What is an Advanced Study?
A one semester senior year course. An opportunity to promote college and career readiness skills for senior scholars. Scholars choose between an internship, taking a college course, and completing a senior project.

How can the community support our Advanced Studies?
Senior scholars need mentors in order to complete an internship opportunity at a local business.

Who can be an Advanced Studies mentor?
Industry professionals and community members who allow our senior scholars to continue to explore a variety of career paths, enrich their curriculum, and expand on the mentor-scholar relationship. Mentor must also pass a background check (at no cost to the mentor).

What is the format?
Scholars must complete a total of 80 unpaid site hours for their internship between August 26 and December 6, 2019. Hours must be completed outside of school times (roughly 8:30a to 2:00p) on weekdays or weekends. The schedule for intern hours is determined by scholar and mentor.

FOR MORE INFORMATION
PLEASE CONTACT:
Karen Parker
College & Career Tech
E: kparker1@euhsd.org
T: 760.291.2545
WHY DOES YOUR PARTICIPATION MATTER?

Del Lago scholars are challenged to explore real-world problems that extend beyond the classroom by establishing side-by-side working relationships with industry mentors. The partnership with industry mentors and our San Diego community begins in their junior year through our six-week internship experience. In their senior year, many scholars choose to continue this experience to enhance their classroom learning here on campus. Some skills our seniors report learning during this opportunity are:

- Develop positive self-concepts
- Recognize strengths and deficiencies
- Value long-term goal setting
- Cultivate relationships and professional networks
- Gain leadership experience
- Build knowledge and skills in the field

Community and industry partners allow our senior scholars to continue to explore a variety of career paths, enrich their curriculum, and expand their toolbox of transferable skills.

We are grateful to our industry partners for providing these meaningful opportunities that will have a lasting impact on Del Lago scholars’ future.

“IT IS NERVE-RACKING TO HAVE AN INTERNSHIP WITH REAL-WORLD IMPLICATIONS. BUT, AS PART OF THE PALOMAR HEALTH CYBER SENIORS PROGRAM, I LEARNED THE IMPORTANCE OF PATIENCE AND HOW TO BE AN EFFICIENT THINKER. THIS EXPERIENCE FINE-TUNED MY ABILITIES TO OVERCOME CHALLENGES AND THINK CRITICALLY. IT HELPED ME BECOME A MORE RESPONSIBLE YOUNG ADULT.” - REIGNMARC VINCENT, A DEL LAGO SENIOR
WHY DOES YOUR PARTICIPATION MATTER?

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“IT is nerve-racking to have an internship with real-world implications. But, as part of the Palomar Health Cyber Seniors program, I learned the importance of patience and how to be an efficient thinker. This experience fine-tuned my abilities to overcome challenges and think critically. It helped me become a more responsible young adult.” - Reignmarc Vincent, a Del Lago senior scholar
Dear Potential Senior Advanced Study Mentor,

At Del Lago Academy, we believe that education is everyone’s business. Learning opportunities are everywhere, not just inside classrooms. Research tells us that we learn best when we’re personally motivated. When we have a passion for what we’re doing, knowledge unfolds and evolves naturally. A mentor gives each scholar the opportunity to learn from an adult with a similar interest. The focus on real work in professional settings gives the scholar’s learning context and depth. Through genuine relationships, mentors teach a work ethic and model what it means to be an adult member of our community.

Want to make an impact on the life and career of an aspiring high school senior? We are actively seeking mentors from a variety of different careers, fields and occupations. As a partner, you will have the opportunity to mentor, work with work, and share personal experiences, challenges and knowledge with DLA scholars who are in their junior year. As a valued partner and mentor with Del Lago Academy, you are not only investing in the futures of scholars in your community but also seizing an opportunity to leave a legacy for years to come. You and/or your company will also be recognized for your efforts on the DLA website and social media.

The senior internship program begins on August 26th and is completed on December 6th, 2019. During this time, each intern must complete a minimum of 80 unpaid site hours. Work schedules will be coordinated by the mentor and scholar.

Are you interested in making a difference in the Escondido community and the lives of our scholars - who just might be your future employees? The enclosed materials detail mentor roles and next steps. Please direct questions to Karen Parker, our College & Career Technician, at 760.291.2545 or via email at kparker1@euhsd.org.

Sincerely,

Ruth Hellams
Interim Principal
SENIOR ADVANCED STUDY – FALL 2019
LOGISTICS AT A GLANCE

Internship Details

Dates: August 26 – December 6, 2019 (Term I of senior year)

Hours: Scholars must complete a minimum of 80 unpaid hours during the internship time frame. Scholars will track hours on a timesheet, which mentors will sign to verify.

Schedule: Hours must be before 8:30a or after 2:00p on weekdays, or on weekends. Mentors and scholars will work together to determine individual schedules.

Requirements: Mentors must pass an EUHSD background check and new mentors must meet with College & Career Tech for an on-site visit prior to the start of the internship.

Support: Senior teachers will meet with scholars on campus throughout the internship to monitor their experience. College & Career Tech will perform one site visit during the internship.

