

SGVMT'S BROADWAY LOCKER MUSICAL THEATRE PROGRAM CORE VALUES
RESPECT, ACCOUNTABILITY, CREATIVITY, SUPPORT AND FUN!

SGVMT's Broadway Locker musical theatre program and production of "GUYS AND DOLLS"

Welcome to the 2019 SPMS SPRING MUSICAL "GUYS AND DOLLS"

- Step 1.** Please complete your enrollment application.
- Step 2.** Complete the Calendar Conflicts Form.
- Step 3.** Read the Rules and Regulations contained in the SGVMT SPMS Spring 2019 Musical Handbook and sign the associated acknowledgement form indicating that you and your student have read, understand, and agree to these Rules and Regulations during your student's participation in the program. Handbook is available for download at: <http://www.sgvmusictheatre.org/workshops.html> or you may request a hardcopy by contacting our program director at program contact below.
- Step 4.** Submit to SGVMT the following: enrollment application, completed Calendar Conflicts form, signed Rules and Regulations Acknowledgment Form, and payment for any associated fees. Forms may be submitted by email to: spms@broadwaylocker.com, or in-person to the SPMS School office (please have forms in a sealed envelope labelled "Guys and Dolls").

Meet Your Production Team / Instructors

Christopher Walker: Show Director

Felicity Munoz: Co-Choreographer / Dance Technique

Julie Welch: Educational Programs Director / Show Music Director / Vocal Technique

Ernie Asucan: Technical Director / Set Construction

Phil Browne: Technical Director/ Lighting Design

Ray Rochelle & Bobby Hundley: SGVMT Producers

PROGRAM CONTACT: Julie Welch, 626-399-3876, SPMS@broadwaylocker.com

KEY DATE INFORMATION:

General Performer Rehearsal Dates

Audition Week: Feb 19, 20, Specific Role Call Backs on Feb 21, 22.

Rehearsals Begin Feb 26th and are held Tues, Wed, Thur: 3pm-5pm. (Some Saturday mornings) Additional dates/times will be added closer to performance dates for run-throughs. Students will receive a rehearsal calendar listing their specific rehearsal call times for their cast / character.

General Stage Crew Program Dates

First Day of Rehearsals Tuesday, Feb 26th. Meets Tuesdays from 3pm-5pm. Additional dates/times will be added as needed. Stage crew will be required to attend last two weeks of rehearsals for run throughs and technical week. Costume Crew will meet the first week Feb 26, 27, 28 (Tues, Wed, Thur from 3pm-5pm) for costume fittings and costume orientation. Then on Tuesdays from 3pm-5pm.

All students both Stage Crew and Performers will meet in the SPMS Auditorium. Please take a seat in the front rows of the theatre. Please arrive no later than 2:50pm so we can start on time.

Performances: May 2 & 3 @ 7:30p, May 4 & 5. @ 2pm. Strike is on May 5th after performance.

SPMS Spring 2019 Musical Handbook for "GUYS AND DOLLS".

Mail or Pay Online at: <http://www.sgvmusictheatre.org/workshops.html>

Last day of enrollment February 15, 2019

SGVMT's *THE BROADWAY LOCKER Jr.* ENROLLMENT FORM

MUSICAL THEATRE PERFORMANCE PROGRAM- South Pasadena Middle School

February 19, 2019- May 5, 2019

Open only to currently enrolled students of South Pasadena Middle School
Program is Tuesday, Wednesday, Thursday 3pm-5pm with additional dates TBD.
There will not be any Program Rehearsals during Spring break

This form must be completed by a Parent or Legal Guardian.

I acknowledge my Student is currently enrolled at South Pasadena Middle School. Initial: _____

Media and Participation Release and Authorization: BY SUBMITTING THIS FORM YOU AGREE: PARENT/STUDENT consent to have student participate in The Broadway Locker Musical Theatre Performance Program at South Pasadena Middle School and agree to hold the San Gabriel Valley Music Theatre, Inc., its agents, contractors, or employees harmless from any act of ordinary negligence, arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or the property of any person or persons, or corporations occurring during all times the student is participating in the program up to and including the time when the student is released into the responsible party's care. San Gabriel Valley Music Theatre, Inc. reserves the right to withdraw any student from the program without refund due to misbehavior. Lastly, San Gabriel Valley Music Theatre, Inc. reserves the right to use photographs, video audio of the student taken during program hours for use in marketing collateral and promotion of San Gabriel Valley Music Theatre. *I understand that these may be used in print publications, online publications, presentations, websites, and social media. I also understand that no royalty, fee or other compensation shall become payable to me by reason of such use.*

Initial: _____

Emergency Medical Authorization:

I am the parent/guardian of the above student. In the case that I am unable to be located during an emergency, I authorize a representative of San Gabriel Valley Music Theatre to act as an agent to consent to give medical or surgical care to the student listed on this enrollment form.

