

# MAKALAPA ELEMENTARY PTA

## Executive Board Meeting Minutes May 14, 2018

Call to Order: 4:16pm.

Attendance: Denise Arai (Principal), Peter Tovey (Vice-Principal), Miki Crisp (Secretary), Doris Gomez (Parent), Alesha Baker (Parent), Shirlee Maluo-Smith (Corresponding Secretary), Brandon Au (Teacher), Gloria Caballero (Parent), A. Gleason (Parent), Erica Knopp (Parent), Wanda Bernard (Parent), R. Clerico (Parent). On cellular phone correspondence: Gary Smith (Treasurer), Kris Duquette (Membership Chair)

Quorum: Yes – Business may be conducted at this meeting.

- Minutes of April 16, 2018 were presented. Motion made by Denise Arai to accept minutes as written, seconded by S. Maluo-Smith. All in favor. Motion carried
- Treasurer's Report for May 2018 was presented. Cash on hand \$9,143.98.
- Principal's Report:
  - Thank you to the PTA for all the support with Teacher Appreciation Week.
  - Upcoming events: May Day, May 18, Step-Up Day, May 25, Field Day, May 29, Grade 6 Graduation Ceremony, May 30 and Awards Assemblies.
- Teacher's Report:
  - Nothing to report.
- Old Business:
  - Election of Officers for term of 2018-2020:
    - President Elect – Alesha Baker
    - Vice President – Erica Knopp
    - Treasurer – Wanda Bernard
    - Corresponding Secretary – Shirlee Maluo-Smith
    - Membership Chair – Gloria Caballero
    - Event Coordinator – Vanessa Medina
    - Recording Secretary – Vacant. Miki Crisp will assume temporary secretary duties until further notice.
    - Fund Raising Chair - Vacant
  - Rock Garden Project – cancelled. No further work done/reported by Shana Serrano on the project and the incoming Board does not wish to pursue it for next school year
  - Teacher Appreciation Week - success. The students and teachers enjoyed the week. Suggestion to add to the teacher survey for next year; "What would make you smile"?
  - Events to think about hosting next year
    - Candy Grams to coincide with holidays
    - Lei Making Workshop
    - Color Fun Run
    - Popcorn Fridays
    - Movie Night
    - Secret Santa
- New Business:
  - New Signatures for Central Pacific Bank Account – motion made by Shirlee Maluo-Smith to change the signature card from Ibar Alvarez (outgoing President) to Alesha Baker (incoming President), Shana Serrano (outgoing Vice President) to Erica Knopp (incoming Vice President),# and Gary Smith (outgoing Treasurer) to Wanda Bernard (incoming Treasurer) seconded by Miki Crisp. All in favor. Motion carried.
  - PTA Teacher Representatives for SY 18-19 – Kindergarten
  - Fund Raising Ideas for SY 18-19
    - Pizza Nights

- CPK Nights
- Mystery Bags
- Regal Foods

- Next meeting, June 21, 2018 at 9:30AM in Conference Rooms 1 & 2

Makalapa PTA Facebook – find us on Facebook at Makalapa Elementary PTA

PTA Gmail account address – [pta.makalapaelementary@gmail.com](mailto:pta.makalapaelementary@gmail.com)

Adjourned: 5:10pm

Minutes recorded by Miki Crisp

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Denis Arai, Principal	Date	Miki Crisp, Recording Secretary	Date
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