colors, fonts, logos and design will be rolled out this year schoolNew Values created through interviews school wide, compiled by the deisgn team which was made up of parents, staff, teachers, and students.
 1. It's not about me, it's about us.
 2. We look after the planet as well as we look after each other
 3. Learning is a life long adventure.
 4. We find ways to stand out. That's how we become outstanding.
 5. We have a pioneering spirit: every person at our school leaves a footprint

- Whatsapp Guidelines - Chats are only to be started by homeroom parent and this message will be shared and will set the norms for the group

DO

- Pass on official ISP messages / Alters, news or announcements shared via email, sangha, website and social media
- Ask for clarification on school alerts, news and announcements
- Send messages between 6am and 9pm

DON'T

- Share comments or pictures about someone else's child or voice complaints about school or a specific teacher
- Sell, inquire, or promote products, services or spam ie: information unrelated to school
- Engage in one on one conversations with another chat group member, these can be done in a separate chat

Enforcement – letter will go out in English and Spanish – 3 strikes you are removed from the chat

What is the objective for chat groups? Need to ensure communication is being used for the correct reasons

Sangha help will be available at open house and parent coffee

All dates are available on the website

Election for new Secretary

- Reviewed Bylaws and duties
- One volunteer Gretel Tardio
- Unanimous vote by raising hands for Gretel Tardio to become 2018/2019 Secretary
- Upcoming Events
 - Yearbook photos
 - All will be digital orders this year
 - Bank transfer screen shot to be uploaded to the photographer
 - Welcome Back BBQ Aug 25
 - VAPA helping with music showcasing our own school talent
 - BBQ menu already selected with chef
 - Need help with welcome table for PTA and committees
 - Honor Roll – sept 5th
 - Event to honor students achieving top academic scores from previous semester
 - HS and MS representatives coordinating

Intro From Committees

- * Multicultural Program
 - * Group that meets to share language and culture training
 - * Meetings every Tuesday in the PAC lobby 9:30 – 11:30
 - * Contact Pilar Casas picacasas@hotmail.com
- * Elementary School

* Marcela de Palis	Elementary Rep. And Elementary Lead Rep.
* Lucia Fernandez	Pre-K Rep.
* Grecia Spadafoda	K- Rep.

- * Mehdia Bendella Elementary Rep.
- * Marianela Romero Elementary Rep.
- * Vanessa de Kassotou Elementary Rep.

* Middle School

- * Mariselva del Valle Middle School Lead Rep.
- * Griselda Arosemena Middle School Rep.
- * Olga Sipos Middle School Rep.
- * Sissy Landaeta Middle School Rep.
- * Pamela Ugarte Middle School Rep.

* High School

- * Maria Cobo High School Lead Rep.
- * Anik Zurcher High School Rep.
- * Eliza Lopez High School Rep.
- * Jimena Cillóniz High School Rep.

* DAC – Maria da Costa Chairperson

- * Athletic Booster Club
- * Meetings Tuesdays from 10:30 – 12noon (normally off campus)
- * Big events:
 - * Family Fun Run – September 29th
 - * Hosting ASSCA Soccer

* VAPAC - Amelia Allread Chairperson

- * Upcoming Shreck MS and HS Musical Nov 22 – 25 (auditions now)
- * Arts Fest Oct 20th
- * 2nd Semester Artsfest will be combined with Family Fun Fair in second semester
- * MS Students travelling to Jamacia for ISTA Nov 8 – 11
- * Hosting AMIS May 8 – 12 NEED MAJOR SUPPORT TO HOST 100 STUDENTS WITH ISP FAMILIES
- * First VAPAC meeting Wednesday August 22 @ 10am PAC Lobby

* STEM - Shayna Blum-Hodes

- * Provide ISP STEM Director and Teacher Support by:
- * Identify alliances throughout Panama for
- * Classroom programs
- * Field Trips

- * Internships
- * Expertise
- * Assist in staffing and supervising special events (science fairs, DI competitions)
- * Explore fundraising opportunities beyond microgrants, FFF, and ISP budget
- * Assist with extra hands as needed

- * Microgrants – Debora Garcia Chairperson
 - * Continue to monitor and coordinate for the microgrants program which distributes funds raised through PTA events to groups throughout the school based on evaluation process of community development and outcomes of growth

- * Treasury Report
 - * Rosa Nakahira, Titiana Bazo & Flavia Vileda
 - * Reviewed incomes from last year
 - * Budget for 2018 / 2019 to be reviewed with each subcommittee
 - * Reviewed forms and procedure for expenses and account codes

- * Other PTA Coordinators
 - * Enibel de Garcia Graphic Design Coordinator
 - * Debora Garcia Microgrants Coordinator
 - * Romina Spadillero Year-book/ pictures Coordinator
 - * Marisol de Villareal FFF Coordinator
 - * Sarah Tatum UN Day Coordinator

- * **Next PTA General Meeting - September 12**
- * **Save the Date - PTA Social Event - September 20th**