



1404 IH 35 North
New Braunfels
Texas 78130
(830) 221-2000
www.comalisd.org

May 16, 2018

Dear Parent/Guardian,

On May 9, 2018 the Board of Trustees approved additional Specialized Setting Campuses to Include Goodwin Frazier Elementary, Canyon Middle School, Danville Middle School and Pieper Ranch Middle School to offer a full continuum of special education services to include:

- Goodwin Frazier Elementary Essential Academics/PCCD/Behavior Settings
- Canyon Middle School Essential Academics/Behavior Settings
- Danville Middle School Essential Academics/Behavior Settings
- Pieper Ranch Middle School Essential Academics/Behavior Settings

The addition of setting campuses is intended to provide increased access for students to home campuses, alignment with Middle School Feeder Patterns, as well as providing continuity in access to and equity to same aged/non-disabled peers. This correspondence is intended to provide guidance for families and additional information for decision making in regards to setting location options going forward.

Grandfathering

2018-2019 4th and 5th Grade Students currently served at Oak Creek Elementary that reside in the Goodwin Frazier/Hoffman Lane attendance zone, will have the option of grandfathering, or continuing to access special education services as designed at Oak Creek Elementary. Families who elect to grandfather to Oak Creek, will be responsible for transportation.

2018-2019 7th/8th Grade Students currently served at Spring Branch Middle School and Church Hill Middle School may also grandfather to remain at Spring Branch Middle School or Church Hill Middle School, and not access Pieper Ranch/Danville/Canyon Middle special education services. Families who choose the grandfathering option are responsible for transportation.

All impacted families will be requested to share their intent where they will access special education services. Decisions to grandfather are due to the Department of Special Education by June 30, 2018. Once a family has been approved for grandfathering, they do not have to reapply annually.

District Transfers

Families of students in differing grade bands other than noted above or who want to access a campus not in their attendance zone for special education services, may apply to request a district transfer through the Comal ISD Legal Services Department [830-221-2124/830-221-2086]. Families who are approved for a transfer are responsible for transportation, and are required to apply for approval annually

The enclosed form may be returned to 1404 IH 25 N., New Braunfels, Texas 78130 or debbie.jacobs@comalisd.org to indicate intent to grandfather, request a district transfer or choose the specialized setting zoned by June 30, 2018. The Comal ISD transfer process may be accessed through the Comal ISD web page at the following link: http://www.comalisd.org/pages/Comal_ISD/ComalParents/Student_Transfers. The timeline for transfers will be extended for families accessing this option in relation to specialized settings.

Please feel free to contact Shanie Bowers, Director of Special Education or Michele Martella, Executive Director of Special Education Services with any questions you may have.

Best Always,

C. Michele Martella

Shanie Bowers

May 16, 2018

Dear Parent/Guardian,

Comal ISD records indicate that your child _____ currently resides in the _____ attendance zone. The Comal ISD Board of Trustees recently approved additional Specialized Setting locations for services. The Special Education Services your child has been receiving can be accessed at the campuses listed below. Please submit this form by email to Debbie.jacobs@comalisd.org, or, Attention of Debbie Jacobs/Department of Special Education Services, 1404 IH 35 N, New Braunfels, Texas 78130 by **June 30, 2018**.

Please indicate your selection for the 2018-19 school year.

Hoffman Lane Elementary/Goodwin Frazier Elementary currently attending Oak Creek Elementary

- Access Goodwin Frazier Elementary School 2018-2019
- *Grandfather to Oak Creek Elementary School 2018-2019 4th/5th Grade
- *Request a district transfer 2018-2019 PCCD-3rd Grade

Canyon Middle School resident currently attending Church Hill Middle School

- Access Canyon Middle School 2018-2019
- *Grandfather to Church Hill Middle School 2018-2019 Grades 7th/8th

Danville Middle School resident currently attending Church Hill Middle School

- Access Danville Middle School 2018-2019
- *Grandfather to Church Hill Middle School 2018-2019 Grades 7th/8th

Pieper Ranch Middle School resident currently attending Spring Branch Middle School

- Access Pieper Ranch Middle School 2018-2019
- *Grandfather to Spring Branch Middle School 2018-2019 Grades 7th/8th

*Parent will be required to provide transportation

Parent Signature: _____

Date: _____