Yes _____ or No _____ Initial: _____

Participant First Name:	Last Name:	Grade:
Parent/Guardian:	Phone:	Emergency Phone:
Street:	City:	Zip:
Email:	Signature (Parent/Guardian):	*Total \$ Paid:

FEES. Please select one: \$275 + 8 hrs of volunteer service or \$275 + volunteer hour buyout \$125 = \$400.00

Parents or Guardians are required to assist with 8 hours of volunteer service or you may skip the volunteer service hours by selecting the buyout option for \$125. The \$125 is tax deductible. You will receive a charitable contribution acknowledgement for either your completed service hours or the \$125.00. SGVMT is a non-profit organization, tax id #20-2084728. *No refunds will be issued after February 19, 2019.

Please list any allergies or medical conditions we should be aware of: _____

Make Check Payable to: San Gabriel Valley Music Theatre **Mail to:** PO Box 848, San Gabriel, CA 91778

To pay via credit card, please call 626.399.3876 or Pay online at www.sgvmusictheatre.org Go to the "Workshops" tab

For assistance, please call 626.399.3876 or email spms@broadwaylocker.com

SPMS Spring 2019 Musical Calendar Conflict Form and School Pick up Agreement

Parents, please be sure you understand each of the following. Please Initial each:

***Rehearsals will begin on Tuesday February 26th at 3pm. A rehearsal calendar will be provided to each student on that date.**

Auditions are February 19, 20 from 3pm-6pm. Specific Role Call Backs are Feb 21 & 22 from 3pm – 6pm. Audition time slots will be assigned upon enrollment on a first come first serve basis.

Rehearsals take place Tuesday, Wednesday, Thursday from 3pm-5pm. Some Saturdays. Additional dates to TBD closer to performance time.

Show Dates - May 2, 3 @ 7:30pm (Call Time – 6:00pm unless otherwise noted by show director) and May 4, 5 @ 2pm. (Call time 12:30pm unless otherwise noted by director)
All Cast and Crew are required to assist with Strike after the performance on May 5th.

1. You are responsible for making sure your child has transportation home after each rehearsal. We end our rehearsals ON TIME and never change rehearsal times. Any time changes will be provided by our program director directly to parents via our weekly parent email.

_____ **Parent Initials**

2. Your child’s attendance at each rehearsal is very important to the success of the show. Please list any conflict that was already in place prior to your child enrolling in the program for this show. _____

3. Parent / Guardian are required to assist with 8 volunteer service hours on behalf of your student performer. You may choose to opt out of the service hours through the volunteer buyout of \$125. Service hours and the \$125 are tax deductible.

_____ **Parent Initials**

4. If your child is ill and has missed school, please e-mail the program director Julie Welch and let her know. Also, if an emergency arises and your child must miss a rehearsal or part of a rehearsal, please e-mail her and let her know ahead of time.
spms@broadwaylocker.com or 626-399-3876

_____ **Parent Initials**

5. More than two unexcused absences may result in your child being removed from the production.

_____ **Parent Initials**

Parent: I have read the above conflict communication/school pick-up agreement. I understand that it is my responsibility to communicate any and all potential conflicts. I also understand that most rehearsals will end at 5:00pm, and the final week, rehearsals will end at 6:00pm. It is my responsibility to ensure that my child has transportation from the school at the exact time rehearsals end.

Parent Name (Please Print)

Parent Signature

E-Mail (Please Print Neatly)

Rules and Regulations Acknowledgment Form

We have read, understand, and agree to abide by the rules and procedures outlined in the San Gabriel Valley Music Theatre's SPMS Spring 2019 Musical Handbook for "GUYS AND DOLLS". We have added the key dates to our calendar, and fully commit to being present for the mandatory rehearsals and performances. We will list any and all scheduling conflicts in the Calendar Conflict Form.

Student Print:

_____ SIGN: _____

DATE: _____

Parent or Guardian Print:

_____ SIGN: _____

DATE: _____