

**Riverside Drive Charter School
Governance Council Meeting Minutes 11/28/18**

Attendance

Present: Erin Haynes, Barbara King-Wilson, Nicole Harris-Johnson, Kris Nevills, Sybil Azur, Caryn Burkhart, Heather MacLeod, Julia Olsson, Robin Adler, Jenifer Roosevelt, Teresa May, Pearl Brinkley

Absent: James Becher, Jenni Sawin-Gerdes. Ms. Lamel-Adler arrived at 3:53pm.

Reading and Approval of Minutes of the Last Meeting

Everyone reviewed the minutes from the October 2018 meeting. There were two corrections. Correction- \$2,200 insert for motion number one. Paragraph 3: professional expert, not positions expert. There was a motion to approve the corrected minutes by Ms. King-Wilson, seconded by Ms. Burkhart

All in favor: 10

All opposed: 0

Motion approved.

Kiss and Go (Formerly Kiss 'n Ride)

Ms. Haynes distributed the proposed flyer for Governance to read. Ms. King-Wilson suggested an 8 week time commitment for volunteers. Governance discussed minimum time period allowed for parent volunteers, as well as alternate plans if volunteers were not available on a given day.

Closed Campus

Governance read over the pro/con documents from the previous meeting. Ms. Burkhart asked if we needed Kiss and Go to implement. Ms. Bailey said that a former school she was involved in took three years to implement and explained details to the parent body. Ms. King-Wilson asked if only people with badges were allowed to walk on, that it might be an incentive to get parents to have badge and volunteer. Ms. Olsson expressed concern about further disenfranchising parents. Ms. MacLeod asked if morning parent behavior could be codified. Ms. Harris-Johnson talked about campus culture and teacher/parent communication. Ms. May asked if there could be a Parent U on parent behavior, as to involve parents in discussion. Ms. Haynes said that teacher emails are available online. Ms. Harris-Johnson asked about bringing in an objective 3rd party to discuss with the parent body. UNFINISHED BUSINESS FOR JANUARY MEETING.

SBAC Scores

Ms. Haynes distributed the 2016-2017 and 2017-2018 Math and Language Arts scores and Governance went over the designations. UNFINISHED BUSINESS FOR JANUARY MEETING. Ms. Nevills asked if we met our charter goals and requested that that be added to January's agenda.

Vacancy on Governance Board

There was a vacancy left by Mr. Becher. Governance voted to promote Ms. Lamel-Adler from First Alternate to voting member status to fill vacancy.

All in favor: 10

All opposed: 0

Motion approved.

Affiliated Charter Application/Lottery Applications

Governance discussed application dates, sibling priority, and logistics.

Garden Ranger Update

Ms. King-Wilson stated that it's going well.

Bungalow Update

Ms. Haynes stated that the bungalows have been removed and LAUSD will repave within the next month.

Winter Program Update

Ms. Haynes said that a flyer went out to encourage parents to show up on time. Ms. May asked if can we encourage iPads and phones to low so you're not blocking people behind.

All-Committee Tuesday Meeting Proposal

Ms. Haynes suggested that all committee meetings be held on an assigned Tuesday once a month, as it would potentially make it easier for everyone to attend. Ms. Brinkley asked they not fall on special education committee days. Ms. Haynes said we will begin in February.

Committee Reports

Art Committee- Ms. Burkhart stated there is no report. There was budget request for \$600 for art night auction supplies.

Budget- Needs a quote for computer keyboards.

Curriculum/Strategic Planning/Technology- Ms. Nevills stated no curriculum report.

Beautification- Mrs. MacLeod asked if each classroom could have a planter/pot for the 2019-20 school year. They also discussed potential mural locations, and a few spaces to paint Rocky. Ms. Haynes said she would request for approval from district to paint, and said that we may be able to do Donor's Choose for the pots.

ELAC- Ms. Haynes stated that there was a recommendation of a drop off valet (similar to Kiss and Go) for the 2019-20 school year.

Grant Writing- Ms. May stated that there was no report.

Positive Behavior- Ms. Haynes said that the kids like the Rocky Bucks, and that attendance is improving, and is up 3%.

Safety- Ms. Brinkley said that they had an Earthquake Drill reflection. They were pleased with the outcome. They need chalk not oil crayons for drills, but the clipboards were great. She wondered what emergency food we have. Their action item for follow up- is there a release list?

Ms. Haynes said that the food comes out of school budget, and they need to restore coffers. Parents need to codify peanut allergies with school. Ms. Haynes said there is no district policy for a teacher list of which teachers get to go home first. They release as necessary.

Ms. Brinkley said that the next meeting is in December, and they will look into fire department emergency training, Parent U procedure training, and training for teachers in real emergency. They will look at STEP trainings, and comfort bags for kids (esp. for special needs). Ms. Haynes said to come up w a list of care items for special needs. January meeting practice putting up ten.

Science- Ms. Roosevelt stated that there was a first call for entries for the Science Fair, which will be done online. There will be three drop off days broken up by grade level. Five exhibitors have said yes, and they are waiting for paperwork, and are working on insurance. She has given Ms. Farfan a list of volunteer needs.

Strategic planning- Ms. Nevills said they are receiving good feedback on ComputerWise.

Public Comments

Ms. King-Wilson asked if we can have the Parent Center open for committee meetings. Says the school is getting good feedback from the external community.

Ms. Haynes suggested that Governance table the Charter Review until the January meeting. To summarize, the school needs to work on project-based learning.

The meeting was adjourned by Ms. King-Wilson at 4:59pm.