

GLOBAL LEADERSHIP ACADEMY
 CHARTER SCHOOL
 4601 GIRARD AVE.
 PHILADELPHIA, PA
 BOARD OF TRUSTEES MEETING
 FEBRUARY 15, 2018
 6:00 PM

MINUTES

SECTION I: CALL TO ORDER

PLEDGE OF ALLEGIANCE

Opening Colloquy

This February 15, 2018 meeting of the Global Leadership Academy Charter School Board of Trustees is hereby called to Order. The time is 6:14 pm. My name is Lorenzo Hough. I serve as President to this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Westside Weekly and pursuant to the Pennsylvania Sunshine Act.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

A. ROLL CALL

Board Members Present

Dr. Naomi Johnson-Booker, CEO (Non-Voting Member)
 Lorenzo Hough, President
 Monika Davis
 David Poindexter
 Chatera Benson
 Heloise Jettison

Board Members Absent

Marguerite Pannell
 Spencer Bruce
 Eugene Golson
 Michael Campbell

By Invitation: Non-Board Members in Attendance:

Michael Thomson, Business Controller
 David Annecharico, Esq.
 Shoshana Tyler, Principal
 Kelly Bourne
 Valerie Avides, Assistant Operations Manager
 Natasha Martinez, School Operations Director
 Dr. Lisa Bell-Chiles
 Linda Thomas
 Michael Willis
 Crystal Gardner
 Orlian Codrington

Rochelle Singleton
Ms. Dawn Chavous

B. PRESIDENT'S DISCLOSURE: EXECUTIVE SESSION

Lorenzo Hough — *I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

C. APPROVAL OF AGENDA

MOTION
CHETERA
BENSON
SECOND
DAVID
POINDEXTER
VOTE:
 PASS
 FAIL

R18021501 Approval of the February 15, 2018 Agenda

RESOLVED, that the Board of Trustees of Global Leadership Academy Charter School hereby approves the February 15, 2018 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

E. APPROVAL OF MINUTES

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VOTE:
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R18021502 Approval of January 18, 2018 Minutes of Meeting

RESOLVED, that the Board of Trustees of Global Leadership Academy Charter School hereby approves the Minutes of the January 18, 2018 meeting of the Board of Trustees of Global Leadership Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico. I serve as General Counsel to the Global Leadership Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. Board President – Lorenzo Hough, President

L. Hough reviewed with the Board outstanding business appearing on this evening’s agenda and discussed current fundraising initiatives.

C. Chief Executive Officer - Dr. Naomi Johnson-Booker, CEO

Dr. Johnson-Booker presented the written monthly CEO report, a copy of which is incorporated by reference herein. Dr. Johnson-Booker additionally presented to the Board regarding:

- + recent initiatives in the school;*
- + the use of social media by students and responsible use;*
- + ACE report findings issued by the School District of Philadelphia; and*
- + reminder to the Board of Trustees regarding Financial Interest Forms and discussion regarding the proper execution of the same.*
- + Global Leadership is one of the few schools in the City of Philadelphia that is accredited by AdvanceED. Dr. Johnson-Booker asked Ms. Bourne to review the accreditation and re-accreditation process.*

Dr. Johnson-Booker and Kelly Bourne presented to the Board regarding GLA’s AdvanceEd program, highlighting:

- + discussed and reviewed AdvanceEd accreditation;*
- + discussed the concept of “continuous improvement” as it relates to accreditation*
- + reviewed the AdvancedEd elements of “Improvement Journey,” as defined by AdvancedEd, which involve a 360-degree view of the Charter School’s educational, operational and financial health and practices;*
- + requested that Board members review the Accreditation Handbook for AdvanceEd, previously disseminated to the Board; and*
- + discussed the upcoming Engagement Visit, which will be held on March 12, 2018 at 6pm.*

D. General Counsel – Sand & Saidel P.C. — *None*

E. Financial Report – Santilli & Thomson

M. McLeish presented the written monthly report of the business controller, a copy of which is incorporated by reference herein. M. McLeish and the Board additionally discussed the corporation's financial outlook in the context of charter renewal.