School Contact Information

Name: Karen Parker
Title: College & Career Technician
Email: kparker1@euhsd.org
Phone: 760-291-2545

Coverage Information

Evidence of Liability: Attached
Workers Compensation Insurance: Attached

[Updated insurance for 2019-2020 will be provided in August]
# ACORD Certificate of Liability Insurance

**Certificate Number:** JPA070118

**Certificate Effective Date:** 07/01/2018

**Limit:** $5,000,000

**Coverage:**
- Commercial General Liability
  - Incl EPLI - Wrongful Acts
- Professional Liability
- Automobile Liability
- Workers Compensation and Employers Liability
- Blanket Property

**Insured:**
- San Diego County Schools/JPA
- Escondido Union H.S. District
- 302 N. Midway Dr.
- Escondido, CA 92027

**Producer:**
- BB&T-John Burnham Ins Services
- 750 B Street Suite 2400
- San Diego, CA 92101
- 619 231-1010

**Contact:**
- Marie Guerard
- Phone: 619 525-2869
- Fax: 888 328-1311
- E-mail: mguerard@bbandl.com

**Insurers:**
- Insurer A: San Diego County Schools Risk
- Insurer B: Permissively Self-Insured
- Insurer C: Allied World Assurance Company US, Inc
- Insurer D: Arch Specialty
- Insurer E: Linnmark/Homeland/Grad AM
- Insurer F:

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**Description of Operations / Locations / Vehicles (ACORD 101):** Certificate is subject to policy limits, conditions and exclusions. Policy A placed by Safety National Casualty Corporation reinsurance program on Named Insureds MOC approved Self-Insurance Program. 90 Day NOC/10 Days for Non Pay. Improper Sexual Conduct included policy A.

**Re:** Evidence of Insurance

**Certificate Holder:**
- Evidence of Insurance
c/o Escondido Union High School District
- 302 N. Midway Drive
- Escondido, CA 92027-0000

**Cancellation:**
- Should Any of the above described Policies be cancelled before the expiration date thereof, Notice will be delivered in accordance with the policy provisions.

**Authorized Representative:**
- Marcia Ann Schilling

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#ACORD 25 (2016/03) 1 of 1 The ACORD name and logo are registered marks of ACORD

CMCRO
WHO IS A COVERED MEMBER (Per section 11 item 3 of the MOC – Memorandum of Coverage)

Any person(s), entity(ies), or organization(s) you are required by a covered member contract to include as an additional insured solely with respect to bodily injury and property damage and arising out of:
   a. Premises leased, used or occupied by you;
   b. Automobiles leased or rented by you;
   c. Equipment owned, leased or rented by you;
   d. Mortgagees and Loss Payees of a Covered Member; or
   e. Property owners and property managers of property owned, leased, rented or occupied by you

However, the additional insured status and coverage does not apply to:

(1) Any occurrence which takes place prior to or after you cease to occupy the premises as stated in the covered contract;
(2) Any structural alteration, new construction or demolition operations performed by or on behalf of the additional insured;
(3) Any wrongful act, employment practices wrongful act or employee benefit wrongful act.

This coverage will be further limited to the extent and Limits of Liability required by the covered member contract and will not increase the limits stated in SECTION III-LIMIT(S) OF COVERAGE nor alter any of the terms of coverage stated in this MOC. The covered member contract must be effective and executed prior to a covered occurrence.

San Diego County Schools Risk Management Joint Powers Authority.
#SDJPA070118 July 1, 2018 to July 1, 2019

MOC Effective 7.1.18
Senior Advanced Study – Fall 2019
Internship Mentor Profile

We appreciate your interest in joining our mentor team for the Advanced Study program! Thank you for taking the time to read and sign this important document. Please submit a digital copy to Mrs. Parker at kparker1@euhsd.org or a hardcopy via your potential intern by August 14, 2019.

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<th>Mentor’s Name</th>
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Mentor Background Check
All mentors are required to obtain fingerprint clearance through the San Diego Department of Education (DOE) at no cost to them. This DOE clearance will include on-going communication to the EUHSD Human Resources department regarding subsequent arrest notifications. Any notifications involving sexual content, drugs, assault, battery, or felony charges will automatically disqualify an interested party from mentor service. Returning mentors will receive a confirmation if their background check is still on file with EUHSD and current. If this is the case – mentors will not need to repeat this process. New mentors will receive background check paperwork from the College & Career Tech.

Site Visit Requirement
New mentors will be contacted by the College & Career Tech to schedule an on-site visit prior to the start of the internship. This will ensure that their workplace is safe for our scholars and will also be an opportunity for mentors to ask questions about the program.

Internship Supervision
Senior interns cannot begin their hours until they are cleared by Del Lago Academy. At that time, the College & Career Tech will notify the scholar, mentor, and teacher that the internship may begin. As a reminder, scholars cannot be paid for internship hours and mentors must be on location at all times.

I have read the above statements and understand that, if I am cleared to mentor, I will be responsible for overseeing the above-mentioned DLA scholar for the duration of their senior internship. If circumstances change and I am unable to continue in this role, I will contact Del Lago Academy immediately.

<table>
<thead>
<tr>
<th>Mentor’s Signature</th>
<th>Date</th>
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Mentor’s Name (Please PRINT)

Del Lago Academy respects the rights of all individuals. The information provided here is considered confidential and will not be shared with anyone other than the processing and decision-making agents at the school.