

**APPROVED MINUTES**

**January 17, 2019**

**Long-Range Facilities Master Plan  
Oversight Committee**

San Gabriel Unified School District

San Gabriel, CA

November 15, 2018

7:10 pm – 7:45 pm

The Long-Range Facilities Master Plan Oversight Committee (“LRFMPOC”) of San Gabriel Unified School District (“SGUSD”) in Los Angeles County met in regular session at the time and on the date above with attendance as follows:

Present: Michael Pulciano  
Armando Pacheco  
Nile Connor  
Mark Fall (taking notes)

Absent: Kathay Feng  
Robert Friedman

Staff Present: Bill Gile  
Joyce Yeh

**I. GENERAL FUNCTIONS**

**A. Call to order**

Mark Fall called the meeting to order at 7:10 pm and led the Pledge of Allegiance.

**II. ACTION ITEMS**

**A. Approval of minutes.**

Mike Pulciano made a motion to approve the September 20, 2018 unofficial meeting minutes. Armando Pacheco seconded the motion. The motion was passed unanimously.

**III. REPORTS**

**A. Chairman’s Report.**

Mark Fall explained his absence from the September 20, 2018 meeting and expressed a need to explore avenues to recruit new committee members using PTA lists and other school resources. Bill Gile and Joyce Yeh will work on these resources and report back to the committee.

**B. Construction Report.**

1. **Gabrielino High School Buildings F and J** – Bill Gile provided an update on NSA Construction’s work on the punch list for Building F. An ADA ramp needs to be reconstructed. Completion is expected in early to mid December 2018. Once completed, the District will file a notice of completion.

2. **Gabrielino High School Music Room** – DLR is currently revising the plans for Gabrielino’s music room to be resubmitted to DSA for approval. The expected resubmission date is December 17, 2018. DSA review will likely take until mid January 2019 to review and provide any comments. The District will then seek bids for the construction work after DSA approval.

In the interim, demolition of the music room is scheduled to start in mid November. The Board of Education approved the \$39,900 bid submitted by Beckco, Inc., the low bidder among the six submitted for the demolition work. Demolition is expected to be completed in mid December 2018. There was a significant spread in the bids submitted and a discussion regarding whether Beckco adequately covered the abatement work.

3. **Jefferson Middle School** – Janus Corporation completed the demolition of the Bryant Air Conditioning property adjacent to the school. The District filed a notice of completion for this work. The District has completed a new sidewalk for a new drop off at the site. Currently, the District is assessing phased construction of the parking lot to avoid disruption to the drop off area. There was a discussion about what work could potentially be completed during the holiday school break.

- IV. **ROSTER.** The committee reviewed the current roster and no discrepancies were noted.
- V. **2019 MEETING DATES.** The committee reviewed the proposed 2019 meeting dates. Mark Fall agreed to circulate calendar invitations for these dates. The committee discussed whether alternative dates or times might increase membership or participation.
- VI. **NEXT MEETING.** Thursday, January 17, 2019 at 7 p.m. at the San Gabriel Unified School District
- VII. **ADJOURNMENT** at 7:45 pm