

**DOUGLAS SCHOOL DISTRICT**  
**Notary Verification of Alternative Residence**  
**2018-19**

This form is to be completed when student(s) and parent/legal guardian are living with another household. The homeowner/leaseholder will need to show proof of residency as stated on the Central Registration form. This form is only good for the current school year.

*To be completed by Homeowner / Leaseholder with whom you are living:*

The following parent/legal guardian and child(ren) are physically residing with me in my home **FULLTIME**: **Please print legibly.**

Parent / Legal Guardian Name(s)			Phone Number		
Student Name	Grade	Bldg	Student Name	Grade	Bldg
1.			4.		
2.			5.		
3.			6.		

Please state why and approximate length of time they will be physically residing with you: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Homeowner / Leaseholder Signature      Print Homeowner/Leaseholder Name      Date

\_\_\_\_\_  
 Street Address      Phone Number

\_\_\_\_\_  
 Mailing Address, if different from above

\_\_\_\_\_  
 City, State, Zip

**Notarization verifies identity of individual signing form.**  
  
**A copy of Homeowner/ Leaseholder's Proof of Residency documentation, i.e. lease/ rental/ mortgage agreement must accompany this form.**

(Seal)

\_\_\_\_\_  
 Notary Public Signature

\_\_\_\_\_  
 Date

*To be completed by Parent / Legal Guardian*

**Please note if, at any time, the information provided on this form is misrepresented, the child(ren) may immediately be removed from Douglas School District.**

***I, the undersigned parent/legal guardian understand it is my responsibility to notify the Douglas District Office at 923-0000 if / when we move from this address.***

\_\_\_\_\_  
 Parent / Legal Guardian Signature      Date

*For School Use – School Verification*

Method(s):     Phone call(s) to \_\_\_\_\_     Public Record \_\_\_\_\_  
 Official Mail \_\_\_\_\_     Home Visit by \_\_\_\_\_     Other \_\_\_\_\_

Staff Member: \_\_\_\_\_ Date: \_\_\_\_\_

Forward Completed Form to Joan Dunmire, Special Services