

## District Contacts



From time to time, employees may have questions or concerns. If those questions or concerns cannot be answered by their supervisors or at the campus or department level, the employee is encouraged to contact the appropriate department as listed below.

**Richard W. Grill, Superintendent:** District Level Issues; Board Policy; School Agendas; Legal Concerns; Personnel/Human Resources and Issues; Administrator Supervisor; Media Contact (PIO); Public Information Officer (PIA); Student/Employee Handbooks; Student Code of Conduct; Bond Elections; Title IX.

**Michael Neuman, Assistant Superintendent for Finance & School Operations:** School Finance; School Budget /Adjustments/Amendments/Audit/ Internal Controls; Federal/Title Programs; Worker's Comp; Transportation; School Facilities; School Facility Use; School Operations Coordination; Construction Coordination; School Emergency Management Director; Grant Writing; Texas Workforce Commission.

**Beth Brady, Elementary School Principal:** Elementary Campus Level Issues; Campus Curriculum & Instruction; Campus Improvement Team Chair (CIT); Campus Improvement Plans (CIP); Campus Academic Accountability System; Instructional Data Disaggregation; SSI; RTI (Response to Intervention); PK; GT; Staff Evaluations; Campus Safety

**Steve Alvarado, Secondary School Principal:** Jr/Sr High School Issues; Campus Curriculum & Instruction; Campus Improvement Team Chair (CIT); Campus Improvement Plans (CIP); Campus Academic Accountability System; Instructional Data Disaggregation; SSI; RTI (Response to Intervention); Parent and Community Engagement; GT; Staff Evaluations; Campus Safety

**Adriana Beza, Assistant Principal:** School Discipline; Campus Behavior Coordinator; Student Supervision Coordinator; Alternative Education Program (DAEP); Campus Testing Coordinator; Staff Evaluations; District Textbook Custodian; Campus Safety Coordinator; Student Activity Funds; Prom Coordination; Cheerleader Issues; Student Attendance Issues & Truancy

**Nikki Joslin, Academic Dean:** Curriculum Instruction & Alignment (TRS); Teacher On-Boarding & Mentoring; RTI (Response to Intervention); Staff Development; Benchmark Testing Program; Eduphoria program; State Accountability System; Federal Accountability System; PBMAS; Accelerated Instruction Programs; State Comp Ed Programs; GT; At-Risk Program; Adult & Community Ed; DIT Chair; District Improvement Plan (DIP); District Testing Coordinator;

**Robert Goebel, Athletic Director:** Athletic/Coaching Issues; Athletic Facilities; Physical Ed. Programs; Fitnessgram/Assessment; UIL Eligibility Issues; Extra-curricular Programs; Student Insurance

**Beatriz Valenzuela, High School, Guidance Counselor:** Career Guidance; Personal Graduation Plans; College-Career-Military Readiness (CCMR); Career Tech Ed. Coordination; Secondary Course Selection & Guidance; Drop-Out Prevention/Recovery; GED; Credit by Exam; Transcripts/Credits/Class Rank (GPA); Financial Aide; Scholarships; College Entrance Applications; Parent College/Career Workshops; College

Fairs; Pre-AP & AP Programs; Dual Credit Articulation & Programs; Secondary ELL/Special Education/Dyslexia/504/At-Risk Referrals; Financial Literacy Instruction

**Annette Sams, Student Counselor:** Counselor curriculum delivery (student & staff); Child Abuse Issues; Elementary ELL/Special Education/Dyslexia/504/At-Risk Referrals

**Maggie Lopez, Superintendent Secretary:** Appointments with Superintendent; Board Documents; Board Elections; Board Postings; Personnel Files; Employee Recognition; Criminal Background Checks & Finger Printing; Employee Timecards; Records Management; Use of Facilities Requests; Student Transfer Requests; Notary

**Elia Flores, Accounts Payable Clerk:** PO Status; Inventory Controls; Insurance

**Payroll Clerk:** Employee Payroll/Benefits; Employee Insurance; Employee Timecards; FMLA; Workers Compensation; Employee Accident Reports; Texas Workforce Commission

**Howard Karre, Technology Director:** Technology Acquisition; Staff Development; Repairs; Acceptable Use Policies; Distance Learning; E-Rate; Telephones; Security Cameras; Technology Plan/Committee

**Monica DeLeon, District Librarian and Digital Media Specialist–** Library & Digital Media Services

**Cecilia Reyes, District Nurse:** Health Issues; SHAC Chairperson; Child Abuse Issues; CPR & AED District Trainer

**Dawn Henry, Band Director and Elementary Music Teacher:** District Music Program

**Jennifer Jackson:** Yearbook; Cypress

**Jennifer Jackson & Maggie Lopez:** High School Cheerleader Sponsors

**Patsy Gomez:** Junior High Cheerleader Sponsor

**Tiffany Sandoval:** District PEIMS Coordinator Secondary Campus Registrar; Student Insurance

**Shea Gilleland, Food Service Manager:** Menus; Lunch Applications; Meal Payments; Cafeteria Management & Staff Supervision

**Andy Lopez, School Maintenance Director:** Maintenance Supervisor; Custodial Supervisor; Grounds