

Quaker Valley School District

EDUCATIONAL SERVICES COMMITTEE MINUTES

November 8, 2011

Committee Members Present	Directors Present
Dr. Kay Wijekumar	Mr. Gianni Floro
Mr. Robert Riker	Mr. Jack Norris
Ms. Sarah Heres	Mr. Dave Pusateri
Ms. Danielle Burnette <i>arrived at 7:10</i>	Mr. Mark Rodgers
Dr. Heidi Ondek, administrative liaison	Ms. Debbie Miller
Dr. Jillian Bichsel, administrative liaison	
Others Present	
Dr. Joseph H. Clapper	Ms. Martha Smith
Mr. Karlton Chapman	Dr. Joseph Marrone
Ms. Christine Kardong	Mr. John Sheline

1.0 EDUCATIONAL FOCUS

- 1.1 The John Collins Writing program was introduced by Mr. Aiken. Teachers provided examples of how the program is used across the middle school curriculum.

2.0 STUDENT REPRESENTATIVE

- 2.1 The Girls on the Run program was introduced by Mr. Comerci and Ms. Corbett. Lesson plans were described by Osborne coaches Ms. Curtain and Ms. Diggins.

3.0 EDUCATIONAL LEADERSHIP

- 3.1 Recently, a four-minute video served as an invitation to an assembly at Osborne Elementary School. Students in grades 1-3, and several administrators learned through this assembly how people with cerebral palsy can talk using a voice synthesizer.

4.0 STRATEGIC PLAN & PROFESSIONAL DEVELOPMENT

- 4.1 No items

5.0 CO-CURRICULAR LEADERSHIP

- 5.1 Athletics and activities report
- 5.2 It was requested that the board approve the submission of a request to the WPIAL and PIAA to establish a cooperative football program with Cornell School District for the 2012 season.

6.0 EDUCATIONAL SUPPORT & CONSORTIUMS

- 6.1 The community youth worker annual update was attached to the agenda.
- 6.2 An attachment to the agenda provided information about the mural some QV students helped to create at the Allegheny Intermediate Unit.
- 6.3 Changes to the Parkway funding formula are being considered. A set of color graphs were enclosed with the agenda. The graphs depict the history of district funding of the Parkway Career and Technology Center.

7.0 PUPIL SERVICES

- 7.1 The Town Huddle is another effort to prevent concussions in student sports. Information was attached to the agenda.

8.0 TECHNOLOGY

- 8.1 Mr. Chapman reported the status of the 2012 – 2013 technology acquisition discussion.
- 8.2 The monthly technology report was attached to the agenda.

Dr. Wijekumar moved that item 5.1 be placed on the legislative agenda for action.
Ms. Burnette seconded the motion.

Quaker Valley School District

COMMUNITY RELATIONS/INTERGOVERNMENTAL AFFAIRS COMMITTEE MINUTES

November 8, 2011

Committee Members Present	Directors Present
Mr. Gianni Floro	Ms. Debbie Miller
Ms. Danielle Burnette	Mr. Jack Norris
Ms. Sarah Heres	Mr. Dave Pusateri
Dr. Kay Wijekumar	Mr. Robert Riker
Dr. Joseph Clapper, administrative liaison	Mr. Mark Rodgers
Others Present	
Dr. Heidi Ondek	Ms. Martha Smith
Dr. Jillian Bichsel	Ms. Christine Kardong
Mr. Karlton Chapman	Dr. Joseph Marrone
Mr. John Sheline	

1.0 COMMUNITY RELATIONS

1.1 On behalf of Quaker Valley School District, Dr. Joseph H. Clapper, Superintendent, invited the community to attend a special presentation and panel discussion to kick-off the upcoming strategic plan. Scheduled for 7:00 PM, November 10th in the high school auditorium, the evening will begin with superintendent Dr. Clapper's presentation about the state of public education and the challenges facing The Quaker Valley School District. A panel discussion and overview of district goals will follow, with time at the end of the evening for questions from the audience.

1.2 Request that the board approve a memorial book donation to the appropriate school library in memory of:

- There were no memorial donations this month.

2.0 INTERGOVERNMENTAL AFFAIRS

2.1 No item

3.0 INFORMATION/OTHER

3.1 No item

There were no items for the agenda.

