

Quaker Valley School District

COMMUNITY RELATIONS/INTERGOVERNMENTAL AFFAIRS COMMITTEE MINUTES

October 9, 2012

| Committee Members Present | Directors Present |
|--|--------------------------|
| Mr. Gianni Floro <i>arrived 7:40</i> | Mr. Robert Riker |
| Ms. Sarah Heres | Mr. Mark Rodgers |
| Ms. Danielle Burnette <i>arrived 7:15</i> | |
| Dr. Kay Wijekumar | |
| Dr. Joseph Clapper, administrative liaison | |
| Others Present | |
| Dr. Heidi Ondek | Dr. Joseph Marrone |
| Mr. Karlton Chapman | Ms. Meredith Malcolm |
| Ms. Tina Vojtko | Ms. Christine Kardong |
| Dr. Jillian Bichsel | Mr. John Sheline |

1.0 INFORMATION/OTHER

- 1.1 The Quaker Valley Award for Excellence will be presented to the Advanced Placement course teachers on October 23, 2012. They are: AP biology: Dave Robertson; AP calculus: Jeff Sebastian; AP chemistry: Patty Colangelo; AP English: Erin Woods; AP European history: Gene Klein; AP music theory: Cory Neville; AP physics: Mark Williams; AP psychology: Michael Pastor; AP Spanish: Dana Lynn; AP studio art: Robin Russell; AP U.S. history and AP world history: Mary Kuchek - with coordination by Linda Conlon, secondary academic specialist.

☆ Dessert reception, 6:15 PM. The awards will be presented at the beginning of the meeting.

2.0 INTERGOVERNMENTAL AFFAIRS

- 2.1 Maurice Strul, Allegheny County Department of Economic Development, presented information about the possibility of tax increment financing (TIF) for new mixed-use construction in the village of Sewickley.

ACTION ITEMS

- A. It was requested that the board approve a non-binding resolution authorizing the pursuit of a tax increment financing plan, as presented.

MEMORIAL BOOKS

It was requested that the board approve a memorial book donation to the appropriate school library in memory of:

- Thelma Fox, mother of Todd Fox

Ms. Heres moved that item A be placed on the legislative agenda for action.

Dr. Wijekumar seconded the motion.

Memorial books are placed on the agenda as a practice of the school board.

Quaker Valley School District

EDUCATIONAL SERVICES COMMITTEE MINUTES

October 9, 2012

| Committee Members Present | Directors Present |
|---|--------------------------|
| Ms. Sarah Heres | Mr. Gianni Floro |
| Ms. Danielle Burnette | Mr. Mark Rodgers |
| Mr. Robert Riker | |
| Dr. Kay Wijekumar | |
| Dr. Jillian Bichsel, administrative liaison | |
| Dr. Heidi Ondek, administrative liaison | |
| Others Present | |
| Dr. Joseph H. Clapper | Ms. Christine Kardong |
| Mr. Karlton Chapman | Miss Meredith Malcolm |
| Dr. Joseph Marrone | Ms. Tina Vojtko |

REPORTS/INFORMATION

1.0 EDUCATIONAL FOCUS

- 1.1 An assessment data report was provided by director of academic services Dr. Jillian Bichsel; Leah Wells, assistant to the director of pupil services and school psychologist; Ms. Adrienne Floro, assessment coordinator; and secondary academic specialist Linda Conlon.

2.0 STUDENT REPRESENTATIVE

- 2.1 Student board representative Meredith Malcolm, and junior Kendall Luton addressed the school board about what they learned by attending a lecture by author Wes Moore, about his book entitled, *The Other Wes Moore*.

3.0 TECHNOLOGY

- 3.1 The monthly technology report was provided to the school board. Dr. Hoover described the way in which iPads are being used in resource classrooms.

4.0 PUPIL SERVICES

- 4.1 There were no reports or information items.

