

Quaker Valley School District

EDUCATIONAL SERVICES COMMITTEE MINUTES

June 18, 2013

Committee Members Present	Directors Present
Ms. Sarah Heres	Mr. Gianni Floro
Ms. Danielle Burnette	Ms. Debbie Miller
Mr. Robert Riker	Mr. Jack Norris
Dr. Kay Wijekumar	Mr. David Pusateri
Dr. Jillian Bichsel, administrative liaison	
Others Present	
Dr. Joseph H. Clapper	Ms. Tina Vojtko
Mr. Karlton Chapman	Ms. Christine Kardong
Dr. Joseph Marrone	Mr. John Sheline
Ms. Kimberly Eaton	

REPORTS/INFORMATION

1.0 EDUCATIONAL FOCUS

- 1.1 Ms. Floro and two students presented information about the middle school CSI projects.

2.0 TECHNOLOGY

- 2.1 The monthly technology report was attached to the agenda.

3.0 PUPIL SERVICES

- 3.1 No items.

4.0 EDUCATIONAL LEADERSHIP

- 4.1 No items.

5.0 STRATEGIC PLAN & PROFESSIONAL DEVELOPMENT

- 5.1 The comprehensive district level plan has been written, and will be followed, but currently is not a state requirement.

6.0 CO-CURRICULAR LEADERSHIP

6.1 The activities and athletics report was distributed at the work session.

7.0 EDUCATIONAL SUPPORT & CONSORTIUMS

7.1 Quaker Valley art students and Holy Family Institute's Cathy Pelusi Art Studio, in collaboration with HFI's international college preparatory program collaborated to create a mural.

ACTION ITEMS

- A. Request was made to approve Lifetouch Studios for school portraits and photography services for the 2013/2014 school year.
- B. Request was made to authorize the district to enter into agreements for alternative education placements as needed for the 2013/14 school year with the following providers: Project Succeed, Holy Family, and AIU Regional Support.

Dr. Wijekumar moved that items A & B be placed on the legislative agenda for action.
Ms. Burnette seconded the motion.

Quaker Valley School District

POLICY COMMITTEE MINUTES

June 18, 2013

Committee Members Present	Directors Present
Ms. Danielle Burnette	Ms. Sarah Heres
Mr. Gianni Floro	Mr. Jack Norris
Ms. Debbie Miller	Mr. David Pusateri
Dr. Kay Wijekumar	Mr. Robert Riker
Dr. Joseph Clapper, administrative liaison	
Others Present	
Dr. Jillian Bichsel	Mr. Karlton Chapman
Mr. John Sheline	Ms. Christine Kardong
Ms. Tina Vojtko	Dr. Joseph Marrone
Ms. Kimberly Eaton	

THIS COMMITTEE WILL NEXT MEET ON SEPTEMBER 10, 2013.

- 1.0 FOR DISCUSSION
 - 1.1 No item
- 2.0 FOR REVIEW/REVISION
 - 2.1 No item
- 3.0 FOR FIRST READING
 - 3.1 No item
- 4.0 FOR ADOPTION
 - 4.1 No item
- 5.0 FOR ELIMINATION
 - 5.1 No item

ACTION ITEMS

Any action items will be determined during the work session and will be reflected in the committee minutes to appear on the legislative agenda.

Quaker Valley School District

COMMUNITY RELATIONS/INTERGOVERNMENTAL AFFAIRS COMMITTEE MINUTES

June 18, 2013

Committee Members Present	Directors Present
Mr. Gianni Floro	Ms. Debbie Miller
Ms. Danielle Burnette	Mr. Jack Norris
Ms. Sarah Heres	Mr. Robert Riker
Dr. Kay Wijekumar	Mr. David Pusateri
Dr. Joseph Clapper, administrative liaison	
Others Present	
Mr. John Sheline	Ms. Tina Vojtko
Dr. Jillian Bichsel	Ms. Christine Kardong
Mr. Karlton Chapman	Dr. Joseph Marrone
Ms. Kimberly Eaton	

1.0 INFORMATION/OTHER

1.1 No item

2.0 INTERGOVERNMENTAL AFFAIRS

2.1 No item

ACTION ITEMS

A. No item

MEMORIAL BOOKS

It was requested that the board approve a memorial book donation to the appropriate school library in memory of:

- Michele Jones Harris, sister of Donna Adipietro
- Georgette Lavoie, mother-in-law of Laurene Lavoie
- Sarah Steinberg, mother of Gail Steinberg
- Byron Harriger, retired teacher

Mr. Floro moved that the memorial books appear on the legislative agenda.

