

MINUTES

of a Regular Meeting of the Personnel Commission
of the GLENDORA UNIFIED SCHOOL DISTRICT

January 22, 2019

Board Room
Educational Services Center
500 North Loraine Avenue, Glendora

4:00 P.M.

I -- PRELIMINARY

- A. CALL to ORDER: The meeting was called to order by Teresa Ferri, at 4:00 p.m. in the Board Room at the District Office.
- B. PLEDGE of ALLEGIANCE: Dr. Ed Potter led the pledge of allegiance to the flag.
- C. ROLL CALL: Roll call indicated members in attendance as follows: Teresa Ferri, Chairperson; Dr. Ed Potter, Vice Chairperson; Linda Shonk, Member; Dominic DiGrazia, Ed.D, Commission Secretary/Assistant Superintendent of Personnel Services; Noel Carpenter, Human Resources Specialist.
- D. AGENDA (Motion #57): It was moved by Dr. Potter, seconded by Linda Shonk, to adopt the agenda as presented.
- E. MINUTES: (Motion #58): It was moved by Linda Shonk, seconded by Dr. Potter, to approve the minutes of the regular meeting of December 18, 2018.

II-- COMMUNICATIONS

Dominic DiGrazia, Ed.D, Assistant Superintendent of Personnel Services, announced that the second semester at the High School and Middle School levels was underway and off to a good start. The second trimester at the Elementary Schools will end on 2/22/19.

Dr. DiGrazia noted that the Annual ASCA Speech Contest will take place on 2/7/19. The event will be hosted at Glendora High School in the Little Theatre at 3:00 pm, with the Personnel Commission Members serving as the judges.

III – COMMISSION SECRETARY'S REPORT

Dr. DiGrazia informed the Commission that the District secured several permanent Noon Duty Supervisors and posted the recruitment for the remaining Noon Duty Supervisor vacancies.

Dr. DiGrazia informed the Commissioners that Nutrition Services, Accounting Technician – Senior, Pam Coleman, announced her retirement after 20 years of service. He offered her his congratulations on her achievement.

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Dr. DiGrazia discussed the Staff Development Day on 2/11/19, noting that this is a student free day. He also announced the District wide Holiday on 2/18/19 in observation of President's Day and the upcoming Spring Break at the end of March 2019.

IV -- FIRST HEARING PERIOD

None

V -- ITEMS for ACTION, STUDY, or INFORMATION

- A. ELIGIBILITY LISTS: (Motion #59) On a motion by Dr. Potter, seconded by Linda Shonk, it was unanimously approved to ratify the eligibility list for the classification of Extended Day Programs Assistant, established January 15, 2019.

VI -- SECOND HEARING PERIOD

None

VII – MOTIONS TO RECONSIDER

None

VIII -- ITEMS of GENERAL DISCUSSION

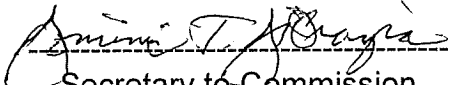
None

IX -- CLOSED SESSION

Closed 4:10 pm
Opened 4:22 pm

X -- ADJOURNMENT

Having no further business, the meeting was adjourned at 4:23 pm.


Secretary to Commission

Approved and Entered into the Proceeding of the District.

February 19, 2019

Chairperson of the Commission