Quaker Valley School District

POLICY COMMITTEE MINUTES

November 8, 2011

Committee Members Present	Directors Present
Ms. Danielle Burnette	Ms. Sarah Heres
Mr. Gianni Floro	Mr. Jack Norris
Ms. Debbie Miller	Mr. David Pusateri
Dr. Kausalai Wijekumar	Mr. Robert Riker
Dr. Joseph Clapper, administrative liaison	Mr. Mark Rodgers
Others Present	
Dr. Heidi Ondek	Mr. Karlton Chapman
Dr. Jillian Bichsel	Ms. Christine Kardong
Ms. Martha Smith	Dr. Joseph Marrone
Mr. John Sheline	

1.0 FOR DISCUSSION

- 1.1 Draft policy 216.01 *Co-Curricular Participation by Charter/Cyber Charter School Students* (Draft B). Board members agreed that the policy needs further discussion before it is ready for a first reading. This will be revisited sometime in the near future.

Parent Debbie Franzen spoke about the cost of co-curricular participation by charter and cyber charter school students.

2.0 FOR REVIEW/REVISION

- 2.1 For revision: Policy 010.01 *Use of Electronic Communication Equipment* (Draft A). The board members agreed that was desirable to add the phrase "if possible" to section specifying the full-day advance notice for using a telephone to participate in meetings. The policy will be updated to reflect this.
- 2.2 For revision: Policy 217.00 *Transportation* (Draft A). Due to the lateness of the hour, possible revisions will be considered after the school board reorganizes in December.

3.0 FOR FIRST READING

No item

4.0 FOR ADOPTION

No item

5.0 FOR ELIMINATION

No item

There were no items for the agenda.

Quaker Valley School District

FINANCE COMMITTEE MINUTES

November 8, 2011

Committee Members Present	Directors Present
Mr. Rob Riker	Ms. Danielle Burnette
Mr. Mark Rodgers	Mr. Gianni Floro
Mr. David Pusateri	Ms. Sarah Heres
Ms. Debbie Miller	Mr. Jack Norris
Mr. John Sheline, administrative liaison	Dr. Kay Wijekumar
Others Present	
Dr. Joseph Clapper	Ms. Martha Smith
Dr. Joseph Marrone	Ms. Christine Kardong
Dr. Heidi Ondek	Dr. Jillian Bichsel
Mr. Karlton Chapman	

1.0 TAX COLLECTION

- 1.1 The earned income tax collection report for October 2011 was presented.
- 1.2 The report for residents paying on installments was reviewed.

2.0 GENERAL BUSINESS

- 2.1 A copy of the draft audit for fiscal year 2010-11 was provided to the school board members.

3.0 FINANCIAL REPORTS

- 3.1 The capital projects fund report was reviewed.
- 3.2 The middle school renovation report was reviewed.
- 3.3 It was requested that the board approve the bond issue funds, capital projects fund, general fund and cafeteria fund financial statements ending October 31, 2011.
- 3.4 It was requested that the board authorize the administration to pay the general fund invoices for October 2011 in the amount of \$2,632,383.19.

- 3.5 It was requested that the board approve the administration to pay the November and December 2011 general fund invoices, as approved by the board president, treasurer and superintendent, which will be ratified by the board at the January 2012 legislative meeting.
- 3.6 It was requested that the board approve the payment of the cafeteria fund invoices for October 2011 in the amount of \$40,517.57.
- 3.7 It was requested that the board approve the administration to pay the cafeteria fund invoices for November and December 2011, as approved by the board president, treasurer and superintendent, which will be ratified by the board at the January 2012 legislative meeting.
- 3.8 It was requested that the board approve the capital projects fund invoices for October, November and December 2011, as approved by the board president, treasurer and superintendent, which will be ratified by the board at the January 2012 legislative meeting.
- 3.9 It was requested that the board approve the 2010 bond issue fund invoices for October, November and December 2011, as approved by the board president, treasurer and superintendent, which will be ratified by the board at the January 2012 legislative meeting.
- 3.10 It was requested that the board approve the athletic and activities reports as of June 30, 2011, and September 30, 2011.

4.0 BUDGET

- 4.1 Budget update – The budget calendar was adopted on October 25, 2011. Mr. Sheline distributed a timeline for events related to the 2012-2013 budget process, as mandated per the special session Act 1 of 2006.

Mr. Riker moved that items 3.3 - 3.10 be placed on the legislative agenda for action. Dr. Wijekumar seconded the motion.

