

**IVY ACADEMIA CHARTER SCHOOL
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
RESCHEDULED FROM OCTOBER 24, 2019 DUE TO FIRE CLOSURE**



**Tuesday, October 29, 2019
8:00 AM Open Session
Conference Room
7353 Valley Circle Blvd.
West Hills, CA 91304**

WELCOME

Addressing the Board – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

1. **CALL TO ORDER AND
RECOGNITION OF A QUORUM**

Board President Geld called the closed session to order at 8:05 AM

PRESENT: Board President Allison Geld, and Board Members Leslie Vanderpool, Janay Bailey, Diane Krehbiel

ABSENT: Janet Danaher, Kevin Delson, Farbood Majd

OTHERS PRESENT: Joe Herzog Executive Director

2. **PLEDGE OF ALLEGIANCE**

Board President Geld led the Pledge of Allegiance.

3. **REORDERING AND APPROVAL OF THE AGENDA**

On a motion by Bailey and second by Krehbiel, the Board unanimously approved the agenda of the October 29, 2019 Rescheduled Regular Meeting.

4. **APPROVAL OF MINUTES**

On a motion by Bailey and second by Vanderpool, the Board unanimously approved the minutes of the September 26, 2019 Regular Meeting.

5. **PUBLIC COMMENT**

Board President Geld called for comments from the public. There were no comments.

6. **REPORT FROM THE EXECUTIVE DIRECTOR**

Mr. Herzog announced a newly formed Executive Director Advisory Team made of Ivy Academia teachers who will participate in a collaborative process to support student achievement and professional development.

Mr. Herzog announced that deeper cuts will be required due to declining enrollment.

7. **REPORT FROM THE DIRECTOR OF CURRICULUM AND INSTRUCTION**

The Board heard a presentation from Ms. Steinman regarding Ivy Academia Local Indicators to be uploaded immediately following the Board Meeting. Ms. Steinman also shared with the Board Ivy Academia's revisions to the LCAP Federal Addendum.

8. **BOARD ITEMS FOR ACTION DISCUSSION**

- a. It is recommended the Board approve revisions to Ivy Academia's Fiscal Policies Manual. A copy of the proposed Fiscal Policies Manual shall be available for review in the Business Office.

The Board heard a brief discussion from the Executive Director regarding revisions to the Ivy Academia Fiscal Policies Manual. A redlined version of the document was shared with the Board.

On a motion by Bailey and second by Krehbiel, the Board unanimously approved the revisions of the Fiscal Policies Manual.

9. **CONSENT-ACTION:**

On a motion by Bailey and second by Vanderpool, the Board unanimously approved the following consent action items by a roll call vote.

PRESENT: Board President Allison Geld, and Board Members Leslie Vanderpool, Janay Bailey, Diane Krehbiel

ABSENT: Kevin Delson, Janet Danaher, Farbood Majd

CONSENT

10. It is recommended that the Board approve all September 2019 Financial Statements prepared by Susan Lefkowitz, CSMC School Business Manager, which is available for review in the Business office. The referenced staff report provides additional details regarding this item.

CONSENT

11. Approval of Compliance Monitoring and Certification of Board Compliance Review: The Board heard a first reading of the compliance review during the September 26, 2019 Regular Board Meeting. As Ivy continues to share the LAUSD Charter School Division focus on ensuring that the well-being of students remains first and foremost, by October 7, 2019, the school site administrator must submit the certification confirming the school's implementation of safety measures at the beginning of the school year. This beginning of the year certification by the school administrator informs the governing board and supports the school in ensuring that critical organizational and management systems are in place as the school year begins, as these requirements greatly impact students, staff and the public. Certification of Board Compliance Review shall be submitted by January 13, 2020 following Board approval.

CONSENT

13. It is recommended that the Board approve 5th Grade Overnight Field Trip to Simi Valley for Outdoor Education Program from March 18 to March 20, 2020.

CONSENT

14. It is recommended that the Board approve revisions of the 2019-2020 LCAP Federal Addendum to be submitted to the California Department of Education Friday October 25, 2019. The Board approved the original submission of the LCAP Federal Addendum at a regular Board Meeting on June 27, 2019. The document is available for review in the Business office.

14. Ivy Academia's 2018-2019 California School Dashboard Local Indicators must be presented to the Board at a public meeting. The referenced staff report summarizes the details regarding Ivy Academia's Local Indicators. This information is for public reporting purposes only; ***no Board action is required.***

15. **PENDING AGENDA ITEMS**

There are no pending agenda items.

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Directors of Ivy Academia will be held **Thursday, November 21, 2019** at 6:00 PM in the Heytow Chapel, 7353 Valley Circle Blvd., West Hills, California.

ADJOURNMENT

Board President Geld adjourned the meeting at 8:30 AM