

**BOARD OF TRUSTEES**

Jim Bowles  
Sue Dodgin  
Amanda Frank  
Cy Silver  
Jeff Stone



**Kelly Miller**  
Superintendent

6940 Calloway Drive

Bakersfield, CA 93312

(661) 387-7000

Fax: (661) 399-9750

**Regular Board Meeting Minutes  
Norris School District  
October 10, 2018  
7:00 p.m.**

Board Members Present

Jeff Stone, President  
Cy Silver, Clerk  
Amanda Frank  
Jim Bowles

Staff Members Present

Kelly Miller, Superintendent  
Darren Grisham, ADM, District Support Services  
Chantel Mebane, ADM, Instructional Support Services  
Russellyn Sullivan, ADM, Student Services  
Brad Giggy, Director of Facilities  
Jodi Mudryk, Director, Academic Support Services  
Dan Weirather, Director of Finance  
Michele Bryant, Principal  
Ryan Carr, Principal  
Erin Hudson, Principal  
Paula Mara, Principal  
Brandy Rosander, Principal

Guests Present

Victoria Alana, Pam Angell, Rhyan Atkin, Mustafa Barraaj, Zachary Been, Belle Boren, Shannon Boren, Karen Brewer, Cayli Brown, Erin Chapman, Cambria Cleveland, Liz Cunningham, Daniela Dibble, Dr. Christi Dugas-Cramer, Shana Eknoian, Presley Lawrence, Leanne Mahan-Duey, Lewis Martinez, Paula McCullah, Alfredo Pennelas, Dan Paquette, Aubrey Ramirez, Holly Raymond, Emme Roberts, Rosemarie Ruiz, Joni Sallee, Carlos Sandoval, Isaiah Sandoval, Amy Sawaske, Kyle Solano, Cindy White, Sarah Wright

Flag Salute

The Flag salute was lead by Victoria Alana, Rhyan Atkin, Zachary Been, Belle Boren, Cambria Cleveland, Daniela Dibble, Presley Lawrence, Emme Roberts, Aubrey Ramirez, Carlos Sandoval, Isaiah Sandoval, and Sarah Wright. These students are representing Norris Middle School's Students Leading Education (SLED) program.

Approval of Agenda

A motion was made by, Mr. Bowles, seconded by, Mrs. Frank, to approve the agenda as presented.

Ayes: Jeff Stone, Cy Silver, Amanda Frank & Jim Bowles  
Nayes: None  
Abstain: None

**COMMUNITY COMMENT**

No Community Comment to report.

**CORRESPONDENCE**

Kern County Superintendent of Schools (KCSOS)  
Review of Norris School District's 2018-2019  
Adopted Budget

Kern County Superintendent of School's office has reviewed the District's 2018-2019 adopted budget and has determined the District is able to meet its financial obligations.

**REPORTS FROM SUPERINTENDENT & STAFF**

Enrollment

District enrollment is 4,163, which is an increase of 6 students compared to last month.

Parent Teacher Clubs' 2017-2018 Budget  
Actuals and Projected Budgets for the 2018-  
2019 School Year

Trustees reviewed the District's Parent Teacher Clubs' 2017-2018 budgeted actuals and their projected budgets for the 2018-2019 school year. Trustees thanked the volunteers for all their hard work and countless hours raising money for the students of Norris.

Review of the District's Final 2017-2018 Special Education Program bill back received  
from the Kern County Superintendent of Schools Office.

Report from Norris Middle School Principal,  
Ryan Carr

Principal Ryan Carr reported on Norris Middle School's newly implemented program, Students Leading Education (SLED). He introduced the program's director, District Librarian Rebecca Been, and the evening's student representatives who provided a summary of the program. SLED is the combination of a club and an elective class that is comprised of 50 members representing seventh and eighth grades from all four elementary campuses. The club's focus is on student leadership and leading the campus through service. During the summer twenty-five middle school students participated in a four-day training session where they worked on public speaking, teamwork, and presentation skills, Google apps and leadership skills. The students reviewed the programs offered through SLED such as Passive to Active Tech, the "Jenius Bar" Technology Help Desk, Young Minds math tutoring and Big Buddies members of SLED who volunteer in the County SDC class at Norris Middle School. The club is instrumental in organizing weekly game activities, which are held before school and/or during lunch periods.

#### Current and Future District Residential Development

Administrator of District Support Services, Darren Grisham, provided a summary of current residential developments and tentative tract maps within the Norris School District. He also provided an outline of each tract's total units, units built and remaining as well as an estimated timeline of each tracts build out. Of the 23 tracts in the District five are actively building, which have resulted in 605 completed homes with an additional 1,696 pending. The remaining 18 developments have 9,003 homes on the books with an estimated build out in 2030.