F. Facility Committee Report - Lorenzo Hough, President; Dr. Naomi Johnson-Booker, CEO — *None*

G. Fundraising Committee Report - Heloise Jettison, Vice-President; Dr. Naomi Johnson-Booker, CEO

H. Joint Board Meeting: Global Leadership Academy Charter School and Global Leadership Academy Charter School Southwest

Matt Baker of Maille, LLP presented:

+ the Audit of Financial Statements, year ended June 30, 2017 with the Board of Trustees for Global Leadership Academy Charter School; and

+ the Audit of Financial Statements, year ended June 30, 2017 with the Board of Trustees for Global Leadership Academy Charter School, Southwest at Huey.

Valerie Aviles presented regarding the admissions and enrollment processes for both schools for the 2018/2019 School Year. Ms. Aviles, Dr. Johnson-Booker and the Board how they might advocate on behalf of the school to increase enrollment, as well as the logistics of admissions and enrollment at both schools. The Board, Ms. Aviles, Ms. Evans and Dr. Booker additionally discussed teacher recruitment efforts.

Dr. Johnson-Booker presented regarding fundraising initiatives. L. Hough and Dr. Bell-Chiles discussed the need and desire to fundraise in order to ensure that Global Students are able to fully participate in the Global Leadership extra-curricular activities. Dr. Johnson-Booker reviewed recent activities of the Fundraising Committee. It is estimated that the price of each scholar's travel arrangements is \$1,000. It is requested that each board member solicit a charitable contribution in that amount. Dawn Chavous of Chavous Consulting LLC discussed major fundraising initiatives of Global Leadership Schools as well as establishing a base of fundraisers to potentially serve on a foundation board. Ms. Chavous updated the board regarding a planned Jazz Event, as well as grant-writing initiatives of Chavous Consulting. Ms. Chavous provided the Board with advice on how to best "make the ask" regarding charitable contributions to the Charter School. The Board requested a list of all relevant dates of for fundraising events from Ms. Chavous.

Dr. Johnson-Booker announced that board training will occur in March. Several potential dates will be distributed to Board members.

SECTION III: UNFINISHED BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

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R18021503 Report of Santilli & Thomson, Business Controller

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School accepts the Financial Report of Gerald Santilli of

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Santilli & Thomson, Business Controller and all documents submitted by Santilli & Thomson, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>M. McLeish, GLA's CEO and the Board</i>	<i>Reviewed the financial report of Santilli & Thomson</i>

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R18021504 Appointment of Officer: Secretary

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School hereby appoints David Poindexter as Secretary of the Global Leadership Academy Charter School Board of Trustees

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

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R18021505 Human Resources Resolution - Dr. Naomi Johnson-Booker, CEO

RESOLVED that the Board of Trustees of Global Leadership Academy Charter School accepts the human resources changes, modifications and additions as presented.

<u>Leave</u>	<u>Position</u>	<u>Effective Date</u>
Phyllis Zimmer	Teacher	2/20/18

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>GLA's CEO and the Board</i>	<i>General Discussion</i>

MOOT

R18021506 Professional Services Contracts Resolution

RESOLVED, the Professional Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, Dr. Naomi Johnson-Booker, CEO is authorized and directed to negotiate contracts for the professional services described below, in consultation with the Business Controller and Legal Counsel; and

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

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Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
n/a	n/a

R18021507 Audit Report

RESOLVED, the Board of Trustees of Global Leadership Academy Charter School hereby approves the audit report of Maillie LLP of Financial Statements for the year ended June 30, 2017, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Matthew Baker, GLA's CEO and the Board	Reviewed the audit report of Maillie LLP

Upon MOTION by Mr. David Poindexter and SECOND by Ms. Chattera Bensaon the Global Leadership Academy Charter School Board of Trustees UNANIMOUSLY entered EXECUTIVE SESSION for the purpose of discussing agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law.

Upon MOTION by Mr. David Poindexter and SECOND by Ms. Chattera Bensaon the Global Leadership Academy Charter School Board of Trustees UNANIMOUSLY entered OPEN SESSION.

C. DISCUSSION AND ANNOUNCEMENTS

- The next regularly scheduled Global Leadership Academy Charter School Board Meeting is to be held on MARCH 15, 2018 at 4601 W. Girard Avenue, Philadelphia PA.
- PLEASE BE ADVISED – moving forward, the host school will go last. Agendas should be updated accordingly

ADJOURNMENT @ 9:17

MOTION

DP

SECOND

CB

VOTE:

PASS

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