



Nixon Academy of Multimedia Arts Production

Important Procedures and Information

ATTENDANCE

- **If your child is absent one (1) or two (2) days, please call the office**
- **If your child is sick for three (3) or more days, please bring a Doctor's note**
- **Please request homework before **10:00 AM****
- **If your child will be absent for five (5) or more days, please contact the office, preferably two weeks prior to the first day your child will be absent, as you might be eligible for an Independent Study contract**

Change of Address – Please provide two proofs of address, and see our Office Staff for more information

Phone #: (562) 229-7895 - Fax #: (562) 865-1249

Website: nixonacademy.org

**Lunch Application, Deposits/Balance www.abcafe.us
(deposits will take approximately 72 hours to reflect in the cafeteria's system). For same day deposit, please complete an envelope in the school office.**