#### **NEW BUSINESS**

##### Approve Bi-Annual Review of BB 9270, Conflict of Interest and Proposed Revisions

As in accordance with Government Code Section 87306.5 all districts are required to review their Conflict of Interest Policy every even-numbered year to make amendments, if necessary. As recommended, legal counsel has reviewed the District's policy and the proposed revisions have been denoted in *bold italic*. A first reading took place at the September regular Board meeting and staff is now requesting Board approval. It was moved by, Mr. Silver, seconded by, Mr. Bowles, to approve the revisions to BB 9270, Conflict of Interest.

Ayes: Jeff Stone, Cy Silver, Amanda Frank & Jim Bowles  
Nayes: None  
Abstain: None

##### Approve Proposed Revisions to Board Policy 6174, Education for English Language Learners, Corresponding Administrative Regulations and the District's Reclassification Criteria

Staff requested Board approval of proposed revisions to Board Policy 6174, Education for English Language Learners, corresponding Administrative Regulations and the District's reclassification criteria, which was presented as a first reading at the September Regular Board Meeting. It was moved by, Mrs. Frank, seconded by, Mr. Bowles, to approve all proposed revisions.

Ayes: Jeff Stone, Cy Silver, Amanda Frank & Jim Bowles  
Nayes: None  
Abstain: None

##### Approve the Proposed Adoption of Board Policy 5145.13, Response To Immigration Enforcement and Corresponding Administrative Regulations

At the September regular Board meeting staff presented, as a first reading, the proposed adoption of Board Policy 5145.13, Response To Immigration Enforcement and its corresponding Administrative Regulations. Staff is now seeking Board approval of the proposed adoption. It was moved by, Mrs. Frank, seconded by, Mr. Bowles, to approve the adoption of Board Policy 5145.13 and the corresponding Administrative Regulations.

Ayes: Jeff Stone, Cy Silver, Amanda Frank & Jim Bowles  
Nayes: None  
Abstain: None

##### Approve Proposed Revisions to Board Policy 5111, Student Admissions and Corresponding Administrative Regulations

It was moved by, Mr. Bowles, seconded by, Mr. Silver to approve the proposed revisions to Board Policy 5111, Student Admissions and corresponding Administrative Regulations. A first reading took place at the September regular Board meeting.

Ayes: Jeff Stone, Cy Silver, Amanda Frank & Jim Bowles  
Nayes: None  
Abstain: None

At 7:46 p.m., Board President, Jeff Stone, opened the public hearing to hear testimony from the public and/or staff regarding the sufficiency of textbooks and instructional materials consistent with state adopted frameworks. Hearing no public comment the hearing was closed at 7:46 p.m. It was moved by, Mrs. Frank, seconded by, Mr. Silver, to approve Resolution #18-06.

Ayes: Jeff Stone, Cy Silver, Amanda Frank & Jim Bowles  
 Nays: None  
 Abstain: None

**UPDATE**

Olive Drive Modernization, School Site #5 and District Office Project Updates

Darren Grisham reported that Olive Drive Elementary modernization is two months ahead of schedule. Office staff has been relocated into an adjacent, empty classroom while crews reconfigure the front office and health room. Staff will begin the process of assembling a boundary committee for elementary #5, which will be comprised of staff and District parents. Superintendent, Kelly Miller, the District will be going out to bid for plumbing, groundwork and landscaping for the new District office building in March 2019. Since there are no Division of State Architect approvals required, this process will go quickly.

**CONSENT AGENDA**

Minutes

Reviewed the Minutes of the August 28, 2018 Special Board Meeting and the September 12, 2018 Regular Board Meeting.

Financial/Warrants

**Batch #20**

General Fund	\$	12,190.76
Cafeteria		37,152.65
Other Enterprise Funds	\$	<u>1,773.43</u>
Total	\$	51,116.84

**Batch #21**

Special Reserve~Cap Outlay	\$	694,125.40
Capital Project Fund~Blended	\$	<u>72,100.66</u>
Total	\$	766,226.06

**Batch #22**

General Fund	\$	86,923.36
Cafeteria		266.30
Capital Project Fund~Blended		1,060.00
Other Enterprise Funds	\$	<u>312.79</u>
Total	\$	88,562.45

**Batch #23**

General Fund	\$	194,063.31
Cafeteria		10.16
Other Enterprise Funds	\$	<u>1,082.18</u>
Total	\$	195,155.65

**Batch #24**

General Fund	\$	<u>174,292.49</u>
Total	\$	174,292.49

**Batch #25**

General Fund	\$	92,372.05
Cafeteria		1,315.27
Other Enterprise Funds	\$	<u>4,070.77</u>
Total	\$	97,758.09