Ms. Heres seconded the motion.

Quaker Valley School District

FINANCE COMMITTEE MINUTES

June 18, 2013

Committee Members Present	Directors Present
Mr. Rob Riker	Ms. Danielle Burnette
Mr. David Pusateri	Mr. Gianni Floro
Ms. Debbie Miller	Ms. Sarah Heres
Mr. John Sheline, administrative liaison	Mr. Jack Norris
	Dr. Kay Wijekumar
Others Present	
Dr. Joseph Clapper	Ms. Tina Vojtko
Ms. Kimberly Eaton	Ms. Christine Kardong
Dr. Joseph Marrone	Dr. Jillian Bichsel
Mr. Karlton Chapman	

REPORTS/INFORMATION

1.0 GENERAL BUSINESS

- 1.1 Mr. Sheline reviewed the real estate and earned income tax collection summaries which were attached to the agenda. The earned income tax collection may be compared with past years to learn if more people are paying earned income tax, and/or when they began paying it.

2.0 FINANCIAL REPORTS

- 2.1 There was a brief review of the middle school and capital projects fund report.
- 2.2 The legal expense report was reviewed.

3.0 DONATIONS

Date	From	Amount	Reason
05-09-13	Box Tops for Education	\$285.30	Osborne Elementary
05-09-13	Thomas & Williamson LLC	\$500.00	Odyssey of the Mind competition costs
05-09-13	Sewickley Valley Community Fund	\$500.00	Odyssey of the Mind Competition costs
05-09-13	Frank Shaffer III	\$50.00	Odyssey of the Mind Competition costs

05-09-13	Prem Thiyagarajan Kumar & Sujatha Pandian	\$20.00	Odyssey of the Mind Competition costs
05-09-13	Laura McGinely	\$20.00	Odyssey of the Mind Competition costs
5-22-13	The Pittsburgh Foundation	\$1,000.00	Odyssey of the Mind Competition costs
5-22-13	Phillip Sturdevant	\$25.00	Odyssey of the Mind Competition costs
5-22-13	Karen Bock	\$200.00	Odyssey of the Mind Competition costs
5-23-13	Just Give.org	\$15.00	Osborne Elementary
5-23-13	Pittsburgh Cares	\$250.00	Mr. Wolovich - Middle School
5-31-13	Union Aid Society	\$500.00	Com. Youth Worker discretionary fund
5-31-13	Union Aid Society	\$500.00	Mr. Evancho-after school art program
	Total Donations- May 2013	\$3,838.30	

ACTION ITEMS

- A. It was requested that the board approve the bond issue funds, capital projects fund, grant fund, general fund and cafeteria fund financial statements ending May 31, 2013.
- B. It was requested that the board approve the general fund invoices for May and June, 2013, in the amount of \$3,458,968.44.
- C. It was requested that the board approve the budget transfers as listed and all necessary transfers for the end of the year audit.
- D. It was requested that the board appoint the real estate tax collectors to collect per capita tax for the 2013-2014 school year.
- E. Request to approve student lunch and breakfast prices for 2013-2014 school year at \$2.60 lunch and \$1.50 breakfast.
- F. It was requested that the board authorize the administration to purchase a Combi Oven, Alto Shaam Model No. 7-14 ESG/CT from Tri State Equipment Company for \$21,768.00 with the funds to be taken from the capital projects fund.
- G. It was requested that the board authorize the administration to purchase a Traulsen Model No. G2001 Reach In Cooler from Curran Taylor Equipment Company for \$3,890.00 with the funds to be taken from the capital projects fund.
- H. It was requested that the board approve the Allegheny Intermediate Unit joint purchasing bids for paper and general supplies in the amount of \$ 26,998.56.
- I. It was requested that the board approve the cafeteria fund invoices for May, 2013, in the amount of \$30,858.28.

