

*Date:* Monday, October 15, 2018

*Type of Meeting:* Brasher Falls Central School District  
Regular Board of Education Meeting

*Place:* St. Lawrence Central MS/HS Library  
6:00 P.M.

*Members Present:* Nance Arquiett, Mary-Margaret Bellinger, Seth Belt, Robert Dow  
and Bethany St. Hilaire (entered at 6:22 pm).

*Members Absent:* Abdo Bejjani, Sarah Bowles, Nereida Diaz-Fuentes, Katina Meacham

*Administrators Present:* Robert Stewart, Superintendent of Schools; Karen Locey,  
Business Manager; Johnathan Hirschey, Elementary Principal; Chris  
Rose, Middle School Principal; Kristen Zender, High School  
Principal; Katherine LaVigne, Admin. Dir. of Student Services; and  
Timothy Redmond, Transportation/Building & Grounds Supervisor.

*District Clerk:* Cindy Delisle

*Others Present:* Anne Avery-Truax, Amy McGrath, Ty Rheaume and Toby Reome,  
senior students, Kevin Dean, Gage LaFlesh, robotics student, and  
Katy Brown.

Seth Belt, President, called the meeting to order at 6:01 p.m.

Seth Belt, President, led in the Pledge of Allegiance.

**Presentations:** Ty Rheaume and Toby Reome reviewed the senior class trip to Philadelphia which  
is planned for Memorial Day weekend.  
Mr. Rose introduced Brittany VanTassel, Grade 5 Teacher.  
Mr. Dean and Gage LaFlesh offered a robotics presentation in the classroom and  
the newly redesigned Robotics room.

Bethany St. Hilaire entered the meeting.

#### APPROVAL OF AGENDA

**Motion** made by Nance Arquiett, seconded by Mary-Margaret Bellinger, that the  
Board of Education approves the agenda for this Regular Board of Education  
meeting.

Yeas: 5 Nays: 0  
Motion Carried

#### APPROVAL OF MINUTES

**Motion** made by Mary-Margaret Bellinger, seconded by Nance Arquiett, that the  
Board of Education, upon the recommendation of Mr. Stewart, Superintendent of  
Schools, approves the minutes of the September 17, 2018 Regular Board of  
Education meeting, as per enclosure.

Yeas: 5 Nays: 0  
Motion Carried

#### REPORTS

Mr. Stewart provided a quick update on the building project. He will make the  
drawings available at each meeting for the board and public to review. Mr. Stewart  
then reviewed the Climate Surveys provided by SLL BOCES. Lastly, he reviewed the  
district goals. The first goal is continual improvement of curriculum and instruction  
with focus on Rigor, Relevance and Relationships; Mr. Stewart then showed the  
beginning of his power point presented to the entire faculty on opening day. The  
three district target areas were reviewed.

Mr. Hirschey states in his goals, they want to decrease student referrals by 10% and increase proficiency on the NYS test scores by 4%. We have implemented monthly character traits which will include reading a related book. Second goal is based on achievement; we will increase proficiency on assessments by 4% and we have discovered that iReady is a little more difficult than the state tests; Mystery Science has also been brought into the curriculum.

Mr. Rose said his second goal came from the climate survey; the goal is to decrease Disobedient and Disrespect to Staff or Student along with Class Misconducts by 15%; mental health issues are definitely something that needs to be addressed. Third goal are PLC goals will be done by grade levels and will focus on soft skills.

Mrs. Zender reviewed her second goal, which increases the passing rate of regents exams to 84%, from the 80% we had this past year. AIS Services are more available due to the new social studies position. We are also focusing on an ELA high school writing initiative and increasing activities to support transition skills from middle school to high school and then from high school to the student's plans after graduation whether it be college, career or military.

Mrs. LaVigne, reported that department goals are new this year. She reviewed their goals; 95% of students with disabilities will participate in general education classes, get 85% of parents participating in annual review meetings and then contact the remaining 15% by phone to report the outcome of meetings; increase proficiency on regents and state assessments; and reach 85% of students with disabilities graduating with a regents or local diploma.

