



ELKHART INDEPENDENT SCHOOL DISTRICT

Job Posting

Position Title: Elementary Principal

Posting Date: 4-12-2019

Location: Elementary School Campus

Length of Contract: Twelve Months

Position Summary: Manage and supervise instructional programs, disciplinary matters, and personnel at the campus level. Provide leadership to ensure a high standard of instructional service. Oversee compliance with district policies, success on instructional programs, and operation of all campus activities. Conduct assessments and evaluations, assist with professional development, and other duties as assigned.

Qualifications:

- Master of Education Degree
- Appropriate Certification
- Certified T-TESS Appraiser
- Experience as a classroom teacher
- Experience at the elementary level preferred
- Experience in supervision and disciplinary leadership preferred
- Experience as a campus principal preferred but not required

Duties/Responsibilities:

- Instructional management
- School improvement
- Management of fiscal, administrative, and facilities functions
- Personnel management
- Student management
- Professional growth and development management
- Supervision and evaluation of staff performance
- Fostering positive school morale
- School and community relations management
- Parental involvement management efforts

Working Conditions:

- Mental and Physical Demands in Stressful Situations
- Occasional District and Statewide Travel
- Frequent Prolonged and Irregular Hours

Application Procedure: Application forms are available at www.elkhartisd.org. Resumes, transcripts and letters of reference may be included. Return completed forms to Kay Chapman at kchapman@elkhartisd.org or Elkhart ISD Central Administration Office, 301 E. Parker St., Elkhart, Texas 75839.

APPLICATION DEADLINE: April 30, 2019

Applicants for all positions are considered without regard to race, color, sex (including pregnancy), national origin, religion, age, disability, genetic information, veteran or military status, or any other legally protected status. Additionally, the district does not discriminate against an applicant who acts to oppose such discrimination or participates in the investigation of a complaint related to a discriminating employment practice. The District Title IX Coordinator is Dr. Lamont Smith, Superintendent – 301 E. Parker – Elkhart, TX 75839, (903-764-2952).