5.0 EDUCATIONAL LEADERSHIP

- 5.1 The secondary English teachers (grades 6-10) and math teachers (grades 6-12) are studying the “common core standards” during professional development time. Forty-four states have adopted the standards.
- 5.2 A PASCD committee performed a site examination of Quaker Valley methods of teacher supervision and evaluation. The result was the district earning a state-level award for exemplary teacher supervision and evaluation. Quaker Valley is the first district to win west of Harrisburg, and one of only 6 districts in 12 years to receive the designation.

6.0 STRATEGIC PLAN & PROFESSIONAL DEVELOPMENT

- 6.1 There were no items on the agenda.

7.0 CO-CURRICULAR LEADERSHIP

- 7.1 The athletics and activities report was attached to the agenda.

8.0 EDUCATIONAL SUPPORT & CONSORTIUMS

- 8.1 A 2012-2013 Alternative education (ACE) report was attached to the agenda. Dr. Clapper is interested in exploring the creation of an alternative education site within the school district.
- 8.2 A 2012-2013 Parkway enrollment report was included in the board packet.

ACTION ITEMS

- A. It was requested that the board approve the proposed agreement with Moon Area School District to petition the WPIAL for approval of Quaker Valley boys participating on the Moon Area boys' varsity and junior high wrestling teams. *Due to WPIAL and PIAA deadlines, this item was placed on a legislative meeting agenda for later in the evening, rather than being placed on the October 23 agenda.*
- B. It was requested that the board approve the proposed high school student trip to Ecuador/Galapagos Islands from June 17-25, 2013 at no cost to the district.

Dr. Wijekumar moved that action items A and B be placed on the appropriate legislative agenda for action. Mr. Riker seconded the motion.

Quaker Valley School District

POLICY COMMITTEE MINUTES

October 9, 2012

| Committee Members Present | Directors Present |
|--|--------------------------|
| Ms. Danielle Burnette | Ms. Sarah Heres |
| Mr. Gianni Floro | Mr. Robert Riker |
| Dr. Kay Wijekumar | Mr. Mark Rodgers |
| Dr. Joseph Clapper, administrative liaison | |
| Others Present | |
| Dr. Heidi Ondek | Mr. Karlton Chapman |
| Ms. Tina Vojtko | Ms. Meredith Malcolm |
| Ms. Christine Kardong | Dr. Jillian Bichsel |
| Dr. Joseph Marrone | |

1.0 FOR DISCUSSION

- 1.1 Draft Policy 905.00 *Commercial Activities* will be discussed in more depth at a future work session.

2.0 FOR REVIEW/REVISION

- 2.1 Policy 205.01 *Graduation Guidelines and Requirements* (Draft A) was reviewed. Several suggestions were made, which will be reflected in a another draft (B), for further review.

3.0 FOR FIRST READING

- 3.1. No item

4.0 FOR ADOPTION

- 4.1 No item

5.0 FOR ELIMINATION

- 5.1 No item

There were no items for the agenda.

Quaker Valley School District

FINANCE COMMITTEE MINUTES

October 16, 2012

| Committee Members Present | Directors Present |
|--|-----------------------|
| Mr. Rob Riker | Ms. Danielle Burnette |
| Mr. Mark Rodgers | Mr. Gianni Floro |
| Mr. David Pusateri | Ms. Sarah Heres |
| Ms. Debbie Miller | Mr. Jack Norris |
| Mr. John Sheline, administrative liaison | Dr. Kay Wijekumar |
| Others Present | |
| Dr. Joseph Clapper | Ms. Tina Vojtko |
| Dr. Heidi Ondek | Ms. Christine Kardong |
| Dr. Joseph Marrone | |