- J. It was requested that the board approve a workers compensation insurance proposal. The board asked that Mr. Sheline compare claims and case management information provided by the companies, and that he try to negotiate with a locally based company. The final proposal information will appear on the June 25 legislative agenda.
- K. It was requested that the board approve the 2011A bond issue fund invoices in the amount of \$ 126,989.45.
- L. It was requested that the board authorize the administration to pay food service, 2011A bond issue, and capital projects fund invoices for June, July and August, to be ratified in September, as the board does not have a scheduled meeting in July and August.
- M. It was requested that the board authorize the administration to pay June, July and August payroll and general fund invoices, to be ratified in September, as the board does not have a scheduled meeting in July and August.
- N. It was requested that the board transfer \$650,000 from the general fund to the capital projects fund.

Mr. Riker moved that items A - N be placed on the legislative agenda for action.

Ms. Miller seconded the motion.

Quaker Valley School District

FACILITIES & OPERATIONS COMMITTEE MINUTES

June 18, 2013

Committee Members Present	Directors Present
David Pusateri	Ms. Danielle Burnette
Mr. Gianni Floro	Ms. Debbie Miller
Ms. Sarah Heres	Mr. Jack Norris
Dr. Joseph Marrone, administrative liaison	Mr. Rob Riker
Mr. John Sheline, administrative liaison	Dr. Kay Wijekumar
Others Present	
Dr. Joseph Clapper	Ms. Tina Vojtko
Mr. Karlton Chapman	Ms. Christine Kardong
Dr. Jillian Bichsel	Ms. Kimberly Eaton

REPORTS/INFORMATION

1. High School

- 1.1 Traffic Safety Advisory Committee members Mr. Richey, Mr. Poppenberg, Ms. Scott, and Mr. Weber provided their viewpoints on the process, and the committee report, which was provided to the board.

A citizen suggested that the high school be made a state of the art facility.

Ms. Moore commented about the high school traffic issue.

- 1.2 Cadnetics is available to produce three dimensional drawings of the high school.
- 1.3 Dr. Marrone is preparing a specification for an initial geo-technical analysis.

There was discussion as to how to proceed with the architectural study and work to be done at the high school.

2. Middle School

- 2.1 Punch list items are still being completed.
- 2.2 A spreadsheet about the outdoor lighting was distributed to the board. Neighbors have been complimentary about the effort being made to ameliorate the lighting issues.

Concerns regarding the middle school field fence were discussed.

3. Osborne

3.1 Road and pipeline construction continues.

4. Work progresses at the Legacy Fields in Bell Ares.

5. Facilities/Operations

5.1 The YMCA will have a daytime preschool program at Osborne.

5.2 There will be YMCA after school programs at Edgeworth and Osborne.

5.3 A maintenance vehicle needs to be purchased.

5.4 Maintenance vehicle to auction.

5.5 Facility use fees will be adjusted.

5.6 Omnibus.

5.7 Facilities Report.

6. Mr. Sheline reviewed the transportation report. Mr. Floro suggested that additional information and more historical data be included, in an effort to have the clearest history with which to perform future analysis.

ACTION ITEMS

A. It was requested that the board approve the administration to enter into a contract with Cadnetics at a cost of \$26,600 to be taken from the capital projects fund.

B. It was requested that the board authorize the administration to enter into a lease with the Sewickley YMCA for a pre-school program at the Osborne Elementary School for \$925 per month for the 2013-2014 school year.

C. It was requested that the board authorize the administration to enter into a lease with the Sewickley YMCA for after school programs at the Edgeworth and Osborne Elementary Schools for \$300 per month for the 2013-2014 school year.

D. It was requested that the board authorize the administration to purchase a replacement 2014 F-550 pick up truck with dump, snow plow and salt box s from Allegheny Truck Sales as per the 2013 SHACOG Municipal

Purchasing Alliance Truck Bid. The cost will be \$59,507 and will be taken from the capital fund.

- E. It was requested that the board authorize the administration send to auction the 1999 Chevy one ton truck.
- F. It was requested that the board approve the facility usage fee schedule for the upcoming school year, as presented.
- G. It was requested that the board authorize the administration to enter into contracts, etc., if necessary, for projects as recommended by the facilities committee chairperson, vice chair person, school board president or vice president, superintendent and director of administrative services, to be later ratified by the school board.

Mr. Pusateri moved that items A - G be placed on the legislative agenda for action.

Mr. Floro seconded the motion.