

Coal City Community Unit School District #1
Board Study Session of the Whole Meeting Minutes
Wednesday, June 27, 2018

Roll Call

President Miller called the meeting to order at 6:00 p.m. in the Coal City Community Unit School District #1 District Office Board Room. In attendance were Board members Robert Bianchetta, Jeff Emerson, Mary Gill, Shawn Hamilton, and Ken Miller. Board member Quint Harmon arrived at 6:01 p.m. and Board member Chuck Lander was not in attendance. Superintendent Kent Bugg, Director of Curriculum and Instruction Tammy Elledge, Director of Special Populations Sandy Rakes, and board secretary Karen Vota were also in attendance.

Pledge of Allegiance

President Miller led the Board of Education and others present in reciting the Pledge of Allegiance.

Closed Session

At 6:01 p.m. a motion made by Ms. Gill and seconded by Mr. Bianchetta to go into closed session for the purpose of considering information regarding an individual student issue.

Roll Call

Ayes: Mary Gill, Robert Bianchetta, Jeff Emerson, Shawn Hamilton, Quint Harmon, Ken Miller

Absent: Chuck Lander

Nays:

Motion Carried.




The Board returned to open session at 6:58 p.m. with the following Board members present: Robert Bianchetta, Jeff Emerson, Mary Gill, Shawn Hamilton, Quint Harmon, and Ken Miller. Board member Chuck Lander was not in attendance.

Preliminary PARCC Results

Director of Curriculum and Instruction Tammy Elledge reviewed preliminary results from the 2018 standardized testing. As a result of the programing changes implemented by the Board, such as the addition of instruction time in math at the middle school level and moving to self-contained classrooms at the 5th grade level, PARCC scores have improved.

Discussion on School Safety & Student Discipline

Dr. Bugg provided an update on the implementation of the School Safety Action Plan. The following progress has been made:

-  Dr. Bugg is working with Coal City and Diamond Village Officials regarding school security personnel. Dr. Bugg will be meeting with them on Monday, July 2.
-  The school district posted for the fifth social worker position. We hope to have a recommendation for the Board at the August Board meeting.
-  The PreK-5 Principals will be instituting a new Grandparents Program to increase the adult presence at our three elementary schools in the morning.

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- 🐼 The District has secured Don Shomette to present to all faculty and staff on October 10. He will be training staff on how to identify and intervene with students who may be showing tendencies towards violence.
- 🐼 Middle School and High School administration is working on a plan to limit to a single entrance during ingress.
- 🐼 A district social worker will be in charge of developing and implementing a Parent Education Program throughout the school district.
- 🐼 The school district has secured Student Assistance Team training on August 8-10. A team will be placed at all five of our buildings.
- 🐼 The district is currently working with the new architects on the installation of panic buttons, cameras, and other capital improvements related to safety that are identified in the plan.

The Board reviewed options for securing the entrances at the Elementary and Intermediate Schools. Preliminary estimates for the projects were also reviewed. The Board will discuss this further at the July 5 meeting.

The Board also discussed the need to revise district policies in order to maintain control over student discipline. Dr. Bugg asked the Board to consider the implementation of an Alternative School and would like to discuss this further at the July 5 meeting.

Risk Management Plan

Dr. Bugg discussed proposed revisions to the District’s risk management plan which would incorporate some of the items listed in the District School Safety Action Plan. The Board will consider the plan further at the July 5 meeting.

2018-2019 Tentative Budget

Dr. Bugg reviewed the 2018-2019 Tentative Budget. The Board will consider the tentative budget further at the July 5 meeting.

Second Reading on Revised District Policies

The First Reading took place at the June 6 Board Meeting. The policy committee recently met to review the proposed revisions.