REPORTS/INFORMATION

1.0 TAX COLLECTION

1.1 The real estate and earned income tax collection reports for September, 2012 were provided.

2.0 FINANCIAL REPORTS

2.1 The capital projects fund report was attached to the agenda

2.2 The middle school renovation report was attached to the agenda.

3.0 BUDGET

3.1 Mr. Sheline distributed the calendarized budget for the month ending September, 2012.

4.0 INFORMATION

4.1 The donations to the district were as follows:

| Date | From | Amount | Reason |
|------------|----------------------------------|-------------------|--------------------------------------|
| 09-7-2012 | Target | \$622.84 | Take Charge of Education - Osborne |
| 09-14-2012 | Target | \$519.70 | Take Charge of Education - Edgeworth |
| 09-14-2012 | Target | \$237.95 | Take Charge of Education - H.S. |
| 09-28-2012 | Penguin Bookstore | \$200.00 | Community Youth Worker |
| 09-28-2012 | Union Aid Society | \$500.00 | Art/Technology Afterschool Club |
| 09-28-2012 | Target | \$385.68 | Take Charge of Education - M.S. |
| | Total Donations Received: | \$2,466.17 | |
| | September 2012 | | |

- 4.2 The Pennsylvania Department of Education has calculated the index at 1.7% for the 2013-2014 school year.
- 4.3 The board was provided a letter from Berkheimer Tax Administrators for an earned income tax refund.

ACTION ITEMS

- A. It was requested that the board approve the financial statements for the month ended September 30, 2012.
- B. It was requested that the board approve the athletics and student activities reports for the quarter ended September 30, 2012.
- C. It was requested that the board authorize the administration to approve a bank account for the grant fund with Pennsylvania School District Liquid Asset Fund (PSDLAF).
- D. The 2013-2014 budget calendar was approved.
- E. It was requested that the board approve the general fund invoices for September and October, 2012, in the amount of \$3,644,101.72.
- F. It was requested that the board approve the capital projects fund invoices for September, 2012, in the amount of \$6,188.49.
- G. It was requested that the board approve the cafeteria fund invoices for September, 2012, in the amount of \$32,931.49.
- H. It was requested that the board approve the 2010B bond issue fund invoices for September, 2012, in the amount of \$1,314,641.81.
- I. It was requested that the board approve the 2011A bond issue fund invoices for September, 2012, in the amount of \$256,125.60.
- J. It was requested that the board approve the transfer of \$134,812 from the general fund to the 2010B bond issue fund to reimburse for moving costs, rent and security costs at the Anthony Wayne School.

Mr. Riker moved that items A - J be placed on the legislative agenda for action.

Mr. Floro seconded the motion.

Quaker Valley School District

FACILITIES & OPERATIONS COMMITTEE MINUTES

October 16, 2012

| Committee Members Present | Directors Present |
|--|--------------------------|
| David Pusateri | Ms. Danielle Burnette |
| Mr. Gianni Floro | Ms. Debbie Miller |
| Ms. Sarah Heres | Mr. Jack Norris |
| Mr. Mark Rodgers | Mr. Rob Riker |
| Dr. Joseph Marrone, administrative liaison | Dr. Kay Wijekumar |
| Mr. John Sheline, administrative liaison | |
| Others Present | |
| Dr. Joseph Clapper | Ms. Tina Vojtko |
| Dr. Heidi Ondek | Ms. Christine Kardong |
| Mr. Karlton Chapman | Mr. Scott Smith |
| Mr. Andrew Surloff | Ms. Kim Eaton |

REPORTS/INFORMATION

1. High School

Before item 1.1 was addressed, Mr. Pusateri recommended to the board that an ad hoc committee of parents from each school; neighbors; the high school principal; and public safety personnel study the traffic study report - and to work with the board and district administration to address the traffic and safety issue at the high school.

- 1.1 The results of the recent high school traffic study were presented by Wooster and Associates.