**Batch #26**

General Fund	\$	44,986.34
Other Enterprise Funds	\$	<u>579.61</u>
Total	\$	45,565.95

**Batch #27**

General Fund	\$	<u>1,380.63</u>
Total	\$	1,380.63

**Batch #28**

General Fund	\$	1,105.80
Special Reserve~Cap Outlay		18,486.56
Capital Project Fund~Blended	\$	<u>3,000.00</u>
Total	\$	22,592.36

**Batch #29**

Special Reserve~Cap Outlay	\$	561,618.11
Capital Project Fund~Blended	\$	8,245.00
Total	\$	569,863.11

Total: \$ 2,012,513.63

Personnel

Resignations

Tiffany Nacke, School Administrative Clerk (4 hrs.), Bimat Elementary  
Effective October 12, 2018

Debra Rockwood, School Administrative Clerk (5.5 hrs), Norris Elementary  
Effective September 17, 2018

Interdistrict Transfer Requests

2018-2019 School Year Inter-district Requests:

- \* 14 "In" Request
- \* 04 "Out" Request
- \* 00 "Denied" Request

Coursework

Trustees reviewed approved coursework requested by certificated employees.

Quarterly Report on Williams Uniform Complaints

This is a State bureaucratic report required of all school districts in California as a result of the Williams Settlement and legislature. This report is comprised of data collected during the quarter ending October 11, 2018. There were no complaints filed.

Five-Year Memorandum of Understanding (MOU) with Alliant International University and the Norris School District for Student Teachers

The Norris School District will provide student teaching opportunities for interns enrolled in the university's teacher credential program, the MA/PPS: School Psychologist program or School Counseling program. The MOU is effective as of August 1, 2018 for a period of five (5) years.

Contract with Leach and Leach Construction Inspection Services for Elementary #5

Contract for Inspector of Records (IOR) on elementary #5 and overseeing of construction operations of the general contractor and subcontractors.

McIntosh & Associates Revised Proposal for Additional Topographic Survey, New District Office

This revision is to extend services on the original contract dated September 7, 2016.

Out of County Field Trip Requests

California Science Center, Los Angeles, October 12, 2018  
Olive Drive Elementary, 5th Grade

Fresno Chaffee Zoo, Fresno County, November 1, 2018  
Bimat Elementary, 4th Grade

Fresno Chaffee Zoo, Fresno County, November 7, 2018  
Veterans Elementary, 4th Grade

Fresno Chaffee Zoo, Fresno County, November 9, 2018  
Olive Drive Elementary, 4th Grade

California Science Center, Los Angeles, November 13, 2018  
Veterans Elementary, 5th Grade

California Science Center, Los Angeles, November 14, 2018  
Bimat Elementary, 5th Grade

Fresno Chaffee Zoo, Fresno County, November 14, 2018  
Norris Elementary, 4th Grade

A motion was made by, Mr. Bowles, seconded by, Mrs. Frank, to approve the Consent Agenda.

Ayes: Jeff Stone, Cy Silver, Amanda Frank & Jim Bowles  
Nayes: None  
Abstain: None

**BOARD MEMBER ITEMS**

Set Annual Organizational Meeting

The District's Annual Organizational Meeting will be set for Wednesday, December 12, 2018.

Annual School Trustees Fall Dinner Meeting

The Annual School Trustees Fall Dinner Meeting of the Kern County School Board Association and the Kern County Superintendent of Schools will be held on Monday, October 29, 2018, at the Bakersfield Marriott at the Convention Center.

Registration will begin at 5:15 p.m. with dinner being served at 5:45 p.m. Board Member, Amanda Frank, indicated she would like to attend.

Annual Fall Festival

The District's annual Fall Festival will be held on Saturday, October 13, 2018 from 2pm to 5pm on all elementary campuses.

**CLOSED SESSION**

Classified Public Employee  
Discipline/Dismissal/Release

At 8:04 p.m. a motion was made by, Mr. Silver, seconded by, Mrs. Frank, to adjourn into Closed Session to hear an discuss the discipline/dismissal/release of a classified public employee.

Ayes: Jeff Stone, Cy Silver, Amanda Frank & Jim Bowles  
Nayes: None  
Abstain: None

At 8:42 p.m. a motion was made by, Mrs. Frank, seconded by, Mr. Bowles, to return to Open Session.

Ayes: Jeff Stone, Cy Silver, Amanda Frank & Jim Bowles  
Nayes: None  
Abstain: None

**OPEN SESSION**

There was nothing to report out of Closed Session.

**ADJOURNMENT**

The meeting was adjourned at 8:43 p.m.

Respectfully submitted:

\_\_\_\_\_  
Kelly Miller  
Superintendent

Approved:

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President

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Clerk

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