Mrs. Locey reviewed the 17-18 school year audit; she recommends reviewing pages 4 through 25 the most; she reports we had a clean audit, no major findings. But, now we have received a letter from the comptroller and they will be completing an audit. They will review everything and then decide what area they will concentrate on; it's hard to say how long they will be here. The financial reports are an accumulation of the last three months and lastly, she reported the loss in the cafeteria has decreased from last year to this past year.

No questions for Mr. Redmond.

**Policy Reading** – The Board of Education is presented with the second reading of the required revisions of the following policies by State or Federal Law and/or Regulation:

Non-Instructional/Business - #5551  
Students # 7133

The Board of Education is presented with the first reading of the required revisions of the following policies by State or Federal Law and/or Regulation:

Non-Instructional/Business operations #5413  
Personnel #6121

### BOARD COMMUNICATIONS

None

### ACTION ITEMS

#### FINANCIAL REPORTS

**Motion** made by Bethany St. Hilaire, seconded by Robert Dow, that the Board of Education, upon the recommendation of Robert Stewart, Superintendent of Schools, accepts the following financial reports:

- Treasurer's Report – September 2018
- Claims Auditor Report – September 2018
- Extra-Curricular Qtrly. Report – September 2018
- School Lunch Fund Profit & Loss Qtrly Report – September 2018
- Revenue Status Reports – July–September 2018
- Budget Status Reports – July–September 2018
- Budget Transfers – September 2018
- 2017-2018 External Audit Report
- Real Property Tax Correction

Yeas: 5 Nays: 0  
Motion Carried

FOR INFORMATION ONLY:

- Warrant/Check Register for September 2018
- Dashboard Report dated October 2018

POLICY REVISIONS

**Motion** made by Nance Arquiatt, seconded by Bethany St. Hilaire, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, adopts the revisions of the following policies by State or Federal Law and/or Regulation:

Non-Instructional/Business - #5551  
Students # 7133

Yeas: Nays: 0  
Motion Carried

DONATIONS

**Motion** made by Robert Dow, seconded by Bethany St. Hilaire, that the Board of Education, upon the recommendation of Robert Stewart, Superintendent of Schools, accepts the following donations:

- Laura DiMatteo – Trombone with an estimated value of \$150.00
- Deborah Sutton - Trombone with an estimated value of \$150.00

Yeas: 5 Nays: 0  
Motion Carried

CSE/CPSE/SECTION 504 CLASSIFICATIONS AND PLACEMENTS

**Motion** made by Bethany St. Hilaire, seconded by Nance Arquiatt, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, approves CSE, CPSE, and Section 504 classifications and placements, as per enclosures.

Yeas: 5 Nays: 0  
Motion Carried

EXECUTIVE SESSION

**Motion** made by Bethany St. Hilaire, seconded by Robert Dow, that the Board of Education moves into Executive Session for the purpose of discussing the creation of 1 Teacher Assistant position, 4 resignations, 16 personnel appointments and 2 medical leaves at 7:20 p.m.

Yeas: 5 Nays: 0  
Motion Carried

**Motion** made by Bethany St. Hilaire, seconded by Nance Arquiatt, that the Board of Education moves back into General Session at 7:30p.m.

Yeas: 5 Nays: 0  
Motion Carried

ACTION ITEMS

CREATE POSITION

**Motion** made by Robert Dow, seconded by Nance Arquiatt, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, approves creating one Teacher Assistant position effective October 16, 2018 through June 17, 2019.

Yeas: 5 Nays: 0  
Motion Carried

RESIGNATIONS

**Motion** made by Bethany St. Hilaire, seconded by Nance Arquiett, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, accepts the resignation from **Jamie LaBarge** as Music Teacher along with extra-curricular positions of Musical Director and Stage Band Director, effective at the end of the day on November 2, 2018.

Yeas: 5 Nays: 0  
Motion Carried

**Motion** made by Bethany St. Hilaire, seconded by Robert Dow, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, accepts the resignation, due to health reasons, from **Thomas Krise**, as Bus Driver, effective at the end of the day on November 5, 2018.

Yeas: 5 Nays: 0  
Motion Carried

**Motion** made by Bethany St. Hilaire, seconded by Mary-Margaret Bellinger, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, accepts the retirement from **Deanna Wagstaff** as Bus Driver, effective at the end of the day on December 20, 2018.

Yeas: 5 Nays: 0  
Motion Carried

**Motion** made by Bethany St. Hilaire, seconded by Robert Dow, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, accepts the resignation of **Nichelle Burnett** as extra-curricular Musical Asst. Director, on condition she is appointed as the Musical Director.

Yeas: 5 Nays: 0  
Motion Carried

APPOINTMENT

**Motion** made by Nance Arquiett, seconded by Bethany St. Hilaire, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, appoints **Lindsey Thayer** as Teacher Assistant, contingent on her obtaining her Teacher Assistant Certification, effective upon certification through June 17, 2019.

Yeas: 5 Nays: 0  
Motion Carried

EXTRA CURRICULAR APPOINTMENTS

**Motion** made by Nance Arquiett, seconded by Robert Dow, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, appoints the following 2018-2019 winter extra-curricular positions:

- Boys Modified Basketball – **Devon Euto**
- Musical Director – **Nichelle Burnett**
- Musical Asst. Director – **Courtney McKnight**

Yeas: 5 Nays: 0  
Motion Carried

ADULT VOLUNTEERS

**Motion** made by Nance Arquiett, seconded by Robert Dow, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, appoints the following Adult Volunteers for the 2018-2019 winter sports:

- **Justin Moreau** – Girl's Modified Basketball
- **Anthony Ramsdell** – Girl's JV Basketball
- **Ryan White** - Girl's Varsity Basketball

- **Pete McLean** – Girl’s Varsity Basketball
- **Noah ‘Billy’ Cook** – Girl’s Varsity Basketball
- **Brian Newtown** – Boy’s Varsity Basketball
- **Nathan Cole** – Boy’s Varsity Basketball

Yeas: 5 Nays: 0  
 Motion Carried

SUBSTITUTE APPOINTMENTS

**Motion** made by Robert Dow, seconded by Mary-Margaret Bellinger, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, appoints the following individuals in their respective substitute positions for the 2018-2019 school year, pending security clearance:

- **Kody Kocsis** – Teacher, Teacher Assistant and Teacher Aide
- **Lindsey Thayer** – Teacher and Teacher Assistant
- **Matthew Falter** – School Monitor
- **Timothy Goodrich** – School Monitor
- **Jeffrey Foster** – School Monitor

Yeas: 5 Nays: 0  
 Motion Carried

MEDICAL LEAVES

**Motion** made by Bethany St. Hilaire, seconded by Mary-Margaret Bellinger, that the Board of Education, upon the recommendation of Mr. Stewart, Superintendent of Schools, approves the medical leave for Allen Wagstaff, effective October 9, 2018 for approximately 6 weeks and for Thomas LaBaff, effective October 4, 2018 for an undetermined time.

Yeas: 5 Nays: 0  
 Motion Carried

FOR INFORMATION ONLY:

- Nicole Hicks changed from 3 trips to 4 trips bus driver (Thomas Krise’s position)
- Nancy Lynch changed from 4 trips to 5 trips bus driver (Allen Wagstaff’s position)
- Shelbie Ramsdell changed from 3 trips to 4 trips bus driver (Nancy Lynch’s position)
- Ronald Converse, Sub, 3 trips (Nicole Hicks position)
- Matthew Falter, Sub, 3 trips (Shelbie Ramsdell’s position)

ADJOURNMENT

**Motion** made by Mary-Margaret Bellinger, seconded by Nance Arquiett, that the Board of Education, resolves that the Board of Education adjourns at 7:36 p.m.

Yeas: 5 Nays: 0  
 Motion Carried

Respectfully,

Cindy Delisle  
 District Clerk