The following people commented on the traffic study -

Ms. Swanson of Sewickley
Mr. John Kroeck of Leetsdale
Ms. Sandy Ford and Mr. Bob Ford of Leetsdale
Two unidentified men
Five unidentified women
Sandy Moore of Aleppo
Ms. Donna Flagg, Leetsdale
Ms. Gina Mercurio, Leetsdale
Ms. Marianne Wagner, Glen Osborne
Ms. Bev Dewhirst, Leetsdale

2. Middle School

- 2.1 Project progress was reported.
 - 2.2 The status of project change orders was offered for discussion.
 - 2.3 A project update and the monthly project report were provided to the board.
 - 2.4 Plans are being made for the move back to the middle school.
 - 2.5 Middle school traffic correspondence and a map were provided to the board.
3. Facilities/Operations
 - 3.1 The facilities/operations report was attached to the agenda.
 4. Transportation
 - 4.1 A transportation report was provided to the board.

ACTION ITEMS

- A. It was requested that the board approve the R. A. Glancy Change Order GC-087 to provide labor, materials, and equipment required to furnish and install a Rite Hite RHE Manual Dock Leveler at the kitchen loading dock area at a cost of \$4,414 to be taken from the bond issue fund.
- B. It was requested that the board approve the R. A. Glancy Change Order GC-088 to provide labor, materials and equipment required to modify the ceilings heights and install bulkheads to accommodate infrastructure. The existing structure required these ceiling height adjustments at a cost of \$4,850 to be taken from the bond issue fund.
- C. It was requested that the board approve the R. A. Glancy Change Order GC-089 to provide labor, materials and equipment required to furnish and install screen wall for (2) roof top pieces of equipment at a cost of \$9,500 to be taken from the bond issue fund.
- D. It was requested that the board approve the R. A. Glancy Change Order GC-090 to provide labor, materials and equipment required to furnish and install anti-graffiti on all segmented wall surfaces on the entire project and anti-spall on all segmented wall surfaces exposed to both Route 65 and Graham Streets at a cost of \$4,950 to be taken from the bond issue fund.
- E. It was requested that the board approve the R. A. Glancy Change Order GC-091 to provide labor, materials and equipment required to furnish and install a motorized HD projection screen in the auditorium at a cost of \$10,250 to be taken from the bond issue fund.

- F. It was requested that the board approve the R. A. Glancy Change Order GC-092 to provide labor, materials and equipment required to provide additional roof demolition and abatement associated with new roof top equipment to be installed onto the existing 1925 roof area that was not identified on the contract documents. This additional demolition was originally assigned to East West Manufacturing and their responsibility by Eckles Architecture and then later reassigned by Eckles as an omission from the contract documents at a cost of \$13,500 to be taken from the bond issue fund.
- G. It was requested that the board approve the R. A. Glancy Change Order GC-093 to provide labor, materials and equipment required to furnish and install donation bricks in the field flag plaza area at a cost of \$5,000 to be taken from the bond issue fund.
- H. It was requested that the board approve the East West Manufacturing Change Order HC-017 to provide labor, materials and equipment required to furnish and install duct work for the exhaust of AHU-1 which supplies air for the auditorium at a cost of \$12,500 to be taken from the bond issue fund.
- I. It was requested that the board approve the Guys Mechanical Change Order PC-010 to provide labor, materials and equipment required to provide plumbing to the fields project as outline in Eckles documents at a cost of \$7,500 to be taken from the bond issue fund.
- J. It was requested that the board approve the Guys Mechanical Change Order PC-011 to provide labor, materials and equipment required to install (2) house regulator, one for the boiler room and one for the generator. These regulators are required to modify the pressure at the gas house from 2 lbs to 14 inches to the boiler room and to 20 inches at the generator. This is not to exceed a cost of \$8,914 to be taken from the bond issue fund.
- K. It was requested that the board approve A-1 Electric Change Order EC-015 to provide labor, materials and equipment required to power to projector, screen and sound system in the health and wellness center. The cost will not exceed \$700. Funds to be taken from the bond issue fund.
- L. It was requested that the board authorize the administration to work with Sewickley Borough to have a crosswalk installed in front of the middle school across Harbaugh to the west side of Peebles Street. The cost will not exceed \$3,500. Funds to be taken from the bond issue fund.

Mr. Pusateri moved that items A - L be placed on the legislative agenda for action.

Mr. Floro seconded the motion.

