

SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

Regular Meeting of the Governing Board

Regularly Scheduled Public Meetings:

3rd Thursday of each month: 9:00 a.m.
12850 Muscatel St, Hesperia, CA 92345

MINUTES

December 21, 2017

CONVENE PUBLIC SESSION

9:16 a.m.

A. Call to Order

Pledge of Allegiance led by Robert Jackson

Roll Call

Board Chairman Kenneth Courtney –present

Board Vice-Chair Michelle Winkhart –not present

Board Member Robert Jackson – present

Board Member Colleen Kuhn –present

Also Present

Desirée Gardner

Casondra Foor

B. Student Representative – None

C. Business Report –

Gardner: Spoke on postponement of Student Information System and Back Office Management research; food service and point of service update; CALPADS certification; employee leaves of absence, CSEBA online enrollment and benefits conference; requested further discussion of school growth vision.

D. Construction Report –

Kuhn: Informed the board of construction progress with anticipated occupancy beginning of second semester.

E. Principal's Report –

Foor: Reported on status of report cards, schedules for second semester, upcoming awards night, preparations for SOAR week; upcoming teacher training opportunities; AVID observation with other district.

F. Public Comment –

Laura Garofalo - Topic: Concerns regarding letter previously sent.

G. Items to be Removed from Consent or Action Agendas –

November Credit Card Statement

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H. Consent Agenda –

Board Member **Kuhn** motioned to approve the Consent Agenda; Board Member **Jackson** seconded the motion. Motion carried **4/0/0**.

1. Approval of Board minutes for the November 20, 2017 special board meeting and November 16, 2017 regular board meeting.
2. Approval of Expenditure Report for November 2017 including the General, Reserve, and Fundraising Accounts.
3. Approval of October Credit Card Statements.
4. Approval of November 2017 Petty Cash Reconciliations.

I. Action Agenda

1. APPROVAL OF IMAGESOURCE AGREEMENT - Board Member **Kuhn** motioned to **approve** the ImageSource agreement for copier and printer leases; Board Member **Jackson** seconded the motion. Motion carried **4/0/0**.
2. APPROVAL OF ADT PROTECTION 1 AGREEMENT – Board Member **Jackson** motioned to **approve** the ADT Protection 1 agreement for security alarm service at 15776 Main Street.; Board Member **Fiedler** seconded the motion. Motion carried **4/0/0**.
3. APPROVAL OF VVCD MOU – Board Member **Kuhn** motioned to **approve** the Memorandum of Understanding with Victor Valley Community College District to provide instructional training in mathematical content; Board Member **Jackson** seconded the motion. Motion carried **4/0/0**.
4. APPROVAL OF DESERT MOUNTAIN CHILDREN’S CENTER AGREEMENT – Board Member **Jackson** motioned to **approve** the agreement with Desert Mountain Children’s Center for cadet mental health services; Board Member **Kuhn** seconded the motion. Motion carried **4/0/0**.
5. APPROVAL OF PUBLIC EMPLOYEE APPOINTMENT – Board Member **Kuhn** motioned to **approve** hiring John Whiting to fill a critically needed position; Board Member **Jackson** seconded the motion. Motion carried **4/0/0**.
6. APPROVAL OF AGREEMENT WITH CHRISTINA NAVARRO-CABERO – Board Member **Jackson** motioned to **approve** the master contract with Christina Navarro-Cabero, PSY.D., LEP for cadet psycho-educational evaluation and assessment; Board Member **Fiedler** seconded the motion. Motion carried **4/0/0**.
7. APPROVAL OF PRACTI-CAL AGREEMENT – Board Member **Kuhn** motioned to **approve** the agreement with Practi-Cal which coordinates reimbursement of cadet health expenses through MediCal; Board Member **Jackson** seconded the motion. Motion carried **4/0/0**.
9. DISCUSSION/APPROVAL OF CHARTER SCHOOL CAPITAL SALE OF RECEIVABLES – Board Member **Kuhn** motioned to **approve** the third sale of receivables to Charter School Capital not to exceed \$250,000; Board Member **Jackson** seconded the motion. Motion carried **4/0/0**.

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10. DISCUSSION/APPROVAL OF 2016-2017 AUDIT REPORT – Board Member **Jackson** motioned to **approve** the 2016-2017 audit report provided by Clifton Larsen Allen; Board Member **Fiedler** seconded the motion. Motion carried **4/0/0**.
11. DISCUSSION/APPROVAL OF SUICIDE PREVENTION POLICY – Board Member **Kuhn** motioned to **approve** the Suicide Prevention Policy for cadets; Board Member **Jackson** seconded the motion. Motion carried **4/0/0**.
12. DISCUSSION/APPROVAL OF CADET HANDBOOK – Board Member **Jackson** motioned to **approve** revisions to the Cadet Handbook; Board Member **Fiedler** seconded the motion. Motion carried **4/0/0**.

MOVE TO CLOSED SESSION

10:18 a.m.

The Board moved to closed session to discuss the following:

1. PUBLIC EMPLOYEE APPOINTMENT (Section 54957) – Certificated Teacher, Classified Academy Instructor, AVID Tutor, Childcare Attendant, Custodian, Dean of Students, Director of Business Services, Director of IT & Operations, Director of Leadership, Event Coordinator, Executive Assistant, Executive Director, Facilities, Manager, Guidance Counselor, Instructional Aide, IT Assistant, Lead Custodian, Library Clerk, Office Assistant I, Office Assistant II, Office Manager, Principal, Security Aide, Substitute Teacher, Classified Substitute Academy Instructor, and Nutrition Office Supervisor.
2. PUBLIC EMPLOYMENT (Section 54957) – Dean of Students, Construction Liaison, Administrative Assistant, and Campus Safety Coordinator.
3. CONFERENCE WITH LEGAL COUNSEL ANTICIPATE LITIGATION - Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (1 potential case).

RECONVENE PUBLIC SESSION

11:09 a.m.

J. Closed Session Report -

1. Approved unanimously
 2. No action taken
 3. No discussion or action taken
8. DISCUSSION/APPROVAL OF TECHNITERRA AGREEMENT – Board Member **Kuhn** motioned to **table** the agreement with Techniterra for consulting and project management services for junior high construction project; Board Member **Jackson** seconded the motion. Motion carried **4/0/0**.
 13. DISCUSSION/APPROVAL OF SALARY SCHEDULE – Board Member **Jackson** motioned to **approve** the revised salary schedule for non-certificated employees; Board Member **Fiedler** seconded the motion. Motion carried **4/0/0**.
 14. 1ST READING OF GOVERNING BOARD BYLAWS – Board Member **Kuhn** motioned to **table** the revised salary schedule for non-certificated employees; Board Member **Jackson** seconded the motion. Motion carried **4/0/0**.

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K. Board Member Comments –

Jackson – Vanguard dates scheduled
Kuhn – Senior staff done well in transition

L. Items for Future Board Meetings –

2nd reading of Board Bylaws; Board officer elections; Safety Report

M. Next Meeting Date –

Regular Meeting: January 18, 2017 at 9:00 a.m.
Workshop: March 15, 2017 at 12:00 p.m.

N. Adjournment of Meeting – Courtney adjourned the meeting at 11:18 a.m.