Quaker Valley School District

FACILITIES & OPERATIONS COMMITTEE MINUTES

November 8, 2011

Committee Members Present	Directors Present
David Pusateri	Ms. Danielle Burnette
Mr. Gianni Floro	Ms. Debbie Miller
Mr. Mark Rodgers	Mr. Jack Norris
Ms. Sarah Heres	Mr. Rob Riker
Dr. Joseph Marrone, administrative liaison	Dr. Kay Wijekumar
Mr. John Sheline, administrative liaison	
Others Present	
Dr. Joseph Clapper	Ms. Christine Kardong
Dr. Heidi Ondek	Ms. Martha Smith
Mr. Karlton Chapman	Mr. Bob Naugle, Eckles Architecture
Dr. Jillian Bichsel	Mr. Scott Smith, Construction Manager

1. Middle School

- 1.1 It was requested that the board approve change order **GC-06** to R.A. Glancy & Sons, Inc. Provide all credits and adds associated with modifying the floor finish in the Nurses Suite from VCT to seamless Forbo Floor Finish, **(\$1,500)** credit.

- 1.2 It was requested that the board approve change order **GC-07** to R.A. Glancy & Sons, Inc. Provide labor, materials and equipment to in fill un-insulated areas located above the ceilings at the window wall throughout the 3rd floor, **\$4,994** to be taken from the bond issue fund.

- 1.3 It was requested that the board approve change order **GC-08** to R.A. Glancy & Sons, Inc. Provide a credit for NOT removing the existing terrazzo flooring on the 1st, 2nd and 3rd floors. This credit includes all patching required in order to prepare the floor surface for new finishes, **(\$17,800)** credit.

- 1.4 It was requested that the board approve change order **GC-09** to R.A. Glancy & Sons, Inc. Provide all costs associated with the patching of the old 1925 duct penetrations that were not properly patched in 1996, **\$1,858** to be taken from the bond issue fund.

- 1.5 It was requested that the board approve change order **GC-10** to R.A. Glancy & Sons, Inc. Provide all costs for the removal of unforeseen footers

located beneath the old dance studio area, **\$1,673** to be taken from the bond issue fund.

- 1.6 It was requested that the board approve change order **GC-11** to R.A. Glancy & Sons, Inc. Provide a proposal to remove the VAT abatement in room 212 on the 2nd floor that was covered over as part of the 1996 renovations, **\$5,638** to be taken from the bond issue fund.
- 1.7 It was requested that the board approve change order **GC-12** to R.A. Glancy & Sons, Inc. Provide all credits associated with the elimination of (5) auger cast piles, all grade beam supporting the floor slab, and the adjustment of the floor slab from a structural slab to a standard slab on grade within the A addition in the wellness center, **(\$7,300) credit**.
- 1.8 It was requested that the board approve the lowest responsible bids and alternates received for the Middle School Field Project, subject to confirmation by the administration, architect and solicitor as follows:
 1. General Construction, R.A. Glancy & Sons, Contract 09052.500-01, for the amount of \$1,021,600 which includes the base bid and no alternates.
 2. Field Construction, Palumbo Landscaping, Inc., Contract 09052.500-02, for the amount of \$628,100 base bid and no alternates.

The cost of the above will be taken from the 2011 bond issue fund.

- 1.9 Update on middle school project.
2. Osborne
 - 2.1 It was requested that the board authorize the administration to enter into an agreement with Tower Engineering to provide consultation on the necessary documents and stamped drawings for the removal of the fire pump located at the Osborne Elementary School at a cost of \$6,900.
3. All Projects
 - 3.1 It was requested that the board authorize the administration to enter into contracts or change orders, if and as necessary to maintain the progress of the district's projects as recommended by the facilities committee chairperson, school board president or vice president, superintendent and director of administrative services, to be later ratified by the school board.
4. High School

- 4.1 Dr. Marrone provided a brief update on the storm sewer along Rt. 65 behind the Knox Field grandstand.
- 5. Bell Acres
 - 5.1 The update on the fields was brief, due to the lateness of the hour. The QVRA board is due to be reorganized and continues to seek donations from the community.
- 6. Facilities/Operations
 - 6.1 The facilities/operations report was attached to the agenda.
- 7. Transportation
 - 7.1 Mr. Sheline provided a very brief transportation report.

Mr. Pusateri moved that items 1.1 - 1.8; 2.1; 3.1 be placed on the legislative agenda for action. Mr. Floro seconded the motion.