2:105	Ethics and Gift Ban
2:170	Procurement of Architectural, Engineering, and Land Surveying Services
2:170-AP	Qualification Based Selection
3:40-E	Checklist for the Superintendent Employment Contract Negotiation Process
4:20	Fund Balances
4:50-E	School District Payment Order
4:55-E	Cardholder’s Statement Affirming Familiarity with Requirements for Using District Credit and/or Procurement Cards
4:60-AP2	Third Party Non-Instructional Contracts

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4:80	Accounting and Audits
4:80-AP1	Checklist for Internal Controls
4:80-AP2	Fraud, Waste, and Abuse Awareness Program
4:140	Waiver of Student Fees
5:20-AP	Sample Questions and Considerations for Conducting the Internal Harassment in the Workplace Investigation
6:10	Educational Philosophy and Objectives
6:30	Organization of Instruction
6:40-AP	Curriculum Development
6:60	Curriculum Content
6:60-E	Notice to Parents/Guardians of Students Enrolled in Family Life and Sex Education Classes
6:120	Education of Children with Disabilities
6:130	Program for the Gifted
6:135	Accelerated Placement Program – REMOVE FROM LIST FOR FURTHER REVISION
6:135-AP	Accelerated Placement Program Procedures - REMOVE FROM LIST FOR FURTHER REVISION
6:190	Extracurricular and Co-Curricular Activities
6:220	Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct - REMOVE FROM LIST FOR FURTHER REVISION
6:220-E1	Authorization to Participate in the Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct Agreement - REMOVE FROM LIST FOR FURTHER REVISION
6:220-E2	Bring Your Own Technology (BYOT) Program Student Guidelines - REMOVE FROM LIST FOR FURTHER REVISION
6:230	Library Media Program
6:240	Field Trips
6:240-AP	Field Trip Guidelines
6:250	Community Resource Persons and Volunteers
7:15-E	Notification to Parents of Family Privacy Rights
7:20-AP	Harassment of Students Prohibited
7:50	School Admissions and Student Transfers To and From Non-District Schools
7:165	School Uniforms
7:180-AP1	Prevention, Identification, Investigation, and Response to Bullying
7:180-AP1, E1	Resource Guide for Bullying Prevention
7:180-AP1, E2	Be a Hero by Reporting Bullying
7:180-AP1, E3	Memo to Staff Regarding Bullying
7:180-AP1, E4	Memo to Parents/Guardians Regarding Bullying
7:180-AP1, E5	Report Form for Bullying
7:180-AP1, E6	Interview Form for Bullying Investigation
7:180-AP1, E7	Response to Bullying
7:185-E	Memo to Parents/Guardians Regarding Teen Dating Violence
7:190-AP1	Student Handbook – Hazing Prohibited
7:280-E2	Reporting and Exclusion Requirements for Common Communicable Diseases

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7:280-E3	Prevention of Staphylococcal Infections for Schools
7:300-E2	Certificate of Physical Fitness for Participation in Athletics
7:310-AP	Guidelines for Student Distribution of Non-School Sponsored Publications; Elementary Schools
7:315-AP	Guidelines for Student Distribution of Non-School Sponsored Publications; High Schools
7:330	Student Use of Buildings – Equal Access
7:330-E	Application for Student Groups that Are Not School Sponsored to Request Free Use of School Premises for Meetings
7:340	Student Records
7:340-AP1	School Student Records
7:340-AP1, E1	Notice to Parents/Guardians of Their Rights Concerning a Student’s School Records
8:25	Advertising and Distributing Materials in Schools Provided by Non-School Related Entities

A recommendation was made to remove policies 6:135, 6:135-AP, 6:220, 6:220-E1 and 6:220-E2 from the list so further revisions can be made before final approval. The Board will conduct a final reading on the remainder of the policies at the July 5 meeting.

Finance Reports

The monthly revenue and expenditure summary reports for May were reviewed. Detailed reports were available in the Business Office for review prior to the meeting. The Treasurer’s report, investment report and lunch program report for May were also reviewed.

Open

- a) Items not known at agenda preparation time
- b) Sharing Ideas / Information

Adjournment

Mr. Harmon moved and Mr. Emerson seconded to adjourn the Board Study Session of the Whole meeting at 7:46 p.m.

Kenneth P. Miller, President

Mary Gill, Secretary